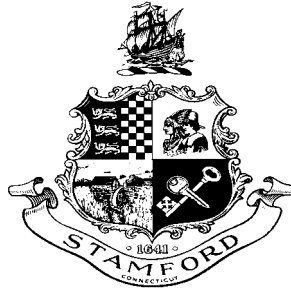


MAYOR  
DAVID R. MARTIN



RICHARD FREEDMAN  
CHAIR  
MARY LOU T. RINALDI  
VICE CHAIR  
GEOFF ALSWANGER  
FRANK CERASOLI  
DAVID MANNIS  
KIERAN M. RYAN

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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

## BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, May 13, 2021 – 7:00 p.m.

Please join the Board of Finance meeting from your computer, tablet or smartphone.  
<https://us02web.zoom.us/j/87262390725> ; or at [www.zoom.com](http://www.zoom.com) - Webinar ID: 872 6239 0725  
or by telephone at 1-646-558-8656 – Webinar ID: 872 6239 0725

### AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

A. Contingency Update – FY 20-21

1. MINUTES:

Request for approval of minutes of the following meetings:

Regular Monthly Meeting – April 8, 2021  
Special Meeting to Approve the Budget – April 15, 2021  
Special Meeting – April 29, 2021

**Submitted by:** Clerk, Board of Finance

2. POSSIBLE DISCUSSION ON BUDGET MATTERS WITH MAYOR DAVID MARTIN

The Mayor may be present to discuss budget matters.

3. DISCUSSION – INSTALLATION OF NEW DEDICATED OUTDOOR AIR SYSTEM (DOAS) – WESTOVER SCHOOL – STAMFORD PUBLIC SCHOOLS

Mayor David Martin and City Engineer Lou Casolo will brief the Board on the installation of a new dedicated outdoor air system at Westover School.

**Action Requested:** Discussion  
**Submitted by:** Mayor David Martin  
**Attending:** Mayor Martin; Mr. Casolo

4. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education, will provide a brief update on the BOE budget.

5. APPROVAL OF CAPITAL PROJECT 001233 APPROPRIATION – STAMFORD EARLY CHILDHOOD EDUCATION CENTER REPLACEMENT PROJECT – STAMFORD PUBLIC SCHOOLS

This request is for approval of a Capital Project 001233 appropriation for construction of a Pre-K facility at 83 Lockwood Avenue. (See related item 6 below.)

**Action Requested:** Approval of Capital Project 001233 appropriation  
**Amount:** \$52,626,728  
**Fund/Budget:** City Bond  
**Submitted by:** Dr. Tamu Lucero, Superintendent of Schools  
**Attending:** Dr. Lucero; Mr. Casolo; Ms. Cammarota

6. RESOLUTION AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-21 BY ADDING AN APPROPRIATION OF \$52,626,728 FOR THE STAMFORD EARLY CHILDHOOD EDUCATION CENTER REPLACEMENT PROJECT AND AUTHORIZING \$52,626,728 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION (See related item 5 above.)

**Action Requested:** Issuance of resolution  
**Amount:** \$52,626,728  
**Fund/Budget:** City Bond  
**Submitted by:** Tony Romano, Management Analyst, OPM  
**Attending:** Mr. Romano

7. APPROVAL OF CAPITAL PROJECT 001232 APPROPRIATION – WESTHILL HIGH SCHOOL RENOVATION/REPLACEMENT PROJECT – STAMFORD PUBLIC SCHOOLS

Request for approval of a Capital Project 001232 appropriation for construction and/or renovation of Westhill High School at 125 Roxbury Road. (See related item 8 below.)

**Action Requested:** Approval of Capital Project 001232 appropriation  
**Amount:** \$ \_\_\_\_\_  
**Fund/Budget:** City Bond  
**Submitted by:** Dr. Tamu Lucero  
**Attending:** Dr. Lucero; Mr. Casolo; Ms. Cammarota

8. RESOLUTION AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-21 BY ADDING AN APPROPRIATION OF \$ \_\_\_\_\_ FOR WESTHILL HIGH SCHOOL RENOVATION/REPLACEMENT PROJECT AND AUTHORIZING \$ \_\_\_\_\_ GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION (See related item 7 above.)

**Action Requested:** Issuance of resolution  
**Amount:** \$  
**Fund/Budget:** City bond  
**Submitted by:** Tony Romano  
**Attending:** Mr. Romano

9. REQUEST FOR AGREEMENT – 3<sup>RD</sup> AMENDMENT TO LEASE – CONGRESSMAN JAMES HIMES  
Request for approval of a 3<sup>rd</sup> agreement to lease agreement with Congressman Himes for 966 square feet of office space on the 10<sup>th</sup> floor of the Government Center. The term of the lease will run through January 2, 2023.

