

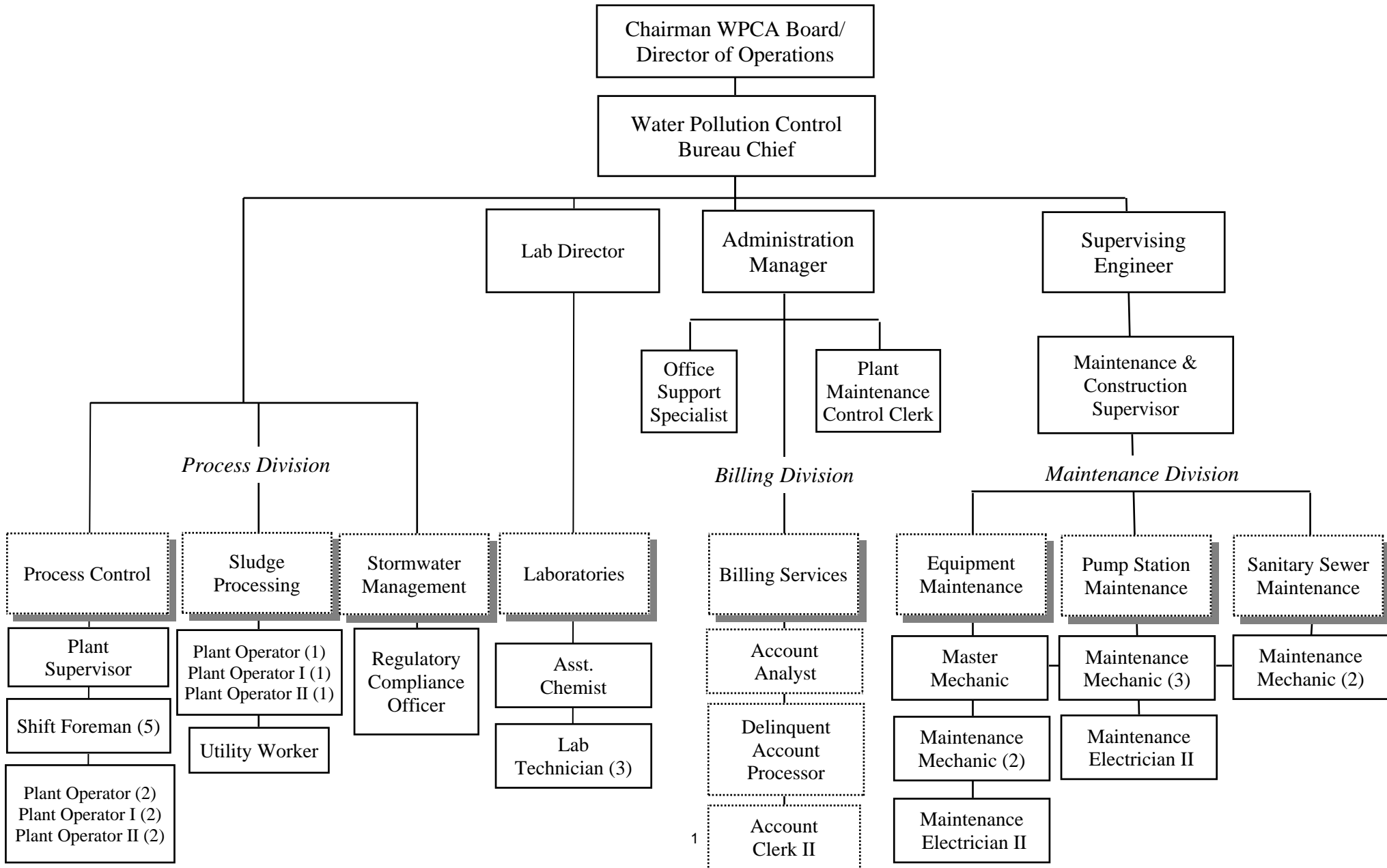
Stamford Water Pollution Control Authority

