

**STAMFORD PLANNING BOARD  
APPROVED MINUTES - TUESDAY, JANUARY 12, 2021  
REGULAR MEETING & PUBLIC HEARING - CAPITAL BUDGET  
VIA THE INTERNET & CONFERENCE CALL**

*Regular Meeting - 6:30 p.m. / Public Hearing - 7:00 p.m.*

**JOIN ZOOM MEETING**

<https://us02web.zoom.us/j/83325829635>

**Meeting ID: 833 2582 9635**

**Passcode: 143712**

**Web & Phone Meeting Instructions**

- If your computer/smartphone has mic and speaker then:  
Type in, paste or click the following link: <https://us02web.zoom.us/j/83325829635>; **OR**
- If not, then **Call-in** using the **phone number & password** provided above.
- Sign-up for Planning Board meeting updates by emailing [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov).

**Web Meeting Ground Rules:**

- The meeting shall be recorded and the video shall be posted on the City of Stamford website [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=8](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=8)
- The Planning Board shall moderate the audio for attendees.
- Attendees shall be on mute and will be unmuted when called to speak by the Planning Board members.
- Applicants will have 20 minutes to make their presentation.
- Any applicant wishing to submit written testimony can send it prior to the meeting to [lcapp@stamfordct.gov](mailto:lcapp@stamfordct.gov) or submit through a Chat message to the Planning Board Chair during the meeting.

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Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary; Michael Totilo and Michael Buccino. Alternates: William Levin and Claire Fishman. Present for staff: David W. Woods, PhD, FAICP, Deputy Director of Planning; Sandy Dennies, Director of Administration; Jay Fountain, Director, Office of Policy & Management; Anthony Romano, Management Analyst, Office of Policy & Management; Dr. Tamu Lucero, Superintendent of Schools; Kevin McCarthy, Facilities Manager, Board of Education; Lou Casolo, Engineering Bureau Chief/City Engineer and Cindy Grafstein, Special Assistant to the Mayor. Laura Green, Administrator, Anchor Program.

Ms. Dell called the meeting to order at 6:30 p.m., introduced the members of the Board and staff present and made a brief statement regarding the public hearing.

Ms. Dell introduced the first item on the agenda.

**PLANNING BOARD MEETING MINUTES:**

**December 15, 2020:** After a brief discussion, Mr. Tepper moved to recommend approval of the Planning Board Regular Meeting Minutes of December 15, 2020; Mr. Buccino seconded the motion, and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

**REQUEST FOR AUTHORIZATION**

**SUPPLEMENTAL CAPITAL PROJECT APPROPRIATION REQUESTS:**

**1. CAPITAL PROJECT CLOSEOUT RECOMMENDATIONS:** Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is being recommended:

CLOSEOUT LIST		FUNDING SOURCE		
Project #	Project Name	Bond	State Grant	Total
CP6599	Dyke Lane Pump Station Upgrade	(1,060,291.00)		<b>(\$1,060,291.00)</b>
C56080	Main Library Building Restoration		(200,000.00)	<b>(\$200,000.00)</b>
CP1460	Public Safety Vehicle Replacement & Upgrade	(816,000.00)		<b>(\$816,000.00)</b>
CP5046	Ferguson Library Vehicle Replacement	(2,414.00)		<b>(\$2,414.00)</b>
CP5219	Replace Records RM Microfilm Equipment	(3,061.29)		<b>(\$3,061.29)</b>
CP8803	District-Wide Technology Infrastructure		(80,499.00)	<b>(\$80,499.00)</b>
C58609	District-Wide Technology Equipment		(1,335,428.08)	<b>(\$1,335,428.08)</b>
C16026	Hope Street Repairs	(172.82)		<b>(\$172.82)</b>
C46053	Sterling Farms Barn-Theater Complex	(1,553.21)		<b>(\$1,553.21)</b>
CP0055	Solid Waste Improvements	(481.70)		<b>(\$481.70)</b>
CP3801	Town Yard Upgrades	(55.48)		<b>(\$55.48)</b>
CP5208	Roxbury Road Drains	(8,360.00)		<b>(\$8,360.00)</b>
CP5301	Holcomb Avenue Drainage Improvement	(409.80)		<b>(\$409.80)</b>
CP6570	LED Traffic Light Conversion	(194.69)		<b>(\$194.69)</b>
CP6572	Railroad Bridge & Underpass Rehabilitation	(34,490.00)		<b>(\$34,490.00)</b>
CP6818	1050 Washington Blvd. Environmental Remediation	(1,718.64)		<b>(\$1,718.64)</b>
CP1273	West Main Street Bridge	(330.00)		<b>(\$330.00)</b>
CP1101	KVA/CAMA Replacement	(23,500.00)		<b>(\$23,500.00)</b>
CP5228	Public Safety: Health & Social Services	(174.59)		<b>(\$174.59)</b>
	<b>TOTALS</b>	<b>(\$1,953,207.22)</b>	<b>(\$1,615,927.08)</b>	<b>(\$3,569,134.30)</b>

Mr. Romano provided a brief explanation of the various closeout items.

After a brief discussion, Mr. Buccino recommended approval of the Capital Project Closeout Recommendations and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Ms. Godzeno seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

**2. DYKE LANE PUMP STATION UPGRADE - PROJECT #CP6599 - TOTAL REQUEST \$1,060,291.00:** Change of fund source from Bond to Federal Grant.

