

Stamford Water Pollution Control Authority

Board of Representatives

Adopted Operating Budget



Fiscal Year 2014-2015

Table of Contents

| | | |
|------|-------------------------------------|----|
| | Transmittal Message..... | i |
| | Organizational Chart..... | 1 |
| | Financial Summary Report..... | 2 |
| | Full Time Salary Budget..... | 3 |
| | Activity Summary Sheet..... | 5 |
| 2400 | Water Pollution Control Admin..... | 6 |
| 2411 | Process Control..... | 10 |
| 2412 | Laboratories..... | 13 |
| 2413 | Sludge Processing and Disposal..... | 16 |
| 2414 | Stormwater Mgmt..... | 19 |
| 2415 | Regulatory Compliance..... | 21 |
| 2421 | Building Maintenance..... | 24 |
| 2422 | Equipment Maintenance..... | 26 |
| 2423 | Pump Station Maintenance..... | 29 |
| 2424 | Sanitary Sewer Maintenance..... | 32 |
| 2425 | Hurricane Barrier Maintenance..... | 35 |
| 2430 | Billing Services..... | 37 |



Stamford Water Pollution Control Authority
111 Harbor View Avenue, Stamford, CT 06902

From: Michael Handler, Chairman, WPCA Board

To: David R. Martin, Mayor
Board of Finance
Board of Representatives

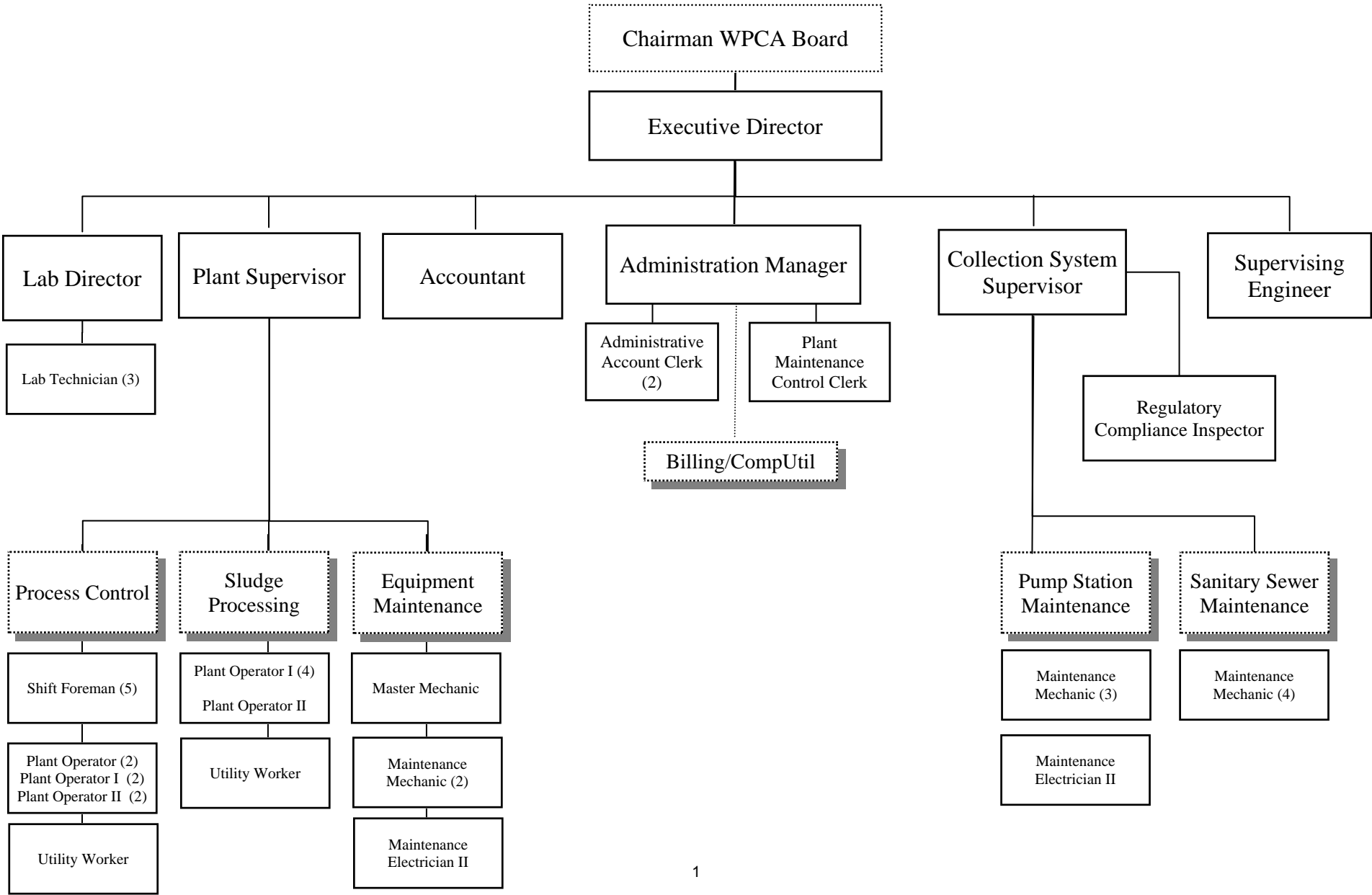
CC: William P. Brink, Executive Director, WPCA
Rhudean Bull, Administration Manager, WPCA
Mark Turndahl, Accountant, WPCA
WPCA Board Members
David Yanik, Controller

Re: Transmittal of Stamford Water Pollution Control Authority (SWPCA) Budget for Fiscal Year 2014/2015

Attached is the FY 2014/2015 SWPCA Budget as approved by the SWPCA Board of Directors for your review. This year's budget development and review process was deliberate and extensive, having been reviewed by the SWPCA Finance Committee prior to SWPCA Board scrutiny and approval. The total operating budget less interest and depreciation is \$16,320,017, which represents an increase of \$352,428 or 2.2 % from the FY 2013/2014 adopted budget. This operating budget includes additional revenue requirements to fund a cash reserve of \$1.5 million and a payment of \$1.15 million towards past advances owed to the City and will necessitate an increase in sewer use fees.

We want to express our thanks to the WPCA staff, the OPM staff and the SWPCA Finance Committee in addition to all others involved in the development and completion of this budget.