Board of Representatives Adopted Operating Budget



Fiscal Year 2010-2011

City of Stamford Office of Operations Water Pollution Control Authority



**Stamford Water Pollution Control Authority
FY 2010-2011 Adopted Operating Budget**

	FY 2009-10 Original Budget	FY 2009-10 Revised Budget	FY 2010-11 Dept Request	FY 2010-11 Adopted Budget	Variance from Original	Percent Change
Revenue						
Interest Income	75,000	110,000	95,000	95,000	20,000	26.7%
Special Assessments - Principal	1,147,000	1,147,000	1,147,000	1,147,000	-	0.0%
Special Assessments - Interest	50,000	50,000	50,000	50,000	-	0.0%
Special Assessments - Delin Interest & Liens		-	25,000	25,000	25,000	100.0%
Treatment of Sewage - Darien	1,545,120	1,545,120	1,570,000	1,570,000	24,880	1.6%
Septic Tank Fees	265,000	265,000	265,000	265,000	-	0.0%
Regional Lab Fees	55,000	55,000	60,000	60,000	5,000	9.1%
Darien - Capital Reimbursement	726,139	726,139	726,139	726,139	-	0.0%
Sewer Use Fees	17,686,192	15,809,350	15,775,782	15,775,782	(1,910,410)	-10.8%
Sewer Use Fees - Lien Fees		-	90,000	90,000	90,000	100.0%
Sewer Use Fees - Interest	85,000	85,000	85,000	85,000	-	0.0%
Aquarion User Charges	120,000	190,000	175,000	175,000	55,000	45.8%
Load Shedding	95,000	95,000	75,000	75,000	(20,000)	-21.1%
Nitrogen Trading Exchange Credit	500,000	750,000	500,000	500,000	-	0.0%
Rebates B.A.B's		-	156,368	156,368	156,368	100.0%
Total Revenue	\$ 22,349,451	\$ 20,827,609	\$ 20,795,289	\$ 20,795,289	\$ (1,554,162)	-7.0%
Operating Expenses						
WPCA Administration (less: interest & depreciation exp)	2,905,192	2,768,812	3,051,581	3,051,581	146,389	5.0%
Process Control	3,183,829	3,377,855	3,450,615	3,450,615	266,787	8.4%
Laboratories	457,411	457,411	471,183	471,183	13,772	3.0%
Sludge Processing	2,502,985	2,439,459	2,295,725	2,295,725	(207,260)	-8.3%
Stormwater Management	117,446	99,026	108,387	108,387	(9,059)	-7.7%
Building Maintenance	221,500	221,500	209,450	209,450	(12,050)	-5.4%
Equipment Maintenance	583,710	639,510	641,267	641,267	57,557	9.9%
Pump Station Maintenance	617,630	568,530	579,387	579,387	(38,243)	-6.2%
Sanitary Sewer Maintenance	222,315	206,615	198,468	198,468	(23,847)	-10.7%
Hurricane Barrier Maintenance	123,600	156,900	213,200	213,200	89,600	72.5%
Billing Services	360,794	360,794	347,927	347,927	(12,867)	-3.6%
Total Operating Expenses*	\$ 11,296,412	\$ 11,296,412	\$ 11,567,190	\$ 11,567,190	\$ 270,779	2.4%
Net Revenues Available for Debt Service	\$ 11,053,039	\$ 9,531,197	\$ 9,228,099	\$ 9,228,099	\$ (1,824,941)	-16.5%
2003A Revenue Bonds (Principal & Interest)	788,980	788,980	785,505	785,505	(3,475)	-0.4%
Clean Water Fund (Principal & Interest)	4,838,522	4,838,522	4,834,926	4,834,926	(3,596)	-0.1%
2006B Revenue Bonds (Principal & Interest)	1,205,920	1,205,920	1,205,070	1,205,070	(850)	-0.1%
Senior Lien Debt Service Coverage	1.62	1.39	1.35	1.35	\$ (7,921)	-16.4%
GO Debt Service (Principal & Interest)	2,289,038	2,289,038	1,959,156	1,959,156	(329,882)	-14.4%
Projected 2009 GO Bond Issue	375,000	375,000	446,765	446,765		19.1%
Total Debt Service Coverage	1.16	1.00	1.00	1.00	\$ (329,882)	-14.1%

*Total Operating Expenses do not include Interest & Depreciation Expense as listed under the WPCA Admin budget. Total excluded in FY10/11 \$10,061,392.

Fiscal Year 2010/2011 Activity Summary Report

<i>Fund: 0033 Water Pollution Control Authority</i>			<i>FY 09/10</i>	<i>FY 09/10</i>	<i>FY 10/11</i>	<i>FY 10/11</i>	<i>FY 10/11</i>	<i>FY 10/11</i>
<i>Bur/Off: 204 Operations: Water Pollution Control</i>		<i>FY 08/09</i>	<i>Original</i>	<i>Revised</i>	<i>Department</i>	<i>Mayor's</i>	<i>Finance</i>	<i>Board of</i>
		<i>Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Request</i>	<i>Request</i>	<i>Board</i>	<i>Reps</i>
<i>Dept/Div: 0240 Water Pollution Control Admin.</i>								
2400	Water Pollution Control Admin.	13,678,722	13,958,231	13,821,851	13,112,972	13,112,972	12,812,972	13,112,972
Water Pollution Control Admin. Total		13,678,722	13,958,231	13,821,851	13,112,972	13,112,972	12,812,972	13,112,972
<i>Dept/Div: 0241 Process</i>								
2411	Process Control	3,445,970	3,183,829	3,377,855	3,450,615	3,450,615	3,450,615	3,450,615
2412	Laboratories	462,987	457,411	457,411	471,183	471,183	471,183	471,183
2413	Sludge Processing and Disposal	2,607,498	2,502,985	2,439,459	2,295,725	2,295,725	2,295,725	2,295,725
2414	Stormwater Mgmt	9,946	117,446	99,026	108,387	108,387	108,387	108,387
Process Total		6,526,401	6,261,671	6,373,751	6,325,910	6,325,910	6,325,910	6,325,910
<i>Dept/Div: 0242 Maintenance</i>								
2421	Building Maintenance	223,444	221,500	221,500	209,450	209,450	209,450	209,450
2422	Equipment Maintenance	635,068	583,710	639,510	641,267	641,267	641,267	641,267
2423	Pump Station Maintenance	510,887	617,630	568,530	579,387	579,387	579,387	579,387
2424	Sanitary Sewer Maintenance	146,029	222,315	206,615	198,468	198,468	198,468	198,468
2425	Hurricane Barrier Maintenance	121,423	123,600	156,900	213,200	213,200	213,200	213,200
Maintenance Total		1,636,850	1,768,755	1,793,055	1,841,772	1,841,772	1,841,772	1,841,772
<i>Dept/Div: 0243 Billing Services</i>								
2430	Billing Services	271,564	360,794	360,794	347,927	347,928	347,928	347,928
Billing Services Total		271,564	360,794	360,794	347,927	347,928	347,928	347,928
Operations: Water Pollution Control Total		22,113,537	22,349,451	22,349,451	21,628,582	21,628,582	21,328,582	21,628,582

Department Summary

Bur/Offc: 204 ***Operations: Water Pollution Control***
Dept/Div: 0240 ***Water Pollution Control Admin.***
Activity: 2400 ***Water Pollution Control Admin.***

Mission Statement

The mission of the Water Pollution Control Authority is to protect the environment and public health for the City of Stamford. This is accomplished by operating and maintaining the Water Pollution Control Facility, pumping stations and sanitary sewer system in the most effective and efficient manner. This includes applying "state-of-the-art" process control techniques to the operation of the treatment plant and good maintenance management for the plant, pumping stations and sanitary sewer system.