**Action Requested:** Approval of 3<sup>rd</sup> amendment to lease agreement  
**Amount:** \$1,796.47 per month  
**Submitted by:** Mayor David Martin  
**Attending:** Mark McGrath, Director of Operations

10. REQUEST FOR TRANSFER – FILLING VACANCIES – TRANSPORTATION DEPARTMENT  
Due to the difficulty in filling vacancies in the Transportation Department, specifically Signal Engineers, the temporary plan is to transfer Salaries money to Purchased Other Services in order to contract with WESTCOG, which is able to provide these services.

**Action Requested:** Approval of transfer  
**Amount:** \$24,000  
**Fund/Budget:** From: 01422101100 Trans. Plan & Eng/Salaries  
To: 01422103601 Trans. Plan & Eng/Contracted Services  
**Submitted by:** Mark McGrath, Director of Operations  
**Attending:** Mr. McGrath

11. REQUEST FOR ADDITIONAL APPROPRIATION – HEALTH DEPARTMENT – COVID 19 VACCINE CLINIC REIMBURSEMENT – GRANT FUNDED  
The Centers for Disease Control has provided funds to reimburse local health departments for vaccine clinic supplies. Eligible expenditures include refrigerators/freezers, data loggers, bar code scanners and PPE. Funds are passed through the CT Department of Health.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$7,400  
**Fund/Budget:** 100% grant funded  
**Submitted by:** Karen Cammarota, Grants Officer  
**Attending:** Ms. Cammarota

12. REQUEST FOR ADDITIONAL APPROPRIATION – COVID 19 CORONA VIRUS-RELATED EXPENSES – PUBLIC HEALTH EMERGENCY – GRANT FUNDED

FEMA has completed initial review of Stamford’s COVID-related expenses for the period March-June 2020. This appropriation is based on the revised 75% reimbursement rate for the expenditures which have been tentatively approved.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$200,300 Public Health Emer/Overtime  
\$ 4,000 Public Health Emer/Seasonal  
\$ 7,800 Public Health Emer/Social Security  
\$394,200 Public Health Emer/Program Supplies  
\$ 9,600 Public Health Emer/Equipment Rental  
\$ 38,600 Public Health Emer/Contracted Services  
\$654,500  
**Fund/Budget:** CARES Act funds  
**Submitted by:** Dr. Jennifer Calder  
**Attending:** Dr. Calder; Ms. Cammarota

13. REQUEST FOR ADDITIONAL APPROPRIATION – COVID 19 VACCINE PROGRAM – GRANT FUNDED

Request for approval of an additional appropriation for promoting COVID vaccines to underserved communities.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$1,842,720  
**Fund/Budget:** Grant funded – CT Department of Health  
**Submitted by:** Dr. Jennifer Calder, Director of Health  
**Attending:** Dr. Calder, Ms. Cammarota

14. REQUEST FOR ADDITIONAL APPROPRIATION – FAPER N UPGRADE - GRANTS OFFICE

The Fairfield County Chiefs of Police Association has requested that the City of Stamford act as the fiduciary agent for the upgrade of the FAPER N radio system. All funding will be provided by the Association. The FAPER N System provides Stamford and the other Fairfield County police department with the ability to provide interoperability during the following types of incidents:

- a. A large-scale emergency incident that requires a multi-agency, multi-jurisdictional response (e.g., a natural disaster such as a hurricane, a terrorist incident involving weapons of mass destruction).
- b. Everyday response-level communications to emergency or urgent incidents that require mutual aid response from multiple agencies.
- c. Special event control activities, generally of a pre-planned nature, involving joint participation of two or more agencies.
- d. Drills, maintenance, and test exercise.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$466,405  
**Fund/Budget:** Grant funded  
**Submitted by:** Joseph Gaudett, Emergency Communications Director  
**Attending:** Mr. Gaudett

15. REQUEST FOR CAPITAL PROJECT 001234 APPROPRIATION – 360 DEGREE VIDEO DETECTION SYSTEM – GRANT FUNDED

The 360 Degree Video Detection System funding will provide for video detection at 70 of the City’s 211 signalized intersections. Video detection replaces the induction loop detection systems in pavement which have a negative impact on the pavement and are also frequently broken from pavement wear and tear, weather conditions, and utility cuts. 360 Degree Video Detection systems have proven to be reliable with easier installation, programming, operation and maintenance. Additionally, the accuracy of the traffic data collection feature of this detection system is very beneficial for our ongoing traffic engineering and traffic control operations.

**Action Requested:** Approval of Capital Project 001234 appropriation  
**Amount:** \$2,482,680  
**Fund/Budget:** State grant  
**Submitted by:** Frank Petise, Interim Chief, Transportation Bureau  
**Attending:** Mr. Petise

16. REQUEST FOR CAPITAL PROJECT 001235 APPROPRIATION – LOWER SUMMER STREET IMPROVEMENTS – GRANT FUNDED

The \$600,000 Community Connectivity Grant Project will transform Lower Summer Street (Broad Street to Main Street) into a promenade facilitating more foot traffic for local businesses. The project encompasses a multi-modal design of Lower Summer Street and complements the “Complete Streets” policy that was adopted in 2015 by the Board of Representatives. The project includes: widening sidewalks on both sides of Lower Summer Street; the installation of prominent wayfinding signs to highlight nearby parking structures; installation of a canopy of lights hanging over the roadway to facilitate pedestrian lighting; installation of a raised intersection to increase pedestrian safety; an improved connection to Kiwanis Park; and a dedicated bike lane on Summer Street.