**City of Stamford
Office of Operations
Water Pollution Control Authority**



Stamford Water Pollution Control Authority
Adopted Operating Budget
FY 2013-2014

| | FY 2013-14 | FY 2013-14 | FY 2014-15 | FY 2014-15 | FY 2014-15 | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|--------------|
| | Original Budget | Revised Budget | Dept Request | Mayors Request | Adopted Budget | Variance from Original | % Change |
| REVENUE | | | | | | | |
| Interest Income | 100,000 | 100,000 | 50,000 | 50,000 | 50,000 | (50,000) | -50.0% |
| Special Assessments - Principal | 551,000 | 551,000 | 270,253 | 270,253 | 270,253 | (280,747) | -51.0% |
| Special Assessments - Interest | 50,000 | 50,000 | 80,000 | 80,000 | 80,000 | 30,000 | 60.0% |
| Special Assessment Delin Interest & Liens | 150,000 | 150,000 | 75,000 | 75,000 | 75,000 | (75,000) | -50.0% |
| Connection Charges - Principal | 1,349,000 | 1,349,000 | 823,060 | 823,060 | 823,060 | (525,940) | -39.0% |
| Connection Charges - Interest | 200,000 | 200,000 | 150,000 | 150,000 | 150,000 | (50,000) | -25.0% |
| Treatment of Sewage - Darien | 1,444,026 | 1,444,026 | 1,400,000 | 1,400,000 | 1,400,000 | (44,026) | -3.0% |
| Septic Tank Fees | 290,000 | 290,000 | 290,000 | 290,000 | 290,000 | - | 0.0% |
| Regional Lab Fees | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | - | 0.0% |
| Darien - Capital Reimbursement | 728,481 | 728,481 | 750,000 | 750,000 | 750,000 | 21,519 | 3.0% |
| Sewer Use Fees | 18,240,000 | 18,240,000 | 19,164,478 | 19,164,478 | 19,129,209 | 889,209 | 4.9% |
| Sewer Use-Lien Fees | 180,000 | 180,000 | 200,000 | 200,000 | 200,000 | 20,000 | 11.1% |
| Sewer use Fees - Interest | 525,000 | 525,000 | 550,000 | 550,000 | 550,000 | 25,000 | 4.8% |
| Sewer Use Fees - Miscellaneous Charges | 5,000 | 5,000 | 1,000 | 1,000 | 1,000 | (4,000) | -80.0% |
| Aquarion User Charges | 321,418 | 321,418 | 350,000 | 350,000 | 350,000 | 28,582 | 8.9% |
| Permit Fees | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.0% |
| Ground Water Fees | 70,000 | 70,000 | - | - | - | (70,000) | -100.0% |
| Sewer Non-Connection Penalties | - | - | 404,000 | 404,000 | 404,000 | 404,000 | |
| Miscellaneous Revenue | 60,000 | 60,000 | 50,000 | 50,000 | 50,000 | (10,000) | -16.7% |
| Load Shedding | 25,000 | 25,000 | - | - | - | (25,000) | -100.0% |
| Transfer In - General Fund | 335,446 | 335,446 | 350,520 | 350,520 | 350,520 | 15,074 | 4.5% |
| Rebates-B.A.B.'s | 148,701 | 148,701 | 148,701 | 148,701 | 148,701 | - | 0.0% |
| Nitrogen Trading Exchange Credit | 848,494 | 848,494 | 945,980 | 945,980 | 945,980 | 97,486 | 11.5% |
| TOTAL REVENUE | \$ 25,691,566 | \$ 25,691,566 | \$ 26,122,992 | \$ 26,122,992 | \$ 26,087,723 | \$ 396,157 | 1.54% |
| EXPENSES | | | | | | | |
| *Administration | 4,418,012 | 4,018,012 | 4,516,052 | 4,516,052 | 4,480,783 | 62,771 | 1.4% |
| Capital Reserve | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | - | 0.0% |
| Transfer to General Fund | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 | - | 0.0% |
| Process Control | 2,918,555 | 3,358,555 | 3,090,240 | 3,090,240 | 3,090,240 | 171,685 | 5.9% |
| Laboratories | 416,693 | 421,693 | 417,344 | 417,344 | 417,344 | 651 | 0.2% |
| Sludge Processing | 2,331,704 | 2,331,704 | 2,344,170 | 2,344,170 | 2,344,170 | 12,466 | 0.5% |
| Regulatory Compliance | 101,218 | 101,218 | 101,775 | 101,775 | 101,775 | 557 | 0.6% |
| Building Maintenance | 259,500 | 259,500 | 265,500 | 265,500 | 265,500 | 6,000 | 2.3% |
| Equipment Maintenance | 1,017,244 | 1,012,244 | 1,058,399 | 1,058,399 | 1,058,399 | 41,155 | 4.0% |
| Pump Station Maintenance | 747,043 | 707,043 | 763,911 | 763,911 | 763,911 | 16,868 | 2.3% |
| Sanitary Sewer Maintenance | 410,486 | 410,486 | 414,940 | 414,940 | 414,940 | 4,454 | 1.1% |
| Hurricane Barrier Maintenance | 247,000 | 247,000 | 260,000 | 260,000 | 260,000 | 13,000 | 5.3% |
| Billing Services | 450,134 | 450,134 | 472,955 | 472,955 | 472,955 | 22,821 | 5.1% |
| TOTAL EXPENSES | \$ 15,967,589 | \$ 15,967,589 | \$ 16,355,286 | \$ 16,355,286 | \$ 16,320,017 | \$ 352,428 | 2.2% |
| NET REVENUES AVAILABLE FOR DEBT SERVICE | \$ 9,723,977 | \$ 9,723,977 | \$ 9,767,706 | \$ 9,767,706 | \$ 9,767,706 | \$ 43,729 | 0.4% |
| DEBT SERVICE | | | | | | | |
| 2003A Revenue Bonds (Principal & Interest) | 785,455 | 785,455 | - | - | - | (785,455) | -100.0% |
| Clean Water Fund (Principal & Interest) | 4,824,140 | 4,824,140 | 4,741,282 | 4,741,282 | 4,741,282 | (82,858) | -1.7% |
| 2006B Revenue Bonds (Principal & Interest) | 1,205,720 | 1,205,720 | 1,203,220 | 1,203,220 | 1,203,220 | (2,500) | -0.2% |
| 2013 Revenue Bonds (Principal & Interest) | 325,000 | 325,000 | 1,357,950 | 1,357,950 | 1,357,950 | 1,032,950 | 317.8% |
| SENIOR LIEN DEBT SERVICE COVERAGE | 1.36 | 1.36 | 1.34 | 1.34 | 1.34 | 162,137 | -1.8% |
| GO Debt Service (Principal & Interest) | 1,672,306 | 1,672,306 | 1,618,483 | 1,618,483 | 1,618,483 | (53,823) | -3.2% |
| 2009 GO Bond Issue | 854,860 | 854,860 | 846,771 | 846,771 | 846,771 | (8,089) | -0.9% |
| TOTAL DEBT SERVICE COVERAGE | 1.01 | 1.01 | 1.00 | 1.00 | 1.00 | 100,225 | -0.6% |