The Administration Division is responsible for the overall management of the Water Pollution Control Authority. Personnel working in this Division are responsible for all technical decisions, supervision, budgeting, planning, procuring outside services, project management, and other administrative duties. In addition, key personnel in this Division are responsible for overseeing all WPCA funded construction activities including the solids drying and waste to energy project.

Program: Administration

The mission of this program to ensure that the overall management of the WPCA meets all procurement, human resources, safety and financial requirements.

<i>Activity Name</i>	<i>Service Output</i>	<i>Service Quality</i>
Provide Financial Oversight	<ul style="list-style-type: none"> • Ensure budget projections correlate with budget expenditures 	Monitor budget monthly to control expenditures. Complete fiscal year on or under budget.
Monitor Adherence to Government Regulations	<ul style="list-style-type: none"> • Compliance with DEP and EPA regulations 	100% compliance with all government regulations
Administration	<ul style="list-style-type: none"> • Ensure budgetary control. 	Not exceeding total annual budget.
Personnel Management	<ul style="list-style-type: none"> • Personnel and union issues 	Ensure all personnel and union issues are resolved at WPCA level.

Department Summary

Bur/Offc: 204 **Operations: Water Pollution Control**
Dept/Div: 0240 **Water Pollution Control Admin.**
Activity: 2400 **Water Pollution Control Admin.**

<i>Job Title</i>	<i>Pos 09/10</i>	<i>Pos 10/11</i>	<i>FY 09/10 Budget Salary</i>	<i>FY 10/11 Budget Salary</i>	<i>Budget Salary \$ Increase</i>	<i>Budget Salary % Increase</i>
Administration Manager	1	1	\$109,228	\$109,228	\$0	0.00%
BUDGET ADJUSTMENT	0	0	(\$18,174)	\$0	\$18,174	-100.00%
Mtce. & Const. Supv. - WPCA	1	1	\$91,037	\$91,037	\$0	0.00%
Office Support Specialist	1	1	\$45,855	\$43,293	(\$2,562)	-5.59%
Plant Mtce Cntrl Clk	1	1	\$50,385	\$50,385	\$0	0.00%
Plant Supervisor - WPCA	1	1	\$88,846	\$68,762	(\$20,084)	-22.61%
Supervising Engineer	1	1	\$109,428	\$109,428	\$0	0.00%
Water Poll Control Bur Ch	1	1	\$131,304	\$131,305	\$0	0.00%
	7	7	\$607,910	\$603,439	(\$4,471)	-0.74%

*Plant Supervisor position to be hired September 2010 creating savings of \$20k. OSS position previously vacant in FY09/10 hired at lower step.
NOTE: "BUDGET ADJUSTMENT" represents the value of wage concessions by unions/employees in FY09/10. These concessions were taken primarily in the form of unpaid furlough leave. This note will be shown here (in the Administration page) only and will not be repeated on every personnel summary page.*

Fiscal Year 2010/2011 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0240 Water Pollution Control Admin.

Activity: 2400 Water Pollution Control Admin.

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424001100	Salaries	485,582	607,910	607,910	603,439	603,439	603,439	603,439
33424001201	Part-Time	16,948	15,000	15,000	14,000	14,000	14,000	14,000
33424001202	Permanent Part-time	44,261	46,045	46,045	46,045	46,045	46,045	46,045
33424001203	Seasonal	6,685	6,500	6,500	6,500	6,500	6,500	6,500
33424001301	Overtime	10,254	9,150	9,150	9,150	9,150	9,150	9,150
33424002100	Medical & Life	650,099	643,426	643,426	759,507	759,507	759,507	759,507
33424002101	Compensated Absences	14,857	12,013	12,013	11,354	11,354	11,354	11,354
33424002200	Social Security	220,206	230,966	230,966	231,021	231,021	231,021	231,021
33424002302	Classified Pension Fund	0	0	0	114,813	114,813	114,813	114,813
33424002400	College Tuition	0	1,000	1,000	1,000	1,000	1,000	1,000
33424002406	Contribution to OPEB	25,000	60,723	60,723	75,121	75,121	75,121	75,121
33424002500	Unemployment Compensation	874	4,794	4,794	2,548	2,548	2,548	2,548
33424003006	Legal Expenses	19,954	20,000	20,000	20,000	20,000	20,000	20,000
33424003202	Conferences & Training	7,199	10,000	5,100	8,000	8,000	8,000	8,000
33424003401	Central Service Cost Allocation	302,088	359,687	359,687	206,458	206,458	206,458	206,458
33424003601	Contracted Services	73,500	65,500	100,920	65,500	65,500	65,500	65,500
33424003613	Tree Rehabilitation	90,000	92,700	92,700	72,500	72,500	72,500	72,500
33424005101	Gasoline	21,974	12,360	12,360	15,000	15,000	15,000	15,000
33424005240	Payments to Insurance Fund	286,731	340,712	340,712	327,954	327,954	327,954	327,954
33424005301	Telephone	35,908	33,702	33,702	30,000	30,000	30,000	30,000
33424005405	Postage	3,639	1,000	1,750	1,000	1,000	1,000	1,000

Fiscal Year 2010/2011 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0240 Water Pollution Control Admin.
Activity: 2400 Water Pollution Control Admin.

