

## MINUTES

City of Stamford  
ERP Governance Committee Meeting  
October 20, 2021  
5:00 PM  
Via Webinar

ERP Governance Committee Members in Attendance:

Geoff Alswanger  
Joe Centofanti  
Sandra L. Dennies  
Andy George  
Mike Pensiero  
Isidore Sobkowski  
David Watkins  
Chuck Williams

The ERP (Enterprise Resource Planning) Governance Committee meeting was called to order at 5:04 p.m. A quorum was present. Also in attendance was Nathan Frey from ISG.

The following materials were distributed in advance of the meeting: meeting agenda, PowerPoint presentation and the minutes of the August 30, 2021 meeting.

**Approval of Minutes.** Mr. Watkins moved and Mr. Pensiero seconded a motion to approve the minutes for August 30, 2021. **The motion carried unanimously 7-0.** Mr. Sobkowski entered the meeting.

**Introduction of Isidore (Izzy) Sobkowski.** Mr. Sobkowski, the new Chief Information Officer (CIO), was welcomed by the Committee. He is a resident of Stamford and has extensive experience in implementation, cyber security, and state and local governmental procedures as a global technical strategist for Microsoft, a commissioner-level group CIO for the City of New York, and as original founder and CEO of a Stamford based company called Professional Help Desk.

**Review Contract and Project Status.** Four Oracle ERP contracts have been signed by the Mayor and contracts with Oracle and CanAm are progressing. A contract amendment with ISG is also being reviewed by the Boards. The Stamford Project Team consisting of City and Board of Education team leads and subject matter experts has been assembled and a kickoff meeting is scheduled for the first week of November.

Comprehensive design workshops regarding topics such as: chart of accounts, conversions, procurement, projects and grants, and general ledger are scheduled through December.

Business functions will be addressed in two phases: Phase 1 involves ERP financials (accounting, procurement, general ledger and budgeting) with a mid-year conversion in October of 2022. Phase 2 is licensing & permitting and cashiering with multiple “go lives”.

Succeeding fiscal year operating and capital expenses including equipment, software, training and personnel expenses were discussed.

The meeting adjourned at 6:06 p.m.

**Next meeting is scheduled for**  
November 17, 2021  
Via Webinar.