*Less Bond Principal, Interest, Capital Reserve, Transfer to General Fund (12,417,706)

Fiscal Year 2014/2015 Full Time Salary Budget By Bureau and Activity

Fund: 0033 *Water Pollution Control Authority*

Bur/Office: 204 *Operations: Water Pollution Control*

| <i>Activity</i> | <i>Job Title</i> | <i>Positions</i> | <i>Budget</i> |
|-----------------|--|-------------------|----------------|
| <hr/> | | | |
| 2400 | <i>Water Pollution Control Admin.</i> | | |
| | Exec Director - WPCA | 1 | 147,178 |
| | Supervising Engineer | 1 | 116,190 |
| | Administration Manager | 1 | 115,990 |
| | Plant Supervisor - WPCA | 1 | 111,094 |
| | Admin Account Clerk | 2 | 105,125 |
| | Accountant | 1 | 98,484 |
| | Mtce. & Const. Supv. - WPCA | 1 | 96,957 |
| | Plant Mtce Cntrl Clk | 1 | 50,836 |
| | Office Support Specialist | 0 | 0 |
| | Water Poll Control Bur Ch | 0 | 0 |
| | BUDGET ADJUSTMENT | 0 | -35,269 |
| | | 2400 Total | 9 |
| | | | 806,585 |
| <hr/> | | | |
| 2411 | <i>Process Control</i> | | |
| | Shift Foreman- WPCA | 5 | 376,183 |
| | Plant Operator II - WPCA | 2 | 134,006 |
| | Plant Operator-WPCA 40 | 2 | 128,416 |
| | Plant Operator I - WPCA | 2 | 109,231 |
| | Utility Worker | 1 | 52,185 |
| | BUDGET ADJUSTMENT | 0 | 0 |
| | | 2411 Total | 12 |
| | | | 800,020 |
| <hr/> | | | |
| 2412 | <i>Laboratories</i> | | |
| | Lab Tech-WPCA | 3 | 220,444 |
| | Laboratory Director-WPCA | 1 | 103,000 |
| | | 2412 Total | 4 |
| | | | 323,443 |
| <hr/> | | | |
| 2413 | <i>Sludge Processing and Disposal</i> | | |
| | Plant Operator I - WPCA | 3 | 171,794 |
| | Plant Operator II - WPCA | 1 | 66,828 |

Fiscal Year 2014/2015 Full Time Salary Budget By Bureau and Activity

Fund: 0033 *Water Pollution Control Authority*

Bur/Office: 204 *Operations: Water Pollution Control*

| <i>Activity</i> | <i>Job Title</i> | <i>Positions</i> | <i>Budget</i> |
|-----------------|---------------------------------------|------------------|-------------------------|
| <hr/> | | | |
| <i>2413</i> | <i>Sludge Processing and Disposal</i> | | |
| | Utility Worker | 1 | 55,315 |
| | Oper-In-Trng (WPCB) 40 | 1 | 49,731 |
| | <i>2413 Total</i> | <i>6</i> | <i>343,668</i> |
| <hr/> | | | |
| <i>2415</i> | <i>Regulatory Compliance</i> | | |
| | Regulatory Compl Inspector | 1 | 61,775 |
| | <i>2415 Total</i> | <i>1</i> | <i>61,775</i> |
| <hr/> | | | |
| <i>2422</i> | <i>Equipment Maintenance</i> | | |
| | Maintenance Mechanic 40 | 2 | 127,246 |
| | Master Mech-Water Poll Control | 1 | 71,771 |
| | Mt II-Electrician/UAW 35 | 1 | 64,122 |
| | <i>2422 Total</i> | <i>4</i> | <i>263,139</i> |
| <hr/> | | | |
| <i>2423</i> | <i>Pump Station Maintenance</i> | | |
| | Maintenance Mechanic 40 | 3 | 191,543 |
| | Mt II-Electrician/UAW 35 | 1 | 70,149 |
| | <i>2423 Total</i> | <i>4</i> | <i>261,693</i> |
| <hr/> | | | |
| <i>2424</i> | <i>Sanitary Sewer Maintenance</i> | | |
| | Maintenance Mechanic 40 | 4 | 253,641 |
| | <i>2424 Total</i> | <i>4</i> | <i>253,641</i> |
| | <i>Grand Total</i> | <i>44</i> | <i>3,113,963</i> |

Fiscal Year 2014/2015 Activity Summary Report

Fund: 0033 Water Pollution Control Authority

Bur/Offc: 204 Operations: Water Pollution Control

| | | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|--|--------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| Dept/Div: 0240 Water Pollution Control Admin. | | | | | | | | |
| 2400 | Water Pollution Control Admin. | 12,585,611 | 16,791,989 | 16,296,189 | 16,933,758 | 16,933,758 | 16,933,758 | 16,898,489 |
| Water Pollution Control Admin. Total | | 12,585,611 | 16,791,989 | 16,296,189 | 16,933,758 | 16,933,758 | 16,933,758 | 16,898,489 |
| Dept/Div: 0241 Process | | | | | | | | |
| 2411 | Process Control | 2,893,013 | 2,918,555 | 3,254,655 | 3,090,240 | 3,090,240 | 3,090,240 | 3,090,240 |
| 2412 | Laboratories | 481,092 | 416,693 | 421,693 | 417,344 | 417,344 | 417,344 | 417,344 |
| 2413 | Sludge Processing and Disposal | 2,843,208 | 2,331,704 | 2,720,104 | 2,344,170 | 2,344,170 | 2,344,170 | 2,344,170 |
| 2414 | Stormwater Mgmt | 24,202 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2415 | Regulatory Compliance | 64,999 | 101,218 | 70,018 | 101,775 | 101,775 | 101,775 | 101,775 |
| Process Total | | 6,306,514 | 5,768,170 | 6,466,470 | 5,953,529 | 5,953,529 | 5,953,529 | 5,953,529 |
| Dept/Div: 0242 Maintenance | | | | | | | | |
| 2421 | Building Maintenance | 259,907 | 259,500 | 313,000 | 265,500 | 265,500 | 265,500 | 265,500 |
| 2422 | Equipment Maintenance | 1,107,430 | 1,017,244 | 916,244 | 1,058,399 | 1,058,399 | 1,058,399 | 1,058,399 |
| 2423 | Pump Station Maintenance | 541,087 | 747,043 | 586,043 | 763,911 | 763,911 | 763,911 | 763,911 |
| 2424 | Sanitary Sewer Maintenance | 153,072 | 410,486 | 362,486 | 414,940 | 414,940 | 414,940 | 414,940 |
| 2425 | Hurricane Barrier Maintenance | 149,877 | 247,000 | 247,000 | 260,000 | 260,000 | 260,000 | 260,000 |
| Maintenance Total | | 2,211,373 | 2,681,273 | 2,424,773 | 2,762,750 | 2,762,750 | 2,762,750 | 2,762,750 |
| Dept/Div: 0243 Billing Services | | | | | | | | |
| 2430 | Billing Services | 457,302 | 450,134 | 504,134 | 472,955 | 472,955 | 472,955 | 472,955 |
| Billing Services Total | | 457,302 | 450,134 | 504,134 | 472,955 | 472,955 | 472,955 | 472,955 |
| Operations: Water Pollution Control Total | | \$21,560,800 | \$25,691,566 | \$25,691,566 | \$26,122,992 | \$26,122,992 | \$26,122,992 | \$26,087,723 |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0240 *Water Pollution Control Admin.*
Activity: 2400 *Water Pollution Control Admin.*