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424005500	Copying & Printing	6,157	3,000	2,250	3,000	3,000	3,000	3,000
33424006100	Office Supplies & Expenses	10,867	14,860	14,860	13,000	13,000	13,000	13,000
33424006202	Water	30,904	20,689	39,289	25,000	25,000	25,000	25,000
33424006601	Vehicle Maintenance	21,532	25,000	25,000	20,000	20,000	20,000	20,000
33424006710	Non Capital Computer Equipment	9,715	12,000	12,000	11,215	11,215	11,215	11,215
33424006801	Laundry	15,497	10,500	16,000	12,000	12,000	12,000	12,000
33424007302	Capital Outlay - Vehicles	33,256	0	0	0	0	0	0
33424008000	Non-Salary Budget Reduction	0	0	0	0	0	-300,000	0
33424008100	Dues & Fees	6,430	23,500	23,500	14,000	14,000	14,000	14,000
33424008233	Non Bond Interest Expenditure	85,407	0	0	10,000	10,000	10,000	10,000
33424008302	Interest Expense	3,326,736	3,553,039	3,553,039	3,461,392	3,461,392	3,461,392	3,461,392
33424008303	Depreciation Expense	7,038,193	7,500,000	7,500,000	6,600,000	6,600,000	6,600,000	6,600,000
33424008304	Bonded Debt - Expenses	112,985	0	0	0	0	0	0
33424008305	Amortization Costs	624,850	0	0	0	0	0	0
33424008306	Cost of Issuance	30,994	12,000	12,000	12,000	12,000	12,000	12,000
33424008400	Misc Contingency/Expense	0	100,000	0	200,000	200,000	200,000	200,000
33424008402	Utility Rate Contingency	0	100,000	0	100,000	100,000	100,000	100,000
33424008839	Administrative Expenses	9,439	10,455	19,455	10,455	10,455	10,455	10,455
Water Pollution Control Admin. Total		13,678,722	13,958,231	13,821,851	13,112,972	13,112,972	12,812,972	13,112,972

Department Summary

Bur/Offc: 204 **Operations: Water Pollution Control**

Dept/Div: 0241 **Process**

Activity: 2411 **Process Control**

Mission Statement

The mission of the Process Control Activity is to ensure that the Water Pollution Control Facility is operated in accordance with all process control policies and directives. The personnel working in this Activity implement process changes, run all process equipment, add and monitor process chemicals, and perform all other activities which enable the plant to run effectively and meet all state and federal requirements.

Program: Operations

The mission of the Operations program is to provide wastewater treatment to rate payers, to protect the water quality of Long Island Sound, protect public health and ensure that CTDEP and US EPA requirements and regulations are complied with.

<u>Activity Name</u>	<u>Service Output</u>		<u>Service Quality</u>			
Process Control	<ul style="list-style-type: none"> Control the wastewater treatment process to remove BOD and suspended solids. 		Meet regulatory requirements for BOD and suspended solids removal 100% of time.			
Nitrogen Removal	<ul style="list-style-type: none"> Remove a minimum of 365,000 pounds of nitrogen per year. 		Meet regulatory requirements and sell at least \$550,000 worth of excess nitrogen credits			
<u>Job Title</u>	<u>Pos 09/10</u>	<u>Pos 10/11</u>	<u>FY 09/10 Budget Salary</u>	<u>FY 10/11 Budget Salary</u>	<u>Budget Salary \$ Increase</u>	<u>Budget Salary % Increase</u>
BUDGET ADJUSTMENT	0	0	(\$20,487)	\$0	\$20,487	-100.00%
Plant Operator I - WPCA	2	1	\$108,303	\$50,614	(\$57,689)	-53.27%
Plant Operator II - WPCA	2	2	\$124,967	\$124,967	\$0	0.00%
Plant Operator-WPCA 40	2	2	\$120,594	\$120,594	\$0	0.00%
Shift Foreman- WPCA	5	5	\$353,170	\$346,689	(\$6,481)	-1.84%
	11	10	\$686,547	\$642,864	(\$43,683)	-6.36%

Plant Op I moved to dept #2413 and changed to Plant Op II. Eliminated Plant Ops I position.

Fiscal Year 2010/2011 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority
Bur/Office: 204 Operations: Water Pollution Control
Dept/Div: 0241 Process
Activity: 2411 Process Control

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424111100	Salaries	591,592	686,547	575,547	642,864	642,864	642,864	642,864
33424111301	Overtime	195,867	104,545	215,545	150,000	150,000	150,000	150,000
33424111901	Differential	35,492	33,985	33,985	36,000	36,000	36,000	36,000
33424115102	Diesel Fuel	12,599	14,500	5,000	14,500	14,500	14,500	14,500
33424116204	Electric - Utility	2,320,500	2,010,000	2,204,000	2,290,000	2,290,000	2,290,000	2,290,000
33424116507	Processing Chemicals	285,951	327,952	335,952	310,951	310,951	310,951	310,951
33424116901	Protective Clothing	3,969	6,300	7,826	6,300	6,300	6,300	6,300
<i>Process Control Total</i>		<i>3,445,970</i>	<i>3,183,829</i>	<i>3,377,855</i>	<i>3,450,615</i>	<i>3,450,615</i>	<i>3,450,615</i>	<i>3,450,615</i>

Department Summary

Bur/Offc: 204 Operations: Water Pollution Control

Dept/Div: 0241 Process

Activity: 2412 Laboratories

Mission Statement

The mission of the Laboratory Activity is to ensure that all in-plant tests and those for other communities are performed accurately and in compliance with all EPA laboratory testing procedures. The mission also includes responsibility for all site safety activities and compliance.

Personnel working in the Laboratory Activity are responsible for taking and analyzing samples from the treatment plant, industries, sanitary sewer system and watercourses and ensuring a safe working environment. In addition, the Stamford Regional Laboratory does testing for fifty treatment plants throughout the State.

Program: Laboratory

The mission of the laboratory activity is to provide accurate and reliable process monitoring and control data.