Mr. Romano explained more grants were received than anticipated and the \$1,000,000.00 bond will come before the Board next month to appropriate to other projects.

After a brief discussion, Mr. Buccino recommended approval of the Dyke Lane Pump Station Upgrade - Project #CP6599 with a Total Request of \$1,060,291.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Tepper seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

**3. PUBLIC SAFETY VEHICLE REPLACEMENT & UPGRADE - PROJECT #CP1460 - TOTAL REQUEST \$816,000.00:** Change of fund source from Bond to Capital Non-Recurring.

Mr. Romano explained that the status of the Capital Non-Recurring account was not fully known and now have a better understanding of the account and want to pay for these vehicles with cash instead of going to bond.

After a brief discussion, Mr. Totilo recommended approval of the Public Safety Vehicle Replacement & Upgrade - Project #CP1460 with a Total Request of \$816,000.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

**4. 229 NORTH STREET FUNDING - PROJECT #001230 - TOTAL REQUEST \$2,800,000.00:** Request for a capital project appropriation in the amount of \$2,800,000.00 for Phase 1 work that includes building code modifications, project design and FF&E/Technology to enable the Board of Education Anchor Program to occupy the 229 North Street facility for Fall 2021.

Ms. Dennies provided further details and Mr. Casolo made a brief presentation and answered questions from the Board.

Dr. Lucero and Ms. Green provided information about the Anchor Program.

After a brief discussion, Mr. Tepper recommended approval of the 229 North Street Funding - Project #001230 with a Total Request of \$2,800,000.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Totilo seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

**5. STAMFORD HIGH SCHOOL CLASSROOMS, COURTYARD & PARKING - PROJECT #001229 - TOTAL REQUEST \$551,110.00:** State Bond funding to conduct five (5) projects at Stamford High School to support the International Baccalaureate Diploma Program (IBDP), UConn Early College Experience, Early College Studies Program and the larger Stamford High School community. Projects include new IBDP furniture, two (2) science classroom renovations, limited front parking lot upgrades, limited courtyard upgrades, and building-wide classroom, office and corridor signage.

Mr. McCarthy made a brief presentation.

After a brief discussion, Mr. Tepper recommended approval of the Stamford High School Classrooms, Courtyard & Parking - Project #001229 with a Total Request of \$551,110.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

**6. BOARD OF EDUCATION DISTRICT-WIDE RENOVATION ASSESSMENT - PROJECT #000612 - TOTAL REQUEST \$200,000.00:** To prepare a renovation assessment of Westhill High School and the 83 Lockwood Avenue site. The assessment report will be submitted to the State for grant fund reimbursements.

Mr. Casolo made a brief presentation and answered questions from the Board.

Ms. Lucero addressed questions about the 83 Lockwood Avenue site.

After a brief discussion, Mr. Buccino recommended approval of the Board of Education District-Wide Renovation Assessment - Project #000612 with a Total Request of \$200,000.00 and this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Tepper seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

***PUBLIC HEARING TO BEGIN AT 7:00 P.M.***

In accordance with Section C-611.3 of the Stamford Charter, the Planning Board will hold a Public Hearing to hear public comments on the recommended Capital Budget for 2021-2022 and Capital Plan for 2022-2028.

Due to an error in the posting of an earlier version of the Draft Capital Budget FY 2021-2022 and Capital Plan FY 2022-2028 instead of the Final Approved Draft Capital Budget, the Planning Board had to **Table** the Public Hearing of Tuesday, January 12, 2021. Ms. Dell suggested the Planning Board reschedule the Public Hearing for the Capital Budget for Tuesday, February 2, 2021 and also schedule a Special Meeting for Wednesday, February 3, 2021 for Final Review and Adoption of said Capital Budget. In addition, Ms. Dell recommended setting an additional Regular Meeting for Tuesday, February 9, 2021.

Ms. Dell called for a motion to approve the schedule changes stated above. Mr. Totilo made a motion to **Table** the Public Hearing for the Draft Capital Budget FY 2021-2022 and Capital Plan FY 2022-2028 for Tuesday, February 2, 2021; to hold a Special Meeting on Wednesday, February 3, 2020 for Final Review and Adoption of said Draft Capital Budget and set an additional Regular Meeting for Tuesday, February 9, 2021; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Tepper and Totilo).

***OLD BUSINESS:***

Ms. Dell asked Dr. Woods to briefly review the appeal to Master Plan Amendments #MP-439 & #MP-440 (Sprague Energy Resources, LLC) and Staff's response. Dr. Woods made a brief presentation and promised to send to the Board both the original appeal language and Staff's response.

***NEW BUSINESS:***

Dr. Woods announced that since there are no items to come before the Board for the January 19, 2021 meeting, it will be cancelled.

Next regularly scheduled Planning Board meetings are:

- January 19, 2021 - Regular Meeting - **CANCELLED**
- February 2, 2021 - Regular Meeting & Public Hearing - Capital Budget
- February 3, 2021 - Special Meeting - Final Review & Adoption - Capital Budget
- February 9, 2021 - Regular Meeting

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

Jennifer Godzeno, Secretary  
Stamford Planning Board

**NOTE:** These proceedings were recorded on video and are available for review on the Planning Board website at [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=20](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20)