Department Responsibilities:

The purpose of the Water Pollution Control Authority is to provide wastewater collection and treatment to protect the environment and public health for the City of Stamford. This is accomplished by operating and maintaining the Water Pollution Control Facility, pumping stations and sanitary sewer system in the most effective and efficient manner and by ensuring compliance with its NPDES Permit and site General Permit. This includes applying state-of-the-art process control techniques to the operation of the treatment plant and good maintenance management for the plant, pumping stations and sanitary sewer system. The Administration Division is responsible for the overall management of the Water Pollution Control Authority. Personnel working in this Division are responsible for all management and technical decisions, supervision, budgeting, planning, human resources, procurement of outside services, project management as well as all other administrative duties. In addition, SWPCA personnel in this activity are responsible for overseeing all WPCA Capital funded construction activities.

Program: Administration

The Administration activity is designed to provide overall management of the SWPCA and ensures that all procurement, policy, human resources, safety, engineering and financial requirements are met. The Administration activity develops, monitors and enforces technical and financial policy, prepares and controls annual operating and capital budgets, provides planning, procuring professional services and management of all capital projects, ensures good budgetary control, updates, adheres to and enforces the WPCA policy and procedures manual and controls overtime expenditures. In addition, the Administration will ensure the plant equipment is adequate, work with City departments to meet the needs of the SWPCA, prepare and present to the SWPCA Board accurate numbers to set the annual User Charge rate, ensure needed goods and services are provided to meet the plant's needs and ensure adequate staffing for optimal operation and effectiveness, as well as sufficiently address the plant's human resources, financial and risk management needs.

Goal: Administration office will ensure all internal controls are met, timely liens are placed, provide excellent customer service, adherence to City rules and guidelines and an adequately staffed Plant for optimal operation and efficiency.

- **Objective:** -Work with 3rd party billing as well as in-side customer service staff to assist SWPCA customers, responding to inquiries, taking payments, reminder calls, etc.
- Work with HR Department to hire adequate staffing to reduce overtime costs and to provide a safe work environment.
- Provide daily management of the SWPCA
- Manage expenditures to stay within budget and keep user fees as at a minimum
- Adhere to SWPCA and City internal controls and ensure compliance with City rules, regulations and guidelines
- Manage engineering and constructions projects

Results: *New objective - results will be reported in next fiscal year.*

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0240 Water Pollution Control Admin.
Activity: 2400 Water Pollution Control Admin.

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|---------------------|---------------|-----------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|---------------------------------------|
| MAA | C986 | Exec Director - WPCA | 0 | 1 | 0 | 147,178 | 147,178 | 100.00% | |
| MAA | C896 | Supervising Engineer | 1 | 1 | 116,190 | 116,190 | 0 | 0.00% | |
| MAA | C899 | Administration Manager | 1 | 1 | 115,990 | 115,990 | 0 | 0.00% | |
| MAA | C929 | Plant Supervisor - WPCA | 1 | 1 | 106,897 | 111,094 | 4,197 | 3.93% | Contractual Step Increase |
| UAW | AAC | Admin Account Clerk | 0 | 2 | 0 | 105,125 | 105,125 | 100.00% | Replace 2 OSS with 2 Admin Acct Clerk |
| MAA | C004 | Accountant | 1 | 1 | 94,282 | 98,484 | 4,202 | 4.46% | Contractual Step Increase |
| MAA | C920 | Mtce. & Const. Supv. - WPCA | 1 | 1 | 92,893 | 96,957 | 4,064 | 4.38% | Contractual Step Increase |
| UAW | C611 | Plant Mtce Cntrl Clk | 1 | 1 | 50,836 | 50,836 | 0 | 0.00% | |
| MAA | C829 | Water Poll Control Bur Ch | 1 | 0 | 147,178 | 0 | -147,178 | -100.00% | |
| UAW | C558 | Office Support Specialist | 2 | 0 | 97,759 | 0 | -97,759 | -100.00% | Replace 2 OSS with 2 Admin Acct Clerk |
| | BA | BUDGET ADJUSTMENT | 0 | 0 | 0 | -35,269 | -35,269 | 100.00% | |
| <i>Total</i> | | | 9 | 9 | \$822,025 | \$806,585 | (\$15,440) | -1.88% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0240 Water Pollution Control Admin.
Activity: 2400 Water Pollution Control Admin.

| Reference # | Account Title | FY 12/13 Actual | FY 13/14 Original Budget | FY 13/14 Revised Budget | FY 14/15 Department Request | FY 14/15 Mayor's Request | FY 14/15 Finance Board | FY 14/15 Board of Reps |
|--|--------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424006100 | Office Supplies & Expenses | 15,274 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 33424006202 | Water | 85,202 | 70,000 | 95,500 | 100,000 | 100,000 | 100,000 | 100,000 |
| 33424006601 | Vehicle Maintenance | 34,934 | 50,000 | 50,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 33424006710 | Non Capital Computer Equipment | 16,543 | 11,500 | 11,500 | 9,000 | 9,000 | 9,000 | 9,000 |
| 33424006801 | Laundry | 27,000 | 35,000 | 35,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 33424008100 | Dues & Fees | 11,935 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 33424008233 | Non Bond Interest Expenditure | 9,893 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 33424008301 | Bonds - Principal | 0 | 0 | 0 | 6,289,581 | 6,289,581 | 6,289,581 | 6,289,581 |
| 33424008302 | Interest Expense | 3,057,386 | 4,271,951 | 4,271,951 | 3,478,125 | 3,478,125 | 3,478,125 | 3,478,125 |
| 33424008303 | Depreciation Expense | 5,239,334 | 5,452,026 | 5,452,026 | 0 | 0 | 0 | 0 |
| 33424008305 | Amortization Costs | 18,801 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33424008306 | Cost of Issuance | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 33424008307 | Capital Reserve | 0 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| 33424008400 | Misc Contingency/Expense | 0 | 300,000 | 0 | 350,000 | 350,000 | 350,000 | 350,000 |
| 33424008402 | Utility Rate Contingency | 0 | 100,000 | 0 | 100,000 | 100,000 | 100,000 | 100,000 |
| 33424008839 | Administrative Expenses | 21,711 | 25,000 | 45,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 33424009001 | Transfer to G.F. Revenue | 0 | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 |
| <i>Water Pollution Control Admin. Total</i> | | 12,585,611 | 16,791,989 | 16,296,189 | 16,933,758 | 16,933,758 | 16,933,758 | 16,898,489 |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0241 *Process*
Activity: 2411 *Process Control*

Department Responsibilities:

The Process Control Activity ensures that the Water Pollution Control Facility is operated in accordance with all process control policies and directives. The personnel working in this activity implement process changes, run all process equipment, add and monitor process chemicals, and perform all other activities which enable the plant to run effectively and meet all state and federal requirements.