<i>Activity Name</i>	<i>Service Output</i>	<i>Service Quality</i>
Process Data	<ul style="list-style-type: none"> • Produce data necessary for process control on time and accurately. 	QA/QC on all analytical procedures. Results available on schedule 100% of time.
Quality Control	<ul style="list-style-type: none"> • Accurate and reproducible analysis for all parameters. 	Pass proficiency testing 100% of the time.

Program: Site Safety and Health

The mission to provide at safe working environment for all WPCA employees, contractors and visitors.

<i>Activity Name</i>	<i>Service Output</i>	<i>Service Quality</i>
Safety Training	<ul style="list-style-type: none"> • Provide OSHA required training 	Meet all OSHA training requirements
OSHA Compliance	<ul style="list-style-type: none"> • Review all activities and compliance requirements. 	Ensure 100% compliance with OSHA reporting and safety equipment requirements.

Department Summary

Bur/Offc: 204 **Operations: Water Pollution Control**

Dept/Div: 0241 **Process**

Activity: 2412 **Laboratories**

<i>Job Title</i>	<i>Pos 09/10</i>	<i>Pos 10/11</i>	<i>FY 09/10 Budget Salary</i>	<i>FY 10/11 Budget Salary</i>	<i>Budget Salary \$ Increase</i>	<i>Budget Salary % Increase</i>
Asst Chemist	1	1	\$81,187	\$81,187	\$0	0.00%
BUDGET ADJUSTMENT	0	0	(\$11,858)	\$0	\$11,858	-100.00%
Lab Tech-WPCA	3	3	\$214,858	\$216,772	\$1,914	0.89%
Laboratory Director-WPCA	1	1	\$96,731	\$96,731	\$0	0.00%
	5	5	\$380,918	\$394,690	\$13,772	3.62%

Fiscal Year 2010/2011 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0241 Process

Activity: 2412 Laboratories

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424121100	Salaries	380,458	380,918	380,918	394,690	394,690	394,690	394,690
33424121301	Overtime	5,773	7,058	7,058	7,058	7,058	7,058	7,058
33424123601	Contracted Services	35,293	24,400	24,400	24,400	24,400	24,400	24,400
33424126100	Office Supplies & Expenses	3,327	3,500	3,500	3,500	3,500	3,500	3,500
33424126901	Protective Clothing	854	1,635	1,635	1,635	1,635	1,635	1,635
33424126906	Laboratory Supplies	27,197	29,900	29,900	29,900	29,900	29,900	29,900
33424128909	OSHA Safety Requirement	10,085	10,000	10,000	10,000	10,000	10,000	10,000
Laboratories Total		462,987	457,411	457,411	471,183	471,183	471,183	471,183

Department Summary

Bur/Offc: 204 **Operations:** Water Pollution Control
Dept/Div: 0241 **Process**
Activity: 2413 **Sludge Processing and Disposal**

Mission Statement

The mission of the Sludge Processing Activity of the Process Division is to ensure that sludge is processed as it is generated, that equipment malfunctions are reported immediately, that all chemicals are added in the prescribed manner and that all equipment is kept clean. Sludge processing is the key to ensuring that a treatment plant runs well and is therefore, one of the most important activities of the WPCA.

Program: Solids Processing

The mission of the Solids Processing Activity is to treat residuals associated with the wastewater treatment plant process making them acceptable for final disposal.

<u>Activity Name</u>	<u>Service Output</u>		<u>Service Quality</u>			
Solids Removal	<ul style="list-style-type: none"> Solids thickening and dewatering. Drying and Pelletizing. 		Process solids at the generation rate of the treatment facility at least 95% of the time. Ensure drying and pelletizing are done in accordance with contract.			
<u>Job Title</u>	<u>Pos 09/10</u>	<u>Pos 10/11</u>	<u>FY 09/10 Budget Salary</u>	<u>FY 10/11 Budget Salary</u>	<u>Budget Salary \$ Increase</u>	<u>Budget Salary % Increase</u>
BUDGET ADJUSTMENT	0	0	(\$8,012)	\$0	\$8,012	-100.00%
Laborer 40	1	0	\$44,820	\$0	(\$44,820)	-100.00%
Plant Operator I - WPCA	1	2	\$51,301	\$100,960	\$49,659	96.80%
Plant Operator II - WPCA	0	1	\$0	\$63,134	\$63,134	100.00%
Plant Operator-WPCA 40	3	1	\$180,691	\$60,197	(\$120,494)	-66.69%
Utility Worker	0	1	\$0	\$46,957	\$46,957	100.00%
	5	5	\$268,800	\$271,248	\$2,448	0.91%

Plant Op I (from 2411) changed to Plant Op II. Eliminated 1 Plant Operator WPCA 40 position. Other Plant Operator WPCA 40 switched to Plant Op I when incumbent was replaced. Laborer changed to Utility Worker.

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Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0241 Process

Activity: 2413 Sludge Processing and Disposal

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424131100	Salaries	170,639	268,800	268,800	271,248	271,248	271,248	271,248
33424131301	Overtime	24,216	38,411	38,411	21,413	21,413	21,413	21,413
33424131901	Differential	9,497	16,743	16,743	6,095	6,095	6,095	6,095
33424133601	Contracted Services	1,551,036	1,507,062	1,507,062	1,560,000	1,560,000	1,560,000	1,560,000
33424135905	Haulaway Sludge	205,810	70,000	90,000	85,000	85,000	85,000	85,000
33424136205	Natural Gas - Utility	646,300	600,000	518,000	350,000	350,000	350,000	350,000
33424136901	Protective Clothing	0	1,969	443	1,969	1,969	1,969	1,969
<i>Sludge Processing and Disposal Total</i>		2,607,498	2,502,985	2,439,459	2,295,725	2,295,725	2,295,725	2,295,725

Department Summary

Bur/Offc: 204 **Operations:** Water Pollution Control

Dept/Div: 0241 **Process**

Activity: 2414 **Stormwater Mgmt**

Mission Statement

The mission of the stormwater management activity is to implement, monitor and manage the Phase 1 City-wide stormwater permit. This effort will help to protect the water quality in all Stamford's rivers and streams and Long Island Sound.

