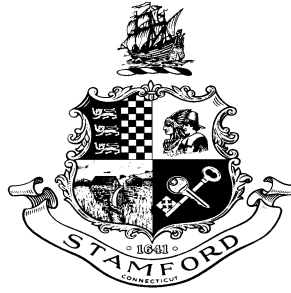


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DAVID R. MARTIN



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VICE CHAIR
GEOFF ALSWANGER
FRANK CERASOLI
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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, September 9, 2021

Time: 7:00 p.m.

Place: This meeting will be held remotely and can be accessed by computer, tablet, or smartphone at <https://us02web.zoom.us/j/89386278187> or by telephone at 1 646 558 8656 – Meeting ID: 893 8627 8187

AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

1. MINUTES

Request for approval of minutes of the following meetings:

Audit Committee Meeting – August 26, 2021

Regular Monthly Meeting – August 26, 2021

Submitted by: Cynthia Winterle, Clerk, Board of Finance

2. POSSIBLE DISCUSSION – MAYOR DAVID MARTIN

Mayor David Martin may address the Board of Finance on pending issues.

3. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, will provide a brief update on the BOE budget.

4. REQUEST FOR ADDITIONAL APPROPRIATION

Request for additional funding for the Municipal Primaries on September 14th and the Municipal Elections on November 2nd. Due to the continued COVID-19 regulations, an increased share of the voting will occur via the Absentee Balloting process, requiring additional ballots and postage.

Action Requested:	Approval of appropriation
Amount:	\$20,550.00
Fund/Budget:	Contingency
Submitted by:	Lyda Ruijter, Town Clerk
Attending:	TBC

5. REQUEST FOR CAPITAL PROJECT C56174 APPROPRIATION – CITYWIDE SIGNALS

Traffic, Transportation and Parking Bureau (TTP) recommended the Applicant contribute \$12,000.00 to pedestrian signal upgrades at the intersection of West Avenue and Grenhart Road in order to increase pedestrian safety at the intersection.

Action Requested:	Approval of appropriation
Amount:	\$12,000.00
Fund/Budget:	Private Contributions
Submitted by:	Frank Petise
Attending:	TBC

6. REQUEST FOR CAPITAL PROJECT C56802 APPROPRIATION – KOSCIUSZKO PARK

TTP Department recommended the Applicant contribute \$75,000.00 for improvements to Kosciuszko Park which would include regrading and replenishing the gravel parking areas, improved pedestrian access and pathways through the park and improved park signage.

Action Requested:	Approval of appropriation
Amount:	\$75,000.00
Fund/Budget:	Private Contributions
Submitted by:	Frank Petise
Attending:	TBC

7. REQUEST FOR CAPITAL PROJECT CP0056 APPROPRIATION – TRAFFIC SIGNALS, LIGHTING & SAFETY IMPROVEMENTS

The original appropriation was included in the FY 10/11 capital budget in anticipation of federal grant funds being available for several traffic improvement projects. The grants did not materialize and/or were appropriated elsewhere. Funds were still required for normal City operations and were expended from this account.

Action Requested: Approval of appropriation
Amount: \$762,699.95
Fund/Budget: Bond (City)
Submitted by: Jay Fountain, Director of OPM
Attending: TBC

8. RESOLUTION AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-21 BY ADDING AN APPROPRIATION OF \$762,699.95 FOR TRAFFIC SIGNALS, LIGHTING & SAFETY IMPROVEMENTS

Action Requested: Issuance of resolution
Amount: \$762,699.25
Fund/Budget: Bond (City)
Submitted by: Jay Fountain, Director of OPM
Attending: TBC

9. REQUEST FOR CAPITAL PROJECT CP0056 CLOSEOUT RECOMMENDATION

Pursuant to Stamford City Code 8-2, the closeout of this Capital Project is recommended.