Program: Operations

The Operations program is to provide wastewater treatment to protect the water quality of Long Island Sound, protect public health and ensure that CTDEEP and US EPA requirements and regulations are complied with.

Goal: * Meet NPDES permit and CTDEEP and USEPA requirements and regulations

• Objective:

- * No permit exceedances and 100% compliance with CTDEEP and USEPA requirements and regulations
- * Maximize nitrogen removal
- * Minimize odors from the treatment process
- * No odor complaints

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2411 Process Control

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|---------------------|---------------|--------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|---|
| TEA | C727 | Shift Foreman- WPCA | 5 | 5 | 363,396 | 376,183 | 12,787 | 3.52% | Steps Increased for Incoming Candidates |
| TEA | C915 | Plant Operator II - WPCA | 2 | 2 | 134,006 | 134,006 | 0 | 0.00% | |
| TEA | C608 | Plant Operator-WPCA 40 | 2 | 2 | 128,416 | 128,416 | 0 | 0.00% | |
| TEA | C914 | Plant Operator I - WPCA | 2 | 2 | 108,865 | 109,231 | 366 | 0.34% | |
| TEA | C962 | Utility Worker | 1 | 1 | 51,419 | 52,185 | 766 | 1.49% | Contractual Step Increase |
| | BA | BUDGET ADJUSTMENT | 0 | 0 | -50,000 | 0 | 50,000 | -100.00% | |
| <i>Total</i> | | | 12 | 12 | \$736,101 | \$800,020 | \$63,919 | 8.68% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0241 Process

Activity: 2411 Process Control

| <i>Reference #</i> | <i>Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|-------------------------------------|-----------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424111100 | Salaries | 585,559 | 736,101 | 736,101 | 800,022 | 800,022 | 800,022 | 800,022 |
| 33424111203 | Seasonal | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33424111301 | Overtime | 138,078 | 125,000 | 125,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 33424111901 | Differential | 32,395 | 37,454 | 37,454 | 30,000 | 30,000 | 30,000 | 30,000 |
| 33424112600 | Classified 401A Match | 0 | 0 | 0 | 3,218 | 3,218 | 3,218 | 3,218 |
| 33424115102 | Diesel Fuel | 13,094 | 20,000 | 100 | 20,000 | 20,000 | 20,000 | 20,000 |
| 33424116204 | Electric - Utility | 1,685,625 | 1,500,000 | 1,816,000 | 1,575,000 | 1,575,000 | 1,575,000 | 1,575,000 |
| 33424116507 | Processing Chemicals | 432,013 | 490,000 | 530,000 | 550,000 | 550,000 | 550,000 | 550,000 |
| 33424116901 | Protective Clothing | 6,249 | 10,000 | 10,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| <i>Process Control Total</i> | | 2,893,013 | 2,918,555 | 3,254,655 | 3,090,240 | 3,090,240 | 3,090,240 | 3,090,240 |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2412 Laboratories

Department Responsibilities:

The Laboratory Activity ensures that all in-plant tests and those for clients are performed accurately and in compliance with all EPA laboratory testing procedures. This department is also responsible for all site safety activities and compliance.

Personnel working in the Laboratory Activity are responsible for taking and analyzing samples from the treatment plant, industries, sanitary sewer system and watercourses and ensuring a safe working environment. In addition, the Stamford Regional Laboratory does testing for other city entities, communities and clients.

Program: Laboratory

The SWPCA Laboratory activity is to provide accurate and reliable process monitoring and control data.

Goal: The primary goal of the Laboratory is to conduct sampling and perform analytical testing as required for compliance with the NPDES Permit (National Pollutant Discharge Elimination System) and General Permits issued by the Connecticut DEEP (Department of Energy and Environmental Protection) and managed by the United States EPA (Environmental Protection Agency). The Laboratory also conducts sample testing and maintains instrumentation to provide data for daily Plant Process Control monitoring and decision-making.

- **Objective:** Continue to conduct accurate and reliable sampling and perform accurate testing as required by NPDES Permit. All testing will have at least a 98 percent accuracy rate.
Rate.

Results: Sampling and testing were accomplished as per Permit requirements. Annual proficiency demonstrated accuracy.

Program: Site Safety and Health

The Safety Program is to provide a safe working environment for all WPCA employees, contractors and visitors.

Goal: (The OSHA (Occupational Safety & Health Administration) Safety account resides within the Laboratory cost center because the Lab Director has been assigned responsibility for WPCA Site Safety Programs.)

The goal of the OSHA Safety account is to provide supplies and services to protect the safety of the WPCA employees while at work on-site and off-site, 24/7, in all weather conditions.

- **Objective:** Reduce employee accidents by 7%.

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2412 Laboratories

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|--------------|---------------|--------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|--------------------|
| UAW | C475 | Lab Tech-WPCA | 3 | 3 | 220,344 | 220,444 | 100 | 0.05% | Longevity Increase |
| MAA | C924 | Laboratory Director-WPCA | 1 | 1 | 102,650 | 103,000 | 350 | 0.34% | Longevity Increase |
| Total | | | 4 | 4 | \$322,993 | \$323,443 | \$450 | 0.14% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2412 Laboratories

| <i>Reference # Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|---|-----------------------------------|--|---|---|--|--|--|
| 33424121100 Salaries | 400,133 | 322,993 | 322,993 | 323,444 | 323,444 | 323,444 | 323,444 |
| 33424121301 Overtime | 98 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 33424123601 Contracted Services | 39,310 | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 |
| 33424126100 Office Supplies & Expenses | 3,243 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| 33424126901 Protective Clothing | 1,635 | 1,300 | 1,300 | 1,500 | 1,500 | 1,500 | 1,500 |
| 33424126906 Laboratory Supplies | 26,764 | 29,900 | 29,900 | 29,900 | 29,900 | 29,900 | 29,900 |
| 33424128909 OSHA Safety Requirement | 9,909 | 12,000 | 17,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| <i>Laboratories Total</i> | <i>481,092</i> | <i>416,693</i> | <i>421,693</i> | <i>417,344</i> | <i>417,344</i> | <i>417,344</i> | <i>417,344</i> |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2413 Sludge Processing and Disposal

Department Responsibilities:

The Sludge Processing Activity of the Process Division ensures that sludge is processed as it is generated, that equipment malfunctions are reported immediately, that all chemicals are added in the prescribed manner, and that all equipment is adequately maintained. Sludge processing is the key to ensuring that a treatment plant runs well and is therefore one of the most important activities of the SWPCA.