Program: Monitoring

The Stormwater Permit requires annual monitoring and testing of various storm outfalls throughout the City. The mission if the monitoring activity is to ensure compliance with the permit requirements for testing and reporting.

<u>Activity Name</u>	<u>Service Output</u>		<u>Service Quality</u>			
Sampling and Testing	<ul style="list-style-type: none"> Collect samples at six outfalls Test samples Report 		<p>Sampling done in accordance with requirements set forth in the permit, under the correct rainfall conditions and with chain of custody controls..</p> <p>Testing done accurately, following all testing protocols and quality control and quality assurance plan.</p> <p>Report all data to State DEP on the designated schedule.</p>			
<u>Job Title</u>	<u>Pos</u> <u>09/10</u>	<u>Pos</u> <u>10/11</u>	<u>FY 09/10</u> <u>Budget</u> <u>Salary</u>	<u>FY 10/11</u> <u>Budget</u> <u>Salary</u>	<u>Budget</u> <u>Salary</u> <u>\$ Increase</u>	<u>Budget</u> <u>Salary</u> <u>% Increase</u>
BUDGET ADJUSTMENT	0	0	(\$1,960)	\$0	\$1,960	-100.00%
Permit Coordinator	1	0	\$67,305	\$0	(\$67,305)	-100.00%
Regulatory Compliance Officer	0	1	\$0	\$69,887	\$69,887	100.00%
	1	1	\$65,345	\$69,887	\$4,542	6.95%

Permit Coordinator changed to Regulatory Compliance Officer.

Fiscal Year 2010/2011 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0241 Process

Activity: 2414 Stormwater Mgmt

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424141100	Salaries	0	65,345	65,345	69,887	69,887	69,887	69,887
33424141301	Overtime	0	6,901	6,901	3,500	3,500	3,500	3,500
33424143601	Contracted Services	0	35,000	17,000	25,000	25,000	25,000	25,000
33424146110	Materials & Supplies	9,946	10,200	9,780	10,000	10,000	10,000	10,000
Stormwater Mgmt Total		9,946	117,446	99,026	108,387	108,387	108,387	108,387

Department Summary

Bur/Offc: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2421 Building Maintenance

Mission Statement

The mission of the Building Maintenance activity to ensure that all buildings and grounds at the wastewater treatment plant complex are kept well maintained.

Program: Building Maintenance

The mission to ensure the proper upkeep of all building including painting, replacing broken windows, maintain heating system and replace any deteriorating items.

<u><i>Activity Name</i></u>	<u><i>Service Output</i></u>	<u><i>Service Quality</i></u>
Exterior and interior painting	<ul style="list-style-type: none">• Paint exterior metal work	Paint all exterior gate operators annually or as needed.
Building and tank Repairs	<ul style="list-style-type: none">• Inspect all buildings, tanks and sidewalks and repair as necessary.	No damaged concrete or brick on any building or tank.
Exterior and interior painting	<ul style="list-style-type: none">• Paint interior of buildings or structures.	Inspect interior paint and repaint as necessary annually.

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Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2421 Building Maintenance

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424211203	Seasonal	21,125	15,500	15,500	15,500	15,500	15,500	15,500
33424211301	Overtime	8	0	0	0	0	0	0
33424216205	Natural Gas - Utility	168,000	150,000	150,000	150,000	150,000	150,000	150,000
33424216604	Grounds Maintenance	450	6,000	6,000	3,950	3,950	3,950	3,950
33424216607	Facilities Maintenance - STP	33,861	50,000	50,000	40,000	40,000	40,000	40,000
<i>Building Maintenance Total</i>		223,444	221,500	221,500	209,450	209,450	209,450	209,450

Department Summary

Bur/Offc: 204 **Operations:** Water Pollution Control

Dept/Div: 0242 **Maintenance**

Activity: 2422 **Equipment Maintenance**

Mission Statement

The mission of the Equipment Maintenance Activity is to ensure that all equipment is maintained according to manufacturer's recommendations and requirements. By accomplishing this mission, the treatment plant will run without interruption.

Program: Maintenance

The mission of the maintenance program is to implement a preventive maintenance program and manage that program effectively. The mission also include rapid response to breakdowns that may affect treatment ability.

<u>Activity Name</u>	<u>Service Output</u>		<u>Service Quality</u>			
Maintain Process Equipment	• 100% wastewater pumps repaired and lubricated.		95% of continuous operation in hours of equipment serviced			
Maintain Solids Processing Equipment	• 100% solids processing equipment lubricated weekly.		99% continuous operation annually			
<u>Job Title</u>	<u>Pos</u> <u>09/10</u>	<u>Pos</u> <u>10/11</u>	<u>FY 09/10</u> <u>Budget</u> <u>Salary</u>	<u>FY 10/11</u> <u>Budget</u> <u>Salary</u>	<u>Budget</u> <u>Salary</u> <u>\$ Increase</u>	<u>Budget</u> <u>Salary</u> <u>% Increase</u>
BUDGET ADJUSTMENT	0	0	(\$7,557)	\$0	\$7,557	-100.00%
Maintenance Mechanic 40	2	2	\$119,844	\$119,844	\$0	0.00%
Master Mech-Water Poll Control	1	1	\$67,557	\$67,557	\$0	0.00%
Mt II-Electrician/UAW 35	1	1	\$73,317	\$73,317	\$0	0.00%
	4	4	\$253,161	\$260,718	\$7,557	2.98%

