

Capital Project Request FY 2026-2032

11/7/2024 10:54:01 AM

1417 001417 TOWN CLERK OFFICE SUITE RENOVATIONS

Agency: 5050 Government Services: Town Clerk
Contact: Lyda Ruijter - 203-977-5852 - lruijter@stamfordct.gov
Location: 888 Washington Blvd
Neighborhood: Downtown **Voting District:** 06

		Dept Priority	1	Tier	0
Oracle Date		YTD Balance			
Encumbered		Amount Available			
Advanced		Unfunded			

Project Description - Renovation of the Town Clerk office, maximize work space; increase efficiency; increase confidentiality of transactions with clients; separate customer contact area from the back office operations.

Detailed Project Cost		Justification for Inclusion in Capital Plan
Design Development	\$0	<input checked="" type="checkbox"/> Cost Savings
Construction Related	\$595,000	<input checked="" type="checkbox"/> Life Safety
Equipment Acquisition	\$0	<input type="checkbox"/> Continues On-Going Project
Miscellaneous Costs	\$0	<input type="checkbox"/> Leverages Other Funds
Professional Services	\$0	<input checked="" type="checkbox"/> Infrastructure
Land Acquisition	\$0	<input checked="" type="checkbox"/> Quality of Life
Art Work	\$0	<input type="checkbox"/> Plan Related
FY 25/26 Total	\$595,000	<input checked="" type="checkbox"/> Public Safety Health
		<input type="checkbox"/> Mandated Legal
		<input type="checkbox"/> Positive Revenue Impact
		<input checked="" type="checkbox"/> Positive Operational Impact/Efficiency
		<input type="checkbox"/> Sustainability/ Other

Method Used in Estimating Cost:	Estimated change in annual operating cost:
Architects estimate	\$0

Request		FY 25/26					Capital Forecasts						Total
Funding Source	Term	Dept	Planning	Mayor	BOF	Adopted	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	
Bond (City)		595,000	0	0	0	0	0	0	0	0	0	0	595,000
		595,000	0	0	0	0	0	0	0	0	0	0	595,000

Comments - We would continue our operations during the renovation, in addition to using additional space on the fourth floor for some back-office functions.