Program: Solids Processing

The Solids Processing Activity treats residuals associated with the wastewater treatment plant process making them acceptable for final disposal.

Goal: The goal of the department is to provide adequate thickening, dewatering, drying and disposal of residuals associated with the wastewater treatment process

- **Objective:** Maximize throughput of sludge dryer during two shift operation
 - *Minimize the third shift operation of the sludge dryer and haul away of dewatered sludge cake
 - *Minimize odors from sludge processing and screening and grit trailers
 - *No odor complaints

Results: *New objective - results will be reported in next fiscal year.*

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2413 Sludge Processing and Disposal

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|---------------------|---------------|--------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|---------------------------|
| TEA | C914 | Plant Operator I - WPCA | 3 | 3 | 169,117 | 171,794 | 2,677 | 1.58% | Contractual Step Increase |
| TEA | C915 | Plant Operator II - WPCA | 1 | 1 | 66,568 | 66,828 | 260 | 0.39% | Longevity Increase |
| TEA | C962 | Utility Worker | 1 | 1 | 54,743 | 55,315 | 572 | 1.04% | Contractual Step Increase |
| TEA | C580 | Oper-In-Trng (WPCB) 40 | 1 | 1 | 48,826 | 49,731 | 905 | 1.85% | Contractual Step Increase |
| <i>Total</i> | | | 6 | 6 | \$339,254 | \$343,668 | \$4,414 | 1.30% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0241 Process

Activity: 2413 Sludge Processing and Disposal

| <i>Reference #</i> | <i>Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|--|---------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424131100 | Salaries | 281,076 | 339,254 | 339,254 | 343,668 | 343,668 | 343,668 | 343,668 |
| 33424131301 | Overtime | 47,197 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 33424131901 | Differential | 11,367 | 10,220 | 10,220 | 10,220 | 10,220 | 10,220 | 10,220 |
| 33424132500 | Unemployment Compensation | 0 | 0 | 0 | 3,060 | 3,060 | 3,060 | 3,060 |
| 33424132600 | Classified 401A Match | 0 | 0 | 0 | 1,492 | 1,492 | 1,492 | 1,492 |
| 33424133601 | Contracted Services | 1,601,605 | 1,504,230 | 1,838,330 | 1,540,230 | 1,540,230 | 1,540,230 | 1,540,230 |
| 33424135905 | Haulaway Sludge | 599,994 | 85,000 | 109,300 | 90,000 | 90,000 | 90,000 | 90,000 |
| 33424136205 | Natural Gas - Utility | 300,000 | 350,000 | 380,000 | 312,000 | 312,000 | 312,000 | 312,000 |
| 33424136901 | Protective Clothing | 1,969 | 3,000 | 3,000 | 3,500 | 3,500 | 3,500 | 3,500 |
| <i>Sludge Processing and Disposal Total</i> | | <i>2,843,208</i> | <i>2,331,704</i> | <i>2,720,104</i> | <i>2,344,170</i> | <i>2,344,170</i> | <i>2,344,170</i> | <i>2,344,170</i> |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0241 *Process*
Activity: 2414 *Stormwater Mgmt*

Department Responsibilities:

This department changed to Regulatory Compliance as the City is taking over the MS4 Stormwater Permit activities.

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0241 *Process*
Activity: 2415 *Regulatory Compliance*

Department Responsibilities:

The Regulatory Compliance activity ensures the implementation, monitoring and management of the SWPCA Fats, Oils and Grease (FOG) program and site stormwater permit. This effort will help to protect the water quality in Stamford's rivers and streams and Long Island Sound and avoid sanitary sewer overflows due to grease in the sewer lines.

Program: Monitoring

The Regulatory Compliance Inspector will enforce compliance of the City's food processing establishments with the SWPCA's FOG Abatement Program.

Goal: The goal s are to inspect City's food processing establishments for compliance with the SWPCA FOG Abatement Program and issue notice of violations (NOV) to food pressing establishments for non-compliance with the SWPCA FOG Abatement Program.

- **Objective:** *Minimize sanitary sewer overflows due to grease in the sewer lines

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2415 Regulatory Compliance

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|---------------------|---------------|----------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|---------------------------|
| UAW | RCI | Regulatory Compl Inspector | 1 | 1 | 61,218 | 61,775 | 556 | 0.91% | Contractual Step Increase |
| <i>Total</i> | | | 1 | 1 | \$61,218 | \$61,775 | \$556 | 0.91% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2415 Regulatory Compliance

| <i>Reference # Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|------------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424151100 Salaries | 54,558 | 61,218 | 61,218 | 61,775 | 61,775 | 61,775 | 61,775 |
| 33424151301 Overtime | 0 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 33424153601 Contracted Services | 8,474 | 25,000 | 1,300 | 25,000 | 25,000 | 25,000 | 25,000 |
| 33424156110 Materials & Supplies | 1,967 | 10,000 | 2,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| Regulatory Compliance Total | 64,999 | 101,218 | 70,018 | 101,775 | 101,775 | 101,775 | 101,775 |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0242 *Maintenance*
Activity: 2421 *Building Maintenance*

Department Responsibilities:

The Building Maintenance activity ensures that all buildings and grounds at the wastewater treatment plant complex are well maintained.

Program: Building Maintenance

The Building Maintenance activity ensures the proper upkeep of all buildings including painting, replacing deteriorated doors and windows and maintaining the heating system.

Goal: The goal is to maintain the buildings at the wastewater treatment plant such as servicing the heating and ventilation systems, painting, window cleaning, and weather proofing.