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Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2422 Equipment Maintenance

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424221100	Salaries	213,021	253,161	253,161	260,718	260,718	260,718	260,718
33424221301	Overtime	21,047	16,000	21,800	16,000	16,000	16,000	16,000
33424221902	Stand-By Time	12,723	12,549	12,549	12,549	12,549	12,549	12,549
33424226605	Equipment Maintenance	385,666	300,000	350,000	350,000	350,000	350,000	350,000
33424226901	Protective Clothing	2,610	2,000	2,000	2,000	2,000	2,000	2,000
<i>Equipment Maintenance Total</i>		635,068	583,710	639,510	641,267	641,267	641,267	641,267

Department Summary

Bur/Offc: 204 **Operations: Water Pollution Control**
Dept/Div: 0242 **Maintenance**
Activity: 2423 **Pump Station Maintenance**

Mission Statement

The mission of the Pumping Station Maintenance Activity is to insure that the twenty two pumping stations run reliably. This is accomplished by performing regular maintenance in a timely manner and by following all manufacturers' recommendations.

Program: Operations and Maintenance

The mission of the Maintenance and Construction program is to ensure that all equipment and process piping is maintained according to manufacturer's recommendations and requirements so that the wastewater treatment plant, pumping stations and sanitary sewer systems convey and process wastewater without interruption. Furthermore, the mission is to recommend, oversee and implement construction projects relating to wastewater conveyance and treatment.

<u>Activity Name</u>	<u>Service Output</u>		<u>Service Quality</u>			
Maintain Pumping Stations	<ul style="list-style-type: none"> Respond to all alarms. Maintain grounds at all pumping stations. Maintain pumps at 22 sanitary pumping stations. 		Respond within 30 minutes of any pumping station alarms 100% of time. No complaints from public on appearance of stations. All stations working 100% of time			
<u>Job Title</u>	<u>Pos 09/10</u>	<u>Pos 10/11</u>	<u>FY 09/10 Budget Salary</u>	<u>FY 10/11 Budget Salary</u>	<u>Budget Salary \$ Increase</u>	<u>Budget Salary % Increase</u>
BUDGET ADJUSTMENT	0	0	(\$8,046)	\$0	\$8,046	-100.00%
Maintenance Mechanic 40	3	3	\$180,041	\$180,041	\$0	0.00%
Mt II-Electrician/UAW 35	1	1	\$62,780	\$64,547	\$1,766	2.81%
	4	4	\$234,775	\$244,587	\$9,812	4.18%

Fiscal Year 2010/2011 Board of Representatives Operating Budget

Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2423 Pump Station Maintenance

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424231100	Salaries	210,886	234,775	234,775	244,587	244,587	244,587	244,587
33424231301	Overtime	27,424	20,500	24,200	20,500	20,500	20,500	20,500
33424231902	Stand-By Time	13,497	11,255	17,455	13,500	13,500	13,500	13,500
33424235102	Diesel Fuel	4,000	4,000	4,000	4,000	4,000	4,000	4,000
33424235301	Telephone	3,638	8,900	8,900	4,500	4,500	4,500	4,500
33424236202	Water	5,000	6,700	6,700	6,400	6,400	6,400	6,400
33424236203	Fuel Oil	1,220	1,500	1,500	1,500	1,500	1,500	1,500
33424236204	Electric - Utility	179,999	190,000	158,000	190,000	190,000	190,000	190,000
33424236205	Natural Gas - Utility	0	3,500	3,500	3,500	3,500	3,500	3,500
33424236605	Equipment Maintenance	38,171	85,000	66,000	60,000	60,000	60,000	60,000
33424236607	Facilities Maintenance - STP	26,175	50,600	42,600	30,000	30,000	30,000	30,000
33424236901	Protective Clothing	877	900	900	900	900	900	900
<i>Pump Station Maintenance Total</i>		<i>510,887</i>	<i>617,630</i>	<i>568,530</i>	<i>579,387</i>	<i>579,387</i>	<i>579,387</i>	<i>579,387</i>

Department Summary

Bur/Offc: 204 **Operations:** Water Pollution Control
Dept/Div: 0242 **Maintenance**
Activity: 2424 **Sanitary Sewer Maintenance**

Mission Statement

The mission of the Sanitary Sewer Maintenance staff is to insure that all preventive maintenance is performed in the time period required, to answer emergency calls promptly, to assess problems quickly to prevent environmental and property damage and to assist other departments and agencies with sewer related problems.

Program: Operations and Maintenance

The mission of the sanitary sewer program is to clean and maintain the sanitary sewer system to ensure no overflows or back-ups which can effect public health and the environment.

<u>Activity Name</u>	<u>Service Output</u>	<u>Service Quality</u>
Sanitary Sewers Cleaned	<ul style="list-style-type: none"> Clean sanitary sewers. 	Clean at least 10 % of the sanitary sewer system annually.
Response	<ul style="list-style-type: none"> Minimize response time. 	Ensure that all complaints are responded to within 30 minutes of notification.

