



WORKFORCE DEVELOPMENT COMMITTEE MEETING
Wednesday, March 10, 2021
4:15 pm
Full Meeting Minutes
Teleconference

Attendees

Ed Kelly	WPCA Board Member
Adam Perlaky	WPCA Board Member
Steve Bagwin	WPCA Board Member
William Brink	Executive Director, WPCA
Rhudean Bull	Administration Manager, WPCA
Robert Pudelka	Plant Supervisor, WPCA

Call to Order and Roll Call

E. Kelly called the meeting to order at 4:15 pm. A quorum was present (3 Board members).

Approval of the Workforce Committee meeting minutes

E. Kelly made a motion to approve the February 17, 2020 minutes; seconded by A. Perlaky. There was no further discussion. **Vote: 3-0-0**

Update: WPCA Staffing & Position Vacancies

R. Bull listed the current four (4) vacancies and updated the committee explaining that she is working with HR to post for the Assistant Plant Supervisor and Operator-In-Training. She provided expected timeframes for hiring and reported that she is working with HR to obtain additional names for the M-I-T vacancy. She mentioned that the Shift Foreman position is expected to be filled in-house around the end of April or the beginning of May 2021.

Update: COVID19 Shots for WPCA Staff

R. Bull reported that WPCA personnel 55 and above has received the vaccine. She explained that the City provided appointments through the CDC for approximately four (4) of five (5) of its employees 55+ on Saturday, March 6th to receive the first shot. She stated that some other employees had already scheduled their appointment and that of the WPCA staff, those who have received the vaccine thus far is between thirteen and fifteen staff members. She reported that for March 22nd, the staff between age 45—54 names will be placed on a list for submission to receive their first vaccine—approx. ten (10) additional employees.

B. Brink reported that the City has not made it mandatory for City employees to take the vaccine; that taking the vaccine at this time is voluntary.

Old Business

No old business

New Business

No new business

Adjournment

E. Kelly made a motion to adjourn the March 10th Workforce Development committee meeting at 4:28 pm; seconded by S. Bagwin. There was no further discussion. **Vote: 3-0-0**