Action Requested: Capital Project Closeout
Amount: \$3,500,000.00
Fund/Budget: Federal Grant
Submitted by: David R. Martin, Mayor; Tony Romano, OPM
Attending: Tony Romano, OPM

10. REQUEST FOR APPROVAL OF 2ND LEASE AMENDMENT – BELLTOWN ELDERLY HOUSING

The City has been party to a long-term lease with New Neighborhoods of the Belltown Elderly Housing complex since 1991. The Lease was amended in 2008 to extend its term. This Second Amendment is necessary because New Neighborhoods is refinancing with the U.S. Department of Housing and Urban Development/

Action Requested: Approval of 2nd Lease Amendment
Submitted by: Burt Rosenberg, Asst. Corporation Counsel
Attending: TBC

11. REQUEST FOR ADDITIONAL APPROPRIATION – FEMA COVID REIMBURSEMENT

The City of Stamford is continuing to incur expenses related to COVID-19 and is continuing to submit requests for reimbursement to FEMA. The requests for reimbursements in this additional appropriation are related to force labor and overtime expenses for personnel to assist with testing activities, PPE supplies such as masks, gowns, hand sanitizer, face shields, respirators, sneeze guards and contractual services related to security and sanitizing services. The City has the need to continue addressing the contagion in this pandemic and must request the approval of an additional appropriation in FEMA funding to cover expenses through October 2020.

Action Requested: Approval of appropriation
Amount: \$1,116,163
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Officer
Attending: Anita Carpenter

12. REQUEST FOR ADDITIONAL APPROPRIATION – CHC CONTRIBUTION

On Tuesday, 8/24/2021, the Community Health Center (CHC) donated a check for \$2,500.00 to Stamford’s CERT team, in appreciation of the work the CERT volunteers had done to support CHC, and the City as a whole, during the COVID-19 crisis. The CERT team expects to use the money to purchase supplies (for example, reflective vests, shirts, hats and badges – yet to be decided). The Office of Public Safety is grateful to the CHC and join in their recognition of, and thanks to, the CERT Team for their efforts for the residents of Stamford.

Action Requested: Approval of appropriation
Amount: \$2,500.00
Fund/Budget: CHC Contribution
Submitted by: Anita Carpenter, Grants Officer
Attending: Anita Carpenter

13. REQUEST FOR ADDITIONAL APPROPRIATION-COVID RELIEF FUNDS-GRANT FUNDED

Grant funds will be used by the Police Department on an overtime basis in the following areas: Lower Fairfield County Auto Theft Task Force, Police Activities League, and a Community Mental Health/COVID Outreach campaign. No local funds are required for these three initiatives.

Action Requested: Approval of Appropriation
Amount: \$119,848.00
Fund/Budget: 100% Grant Funded
Submitted by: Timothy Shaw, Police Chief
Attending:

14. REQUEST FOR ADDITIONAL APPROPRIATION

Office of Early Childhood Required. School Readiness Councils shall allocate a portion of the Supplemental/Administrative Funds (25%) to be paid directly to the Liaison as compensation for increased responsibilities during the COVID-19 pandemic and recovery period. Including, but is not limited to, PPE procurement pickup, delivery, distribution, liaising with the health department for community guidance, available testing, vaccine availability and increased and after-hour contact, use of personal vehicle, phone, technology, etc. Classroom observation/monitoring focused on trauma informed practice and phonemic awareness due to mask wearing. Checklist and monitoring program provided for continued use by the School Readiness Liaison and staff for continued program quality.

Action Requested: Approval of Appropriation
Amount: \$62,737
(\$15,684 – School Readiness/Salaries)
(\$47,053 – School Readiness/Professional Consultant)
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Officer
Attending:

15. REQUEST FOR APPROVAL OF ORACLE CONTRACT

Requesting approval of a contract exceeding \$100,000.00 between Oracle America, Inc. and the City for software and services to implement the ERP system. Changes requested by the City to Oracle's standard-form contract have not yet been approved by Oracle and are shown in red-line in the document titled "PUBLIC SECTOR AGREEMENT FOR ORACLE CLOUD SERVICES.

Action Requested: Approval of Contract
Amount: \$3,400,000.00
Fund/Budget: Capital Budget
Submitted by: Sandy Dennies, Director of Administration

16. ADJOURNMENT

Tracy Donoghue

***Tracy Donoghue
Clerk of the Board***

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:
Ellen Bromley, ADA Coordinator, City of Stamford Department of Social Services,
888 Washington Boulevard, Stamford, CT 06901 (203) 977-4122