<u>Job Title</u>	<u>Pos</u> <u>09/10</u>	<u>Pos</u> <u>10/11</u>	<u>FY 09/10</u> <u>Budget</u> <u>Salary</u>	<u>FY 10/11</u> <u>Budget</u> <u>Salary</u>	<u>Budget</u> <u>Salary</u> <u>\$ Increase</u>	<u>Budget</u> <u>Salary</u> <u>% Increase</u>
BUDGET ADJUSTMENT	0	0	(\$3,475)	\$0	\$3,475	-100.00%
Maintenance Mechanic 40	2	2	\$119,644	\$119,644	\$0	0.00%
	2	2	\$116,169	\$119,644	\$3,475	2.99%

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Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2424 Sanitary Sewer Maintenance

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424241100	Salaries	116,658	116,169	116,169	119,644	119,644	119,644	119,644
33424241301	Overtime	16,337	30,000	20,500	25,000	25,000	25,000	25,000
33424241902	Stand-By Time	7,566	15,401	9,201	10,000	10,000	10,000	10,000
33424246605	Equipment Maintenance	1,079	10,000	10,000	8,079	8,079	8,079	8,079
33424246607	Facilities Maintenance - STP	3,818	50,000	50,000	35,000	35,000	35,000	35,000
33424246901	Protective Clothing	571	745	745	745	745	745	745
<i>Sanitary Sewer Maintenance Total</i>		146,029	222,315	206,615	198,468	198,468	198,468	198,468

Department Summary

Bur/Offc: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2425 Hurricane Barrier Maintenance

Mission Statement

The mission of this activity is to ensure that all three of the Hurricane Barrier pumping stations are operated and maintained to ensure there is no flooding of low-lying areas during storm conditions and storm surges.

Program: Operations and Maintenance

Maintain all three storm water pumping stations in accordance with all requirements to reduce any possibility of property damage due to storm conditions.

<u><i>Activity Name</i></u>	<u><i>Service Output</i></u>	<u><i>Service Quality</i></u>
Equipment Maintenance	<ul style="list-style-type: none">• Maintain all pumping equipment, gates and valves.	All pumps available as needed. Excellent inspection report by Army Corps of Engineers. No flooding complaints.
Grounds Maintenance	<ul style="list-style-type: none">• Keep grass cut and barrier free of plant growth and debris.	Excellent inspection report by Army Corps of Engineers. No complaints by public.

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Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0242 Maintenance

Activity: 2425 Hurricane Barrier Maintenance

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424256204	Electric - Utility	99,736	60,000	92,000	150,000	150,000	150,000	150,000
33424256205	Natural Gas - Utility	6,000	7,400	7,400	7,000	7,000	7,000	7,000
33424256605	Equipment Maintenance	0	40,000	40,000	40,000	40,000	40,000	40,000
33424256607	Facilities Maintenance - STP	15,687	16,200	17,500	16,200	16,200	16,200	16,200
<i>Hurricane Barrier Maintenance Total</i>		121,423	123,600	156,900	213,200	213,200	213,200	213,200

Department Summary

Bur/Offc: 204 Operations: Water Pollution Control

Dept/Div: 0243 Billing Services

Activity: 2430 Billing Services

Mission Statement

The mission of Billing Services is the administration of all billing and collection activity for current and delinquent water use charges, sewer assessment and connection charges, as well as interest, fees and other charges.

Program: Billing Services

To provide a system to process all water use, sewer assessment and connection payments, deposit all revenue received, maintain water use software module, track and analyze collection activity, implement an effective delinquent collection enforcement program, prepare and submit various reports to both city and state officials.

Activity Name

Service Output

Service Quality

<i>Job Title</i>	<i>Pos 09/10</i>	<i>Pos 10/11</i>	<i>FY 09/10 Budget Salary</i>	<i>FY 10/11 Budget Salary</i>	<i>Budget Salary \$ Increase</i>	<i>Budget Salary % Increase</i>
Account Analyst - WPCA	1	1	\$70,359	\$73,189	\$2,830	4.02%
Account Clerk II	1	1	\$41,851	\$41,851	\$0	0.00%
BUDGET ADJUSTMENT	0	0	(\$8,129)	\$0	\$8,129	-100.00%
CHARGEBACK from Revenue Services	0	0	\$54,011	\$35,960	(\$18,051)	-33.42%
CHARGEBACK from Tax Administration	0	0	\$15,721	\$7,336	(\$8,385)	-53.34%
Delinquent Acct Processor-WPCA	1	1	\$52,083	\$53,548	\$1,465	2.81%
	3	3	\$225,896	\$211,884	(\$14,012)	-6.20%

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Fund: 0033 Water Pollution Control Authority

Bur/Office: 204 Operations: Water Pollution Control

Dept/Div: 0243 Billing Services

Activity: 2430 Billing Services

<i>Ref Number</i>	<i>Account Title</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Original Budget</i>	<i>FY 09/10 Revised Budget</i>	<i>FY 10/11 Department Request</i>	<i>FY 10/11 Mayor's Request</i>	<i>FY 10/11 Finance Board</i>	<i>FY 10/11 Board of Reps</i>
33424301100	Salaries	155,634	225,896	206,696	211,884	211,884	211,884	211,884
33424301203	Seasonal	22,267	2,500	21,700	2,500	2,500	2,500	2,500
33424301301	Overtime	4,647	5,000	5,000	4,000	4,000	4,000	4,000
33424302100	Medical & Life	31,225	32,693	32,693	35,962	35,962	35,962	35,962
33424302200	Social Security	15,635	17,855	17,855	16,706	16,706	16,706	16,706
33424303202	Conferences & Training	0	1,250	1,250	1,000	1,000	1,000	1,000
33424303601	Contracted Services	28,141	35,000	49,500	41,000	41,000	41,000	41,000
33424305301	Telephone	0	1,600	1,600	1,600	1,600	1,600	1,600
33424305400	Advertising/Official Notices	0	500	500	0	0	0	0
33424305405	Postage	12,423	22,000	22,000	16,000	16,000	16,000	16,000
33424305500	Copying & Printing	1,091	1,000	1,000	1,500	1,500	1,500	1,500
33424306100	Office Supplies & Expenses	500	1,000	1,000	500	500	500	500
33424306610	Software Maintenance	0	14,500	0	15,275	15,275	15,275	15,275
Billing Services Total		271,564	360,794	360,794	347,927	347,928	347,928	347,928