**Action Requested:** Approval of Capital Project 0123 appropriation  
**Amount:** \$600,000  
**Fund/Budget:** State grant  
**Submitted by:** Frank Petise  
**Attending:** Mr. Petise

17. AGREEMENT – SPRINGDALE TRAIN STATION TOD IMPROVEMENTS DESIGN SERVICES (RFP #767) – WSP USA, INC.

Request for approval of an agreement between the City of Stamford and WSP USA, Inc. for contract design services for the Springdale Train Station TOD Improvements.

**Action Requested:** Approval of agreement  
**Amount:** \$209,411  
**Submitted by:** Frank Petise  
**Attending:** Mr. Petise

18. REQUEST FOR CAPITAL PROJECT CP9051 APPROPRIATION – HVAC UPGRADE – OLD TOWN HALL

Request for approval of Capital Project CP9051 appropriation to upgrade HVAC on first, second and third floors of the Old Town Hall. (See related item 19 below.)

**Action Requested:** Approval of Capital Project 9051 appropriation  
**Amount:** \$475,000  
**Fund/Budget:** Capital Non-Recurring  
**Submitted by:** Thomas Madden, Director, Economic Development  
**Attending:** Mr. Madden

19. RECOMMENDATION FOR CAPITAL PROJECT (CP9051) CLOSEOUT – HVAC UPGRADE – OLD TOWN HALL

Pursuant to Stamford City Code Section 8-2, the partial closeout of the following Capital Fund Project (CP9051) HVAC Upgrade is recommended. (See related item 18 above.)

**Action Requested:** Recommendation for capital project closeout  
**Amount:** \$475,000  
**Fund/Budget:** Bond  
**Submitted by:** Anthony Romano, OPM Management Analyst  
**Attending:** Mr. Romano

20. REQUEST FOR CAPITAL PROJECT 0123 APPROPRIATION – WEST BEACH BOAT RAMP REPLACEMENT – GRANT FUNDED

This request is for an appropriation for the West Beach Boat Ramp replacement project which includes replacement of the existing boat ramp, dredging, timber jetty repair, and parking lot improvements. New boat ramp will have all-tide access (and therefore all-tide emergency access), be wide enough to accommodate two (2) boats at once, and include an additional floating dock.

**Action Requested:** Approval of Capital Project 0123 appropriation  
**Amount:** \$1,363,847  
**Fund/Budget:** State grant  
**Submitted by:** Erin McKenna, Special Assistant to the Mayor  
**Attending:** Lou Casolo, City Engineer; Ms. McKenna

21. REQUEST FOR CAPITAL PROJECT CP8701 APPROPRIATION – JOHN BOCCUZZI PARK @ SOUTHFIELD

Request for approval of Capital Project 8701 for Boccuzzi Park Phase One which includes utility connections to the future Harbor Education Center, parking lot relocation out of the floodplain, relocated entrance to be opposite Congress Street, driveway with turnaround, pathways, sidewalks, waterfront improvements, a dune environment adjacent to the water's edge, grading, drainage, lighting, and landscaping.

**Action Requested:** Approval of Capital Project 8701 appropriation  
**Amount:** \$1,064,300.42  
**Fund/Budget:** \$792,115.42 Escrow Account  
\$272,185.00 NFWF grant  
**Submitted by:** Lou Casolo  
**Attending:** Mr. Casolo

22. PROFESSIONAL SERVICES AGREEMENT – EDUCATIONAL FACILITY ASSESSMENT, DEMOGRAPHIC STUDY AND MASTER PLAN COLLABORATION – RFP #826 – BETWEEN S/L/A/M COLLABORATIVE, INC. AND THE CITY OF STAMFORD

This request is for approval of a contract between the City of Stamford and S/L/A/M, Architects (RFP #826) for an educational facility assessment, demographic study and master plan collaboration.

**Action Requested:** Approval of agreement  
**Amount:** \$398,000  
**Submitted by:** Dr. Tamu Lucero, Superintendent of Schools  
**Attending:** Mr. Casolo

23. THIRD QUARTER FINANCIAL PROJECTIONS – FY 20-21

Jay Fountain, Director of OPM, will review the FY 2020-21 third-quarter financial results and projections.

24. ADJOURNMENT

The next Regular Meeting of the Board: Thursday, June 10 at 7:00 p.m.

**Cynthia R. Winterle**

***Cynthia R. Winterle  
Clerk of the Board***

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible:  
Ellen Bromley, ADA Coordinator, City of Stamford Department of Social Services,  
888 Washington Boulevard, Stamford, CT 06901 (203) 977-4122