- **Objective:** Continue a preventative maintenance program for buildings HVAC system

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0242 Maintenance
Activity: 2421 Building Maintenance

| Reference # | Account Title | FY 12/13 Actual | FY 13/14 Original Budget | FY 13/14 Revised Budget | FY 14/15 Department Request | FY 14/15 Mayor's Request | FY 14/15 Finance Board | FY 14/15 Board of Reps |
|-----------------------------------|------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424211203 | Seasonal | 22,969 | 6,000 | 6,000 | 0 | 0 | 0 | 0 |
| 33424211301 | Overtime | 173 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33424213601 | Contracted Services | 50,485 | 53,000 | 53,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 33424216205 | Natural Gas - Utility | 150,000 | 150,000 | 203,500 | 155,000 | 155,000 | 155,000 | 155,000 |
| 33424216604 | Grounds Maintenance | 1,997 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| 33424216607 | Facilities Maintenance - STP | 34,283 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| Building Maintenance Total | | 259,907 | 259,500 | 313,000 | 265,500 | 265,500 | 265,500 | 265,500 |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0242 *Maintenance*
Activity: 2422 *Equipment Maintenance*

Department Responsibilities:

The Equipment Maintenance Activity ensures that all equipment is maintained according to manufacturer's recommendations and requirements to ensure all treatment capability is available at all times.

Program: Maintenance

Implement a preventive maintenance program and manage program effectively. The mission also includes rapid response to breakdowns that may affect treatment capability.

Goal: To ensure that the equipment maintenance funds are effectively utilized for routine maintenance of equipment at the treatment plant, procurement of replacement parts and repair service.

- **Objective:** *Develop a preventative maintenance program for routine maintenance of plant equipment and develop and implement a tracking program for replacement parts, repair service and replacement of obsolete equipment.

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0242 Maintenance
Activity: 2422 Equipment Maintenance

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|--------------|---------------|--------------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|---|
| TEA | C503 | Maintenance Mechanic 40 | 2 | 2 | 127,246 | 127,246 | 0 | 0.00% | |
| TEA | C521 | Master Mech-Water Poll Control | 1 | 1 | 71,771 | 71,771 | 0 | 0.00% | |
| UAW | C509 | Mt II-Electrician/UAW 35 | 1 | 1 | 72,967 | 64,122 | -8,845 | -12.12% | Position Filled at Lower Step than Budget |
| Total | | | 4 | 4 | \$271,984 | \$263,139 | (\$8,845) | -3.25% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2422 Equipment Maintenance

| <i>Reference #</i> | <i>Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|---|------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424221100 | Salaries | 217,319 | 271,984 | 271,984 | 263,139 | 263,139 | 263,139 | 263,139 |
| 33424221301 | Overtime | 32,477 | 32,000 | 32,000 | 32,000 | 32,000 | 32,000 | 32,000 |
| 33424221902 | Stand-By Time | 14,464 | 13,260 | 13,260 | 13,260 | 13,260 | 13,260 | 13,260 |
| 33424226110 | Materials & Supplies | 156,066 | 200,000 | 200,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 33424226605 | Equipment Maintenance | 677,108 | 450,000 | 404,000 | 450,000 | 450,000 | 450,000 | 450,000 |
| 33424226607 | Facilities Maintenance - STP | 9,996 | 50,000 | -5,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| <i>Equipment Maintenance Total</i> | | <i>1,107,430</i> | <i>1,017,244</i> | <i>916,244</i> | <i>1,058,399</i> | <i>1,058,399</i> | <i>1,058,399</i> | <i>1,058,399</i> |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0242 *Maintenance*
Activity: 2423 *Pump Station Maintenance*

Department Responsibilities:

The Pumping Station Maintenance Activity ensures that the twenty two (22) sanitary pumping stations run reliably. This is accomplished by performing regular maintenance in a timely manner and by following all manufacturers' recommendations.

Program: Operations and Maintenance

Maintain all pumps and related equipment in accordance to manufacturer's recommendations and requirements as well as conduct preventative maintenance to ensure optimal operation so that the stations convey wastewater without interruption.

Goal: Maintains and operates twenty two (22) satellite pump stations and ensure that funding is effectively used to maintain the buildings, pumps and motors including grounds maintenance.

- **Objective:** *Develop and implement a preventative maintenance program to maintain and upkeep the 22 pump stations as well as the surrounding grounds and all applicable equipment.

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0242 Maintenance
Activity: 2423 Pump Station Maintenance

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|--------------|---------------|--------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|--------------------|
| TEA | C503 | Maintenance Mechanic 40 | 3 | 3 | 191,093 | 191,543 | 450 | 0.24% | Longevity Increase |
| UAW | C509 | Mt II-Electrician/UAW 35 | 1 | 1 | 70,149 | 70,149 | 0 | 0.00% | |
| Total | | | 4 | 4 | \$261,243 | \$261,693 | \$450 | 0.17% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0242 Maintenance
Activity: 2423 Pump Station Maintenance

| <i>Reference # Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|--|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424231100 Salaries | 254,729 | 261,243 | 261,243 | 261,693 | 261,693 | 261,693 | 261,693 |
| 33424231203 Seasonal | 34,212 | 6,000 | 6,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 33424231301 Overtime | 46,777 | 35,500 | 35,500 | 35,500 | 35,500 | 35,500 | 35,500 |
| 33424231902 Stand-By Time | 19,058 | 20,500 | 20,500 | 20,500 | 20,500 | 20,500 | 20,500 |
| 33424232500 Unemployment Compensation | 0 | 0 | 0 | 1,218 | 1,218 | 1,218 | 1,218 |
| 33424235102 Diesel Fuel | 6,862 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 33424235301 Telephone | 5,220 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| 33424236202 Water | 2,000 | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 |
| 33424236203 Fuel Oil | 0 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 33424236204 Electric - Utility | 124,771 | 140,000 | 140,000 | 145,000 | 145,000 | 145,000 | 145,000 |
| 33424236205 Natural Gas - Utility | 0 | 3,500 | 3,500 | 4,000 | 4,000 | 4,000 | 4,000 |
| 33424236605 Equipment Maintenance | 41,458 | 150,000 | 36,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| 33424236607 Facilities Maintenance - STP | 5,000 | 100,000 | 53,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 33424236901 Protective Clothing | 1,000 | 1,800 | 1,800 | 2,500 | 2,500 | 2,500 | 2,500 |
| <i>Pump Station Maintenance Total</i> | <i>541,087</i> | <i>747,043</i> | <i>586,043</i> | <i>763,911</i> | <i>763,911</i> | <i>763,911</i> | <i>763,911</i> |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0242 *Maintenance*
Activity: 2424 *Sanitary Sewer Maintenance*

Department Responsibilities:

The Sanitary Sewer Maintenance activity ensures that all preventive maintenance is performed, emergency calls are answered promptly, and problems are assessed quickly to prevent environmental and property damage; assist other departments and agencies with sewer related problems.

Program: Operations and Maintenance

Clean, inspect and provide maintenance as necessary to the sanitary sewer system to prevent sewer overflows or back-ups problems which can effect public health and the environment.

Goal: Maintain the approximately two hundred seventy five (275) miles of sewers that requires regular cleaning, flushing and repairs as necessary to maintain optimal flow.

- **Objective:** * Develop and implement a preventative maintenance program that tracks minor and major repairs to the sanitary sewers and ensures all 275 miles of sanitary lines are videoed and results documented.
 * Minimize sanitary sewer over flows and backups

Results: *New objective - results will be reported in next fiscal year.*

Fiscal Year 2014/2015 Full Time Salary Comparison

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0242 Maintenance
Activity: 2424 Sanitary Sewer Maintenance

| <i>Union</i> | <i>Job ID</i> | <i>Job Title</i> | <i>Pos 13/14</i> | <i>Pos 14/15</i> | <i>FY 13/14 Budget Salary</i> | <i>FY 14/15 Budget Salary</i> | <i>Budget Salary \$ Increase</i> | <i>Budget Salary % Increase</i> | <i>Comments</i> |
|--------------|---------------|-------------------------|----------------------|----------------------|---------------------------------------|---------------------------------------|--|---|-----------------|
| TEA | C503 | Maintenance Mechanic 40 | 4 | 4 | 253,641 | 253,641 | 0 | 0.00% | |
| Total | | | 4 | 4 | \$253,641 | \$253,641 | \$0 | 0.00% | |

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 *Water Pollution Control Authority*

Bur/Office: 204 *Operations: Water Pollution Control*

Dept/Div: 0242 *Maintenance*

Activity: 2424 *Sanitary Sewer Maintenance*

| <i>Reference #</i> | <i>Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|---|------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424241100 | Salaries | 126,418 | 253,641 | 253,641 | 253,642 | 253,642 | 253,642 | 253,642 |
| 33424241301 | Overtime | 17,977 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 |
| 33424241902 | Stand-By Time | 5,374 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 33424242600 | Classified 401A Match | 0 | 0 | 0 | 3,798 | 3,798 | 3,798 | 3,798 |
| 33424246605 | Equipment Maintenance | 1,642 | 25,000 | 2,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 33424246607 | Facilities Maintenance - STP | 0 | 100,000 | 75,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 33424246901 | Protective Clothing | 1,661 | 845 | 845 | 1,500 | 1,500 | 1,500 | 1,500 |
| <i>Sanitary Sewer Maintenance Total</i> | | 153,072 | 410,486 | 362,486 | 414,940 | 414,940 | 414,940 | 414,940 |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0242 *Maintenance*
Activity: 2425 *Hurricane Barrier Maintenance*

Department Responsibilities:

The SWPCA is responsible for the maintenance of the Stamford Hurricane Barrier and the three stormwater pump stations for the US Army Corps of Engineers in accordance with their guidelines and requirements to reduce any possibility of property damage due to storm conditions.

Program: Operations and Maintenance

The Hurricane Barrier activity ensures that all three Hurricane Barrier pumping stations are operated and maintained to avoid flooding of low-lying areas during storm conditions and storm surges while also maintaining dikes and levees as required by the US Army Corps of Engineers.

Goal: The goal is to ensure the proper maintenance of the Hurricane Barrier's pumps, buildings and equipment, as well as the dikes and levees.

- **Objective:** *Ensure compliance with all corrective directives regarding the Hurricane Barrier issued by the Army Corps of Engineers

Results: *New objective - results will be reported in next fiscal year.*

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 *Water Pollution Control Authority*

Bur/Office: 204 *Operations: Water Pollution Control*

Dept/Div: 0242 *Maintenance*

Activity: 2425 *Hurricane Barrier Maintenance*

| <i>Reference #</i> | <i>Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|---|------------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424256204 | Electric - Utility | 130,000 | 150,000 | 148,900 | 160,000 | 160,000 | 160,000 | 160,000 |
| 33424256205 | Natural Gas - Utility | 6,000 | 7,000 | 8,100 | 10,000 | 10,000 | 10,000 | 10,000 |
| 33424256605 | Equipment Maintenance | 6,452 | 40,000 | 5,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 33424256607 | Facilities Maintenance - STP | 7,425 | 50,000 | 85,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| <i>Hurricane Barrier Maintenance Total</i> | | <i>149,877</i> | <i>247,000</i> | <i>247,000</i> | <i>260,000</i> | <i>260,000</i> | <i>260,000</i> | <i>260,000</i> |

Fiscal Year 2014/2015 Department Summary

Fund: 0033 *Water Pollution Control Authority*
Bur/Office: 204 *Operations: Water Pollution Control*
Dept/Div: 0243 *Billing Services*
Activity: 2430 *Billing Services*

Department Responsibilities:

The Billing Services is responsible for the administration of all billing and collection activity for current and delinquent sewer user use charges, sewer assessment and connection charges, as well as interest, fees and other charges.

Program: Billing Services

This activity provides a system in which to bill and process all sewer user use charges, deposit all incoming revenue, maintain water use software module, track and analyze collection activity, implement an effective delinquent collection enforcement program, prepare and submit various reports to both City and SWPCA Board officials.

Goal: The goal is to provide oversight and adequate support to ensure proper and correct billing, collection, reporting, lien processing, closing processing and sufficient consumption data for rate-setting.

- **Objective:** *Reduce the amount of open service requests between billing periods.
*Ensure SWPCA staff compliant with vendor mandates regarding documentation in the CUBES system.

Results: New objective - results will be reported in next fiscal year.

Fiscal Year 2014/2015 Board of Representatives Operating Budget

Fund: 0033 *Water Pollution Control Authority*

Bur/Office: 204 *Operations: Water Pollution Control*

Dept/Div: 0243 *Billing Services*

Activity: 2430 *Billing Services*

| <i>Reference #</i> | <i>Account Title</i> | <i>FY 12/13 Actual</i> | <i>FY 13/14 Original Budget</i> | <i>FY 13/14 Revised Budget</i> | <i>FY 14/15 Department Request</i> | <i>FY 14/15 Mayor's Request</i> | <i>FY 14/15 Finance Board</i> | <i>FY 14/15 Board of Reps</i> |
|-------------------------------|---------------------------|----------------------------|---|--|--|---|---------------------------------------|---------------------------------------|
| 33424301100 | Salaries | 4,063 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33424302500 | Unemployment Compensation | 0 | 0 | 0 | 2,655 | 2,655 | 2,655 | 2,655 |
| 33424303307 | Meter Readings | 22,300 | 26,300 | 26,300 | 26,300 | 26,300 | 26,300 | 26,300 |
| 33424303601 | Contracted Services | 428,097 | 405,834 | 441,834 | 426,000 | 426,000 | 426,000 | 426,000 |
| 33424305405 | Postage | 2,842 | 18,000 | 36,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| <i>Billing Services Total</i> | | 457,302 | 450,134 | 504,134 | 472,955 | 472,955 | 472,955 | 472,955 |