

REQUEST FOR ADDITIONAL APPROPRIATION

Instructions: Complete all information in Parts A and B. Have Director/ Department Head sign and date on appropriate lines in Part C. Forward original to OPM Director, 10th Floor. OPM Director will forward to the Boards Submit to OPM by the 20th of the month in order to be included on the next Board of Finance and Representatives meeting agendas.

Part A - Account Information

	Grant Year	FY24-25
Project #	GF30000	Dept. Name <u>Stamford Police Department</u>
Revenue #	2800-3301-432102 \$119,000	Account Title <u>Federal Funds Dept. of Justice</u>
Expend. #	2800-3301-540601 \$119,000	Account Title <u>JAG Bryne-CJPPD/Contracted Services</u>
Source:	100% Grant Funds Federal DOJ	

	Request Amount	\$119,000
Previous Year's Expenditure		
Department Request		
Approved by Mayor		
Approved by Finance Board		
Approved by Board of Reps.		
Revised Budget		
Balance in Account		
Projected Exp. & Enc.		


Part B - Request Description and Supporting Calculations


The Stamford Police Department will utilize grant funds to contract with a vendor to purchase and install advanced surveillance equipment in a city owned van for police to use for surveillance in major criminal investigative cases. The vendor will also provide training on the use of the equipment to police. No City funds required.

TAX IMPACT 0.000 Mills

Part C - Approvals



T. Shaw (Oct 15, 2024 15:46 EDT)
 Timothy Shaw, Chief of Police


Elda Sinani (Oct 18, 2024 12:01 EDT)
 Elda Sinani, Director OPM


Louis DeRubeis (Oct 17, 2024 16:27 EDT)
 Lou DeRubeis, Director of Public Safety


 Benjamin Barnes, Director of Administration


 Anita Carpenter, Grants Officer


 Caroline Simmons, Mayor

From: [Nwuneli, Chidi](#)
To: [Hickey, Joe](#)
Cc: [Carpenter, Valina](#); [Roman, Valerie](#); [Reaves, Maurice W](#)
Subject: JAG Application Update
Date: Wednesday, October 9, 2024 1:31:22 PM
Attachments: [OPM Coversheet 12-12-23 Update.pdf](#)
[Assurances and Certifications Form.pdf](#)
[Authorized Signature Form Municipal.pdf](#)
[vendor bidder applicant profile sheet form opm-a-15-.doc](#)
[Property Control Manual Compliance Form.pdf](#)

Good Afternoon Joe,

I hope that you are doing well. I am writing on behalf of the Criminal Justice Policy and Planning Division (CJPPD) to inform you about the status of your Byrne JAG application.

I am writing to inform you that CJPPD has approved your Byrne JAG application. Your organization has been preliminarily awarded the requested \$119,000.00. The final grant award is subject to agreement on the project's Statement of Work and the execution of a Notice of Grant Award between OPM and your organization. Please use "17JAG006STD2" as the OPM award ID.

To move forward with the funding process, CJPPD staff will begin working with you to finalize any remaining narrative and budget updates. We are eager to expedite the award process and ensure the funds are effectively allocated.

Assist us in completing the following documents:

1. Coversheet
2. Assurances and Certifications
3. Vendor/Bidder/Applicant Form (Your entity is an applicant)
4. Authorized Signature Form
5. Property Manual Compliance Form

As a reminder, Stamford cannot spend or obligate any of these project funds until the notice of grant award is signed by both parties.

Thank you for your assistance in advance.

Best wishes,
Chidi Nwuneli

Chidi Nwuneli



Grants & Contracts Specialist

Office of Policy & Management, CJPPD

Phone: 860-418-6341

Chidi.Nwuneli@ct.gov

Pronouns: he/him/his

CAROLINE SIMMONS
MAYOR
CITY OF STAMFORD, CONNECTICUT



TEL: 203 977 4150
FAX: 203 977 5845
E-MAIL: MAYORSOFFICE@STAMFORDCT.GOV

Date October 9, 2024

TO: Members of Board of Representatives

RE: Resolution Authorizing the Mayor to sign an Agreement with the Connecticut Office of Policy and Management

Dear Board Members:

Attached is a resolution authorizing the Mayor to sign an Agreement with the Connecticut Office of Policy and Management for financial assistance for the Bryne-JAG Funding 2022-2025 Grant project. The Connecticut Office of Policy and Management is awarding \$119,000 for this project. No City matching funds are required.

Please consider this resolution at your December 2024 regular Board meeting. Questions regarding this resolution may be made to Anita Carpenter, Grants Officer at (203) 977-4911.

Sincerely,

A handwritten signature in blue ink, appearing to read "Caroline Simmons".

Caroline Simmons
Mayor

CS:jh
Enclosure

cc: Anita Carpenter, Grants Officer

RESOLUTION NO. _____
AUTHORIZING THE MAYOR TO ENTER INTO AND SIGN
AN AGREEMENT WITH THE CONNECTICUT OFFICE OF
POLICY AND MANAGEMENT

WHEREAS, the City of Stamford has applied for and received a grant award for financial assistance from The Connecticut Office of Policy and Management for the Byrne-JAG Funding 2022-2025 project; and

WHEREAS, the City of Stamford approved the appropriation for this project at a regular meeting of its Board of Representatives on December 2, 2024;

NOW, THEREFORE, BE IT RESOLVED that *Caroline Simmons*, as Mayor of the City of Stamford, is authorized and directed to enter into, execute and deliver any and all agreements and ancillary documents on behalf of the City of Stamford and to do and perform all acts and things which she deems necessary or appropriate to carry out the terms of said grant and such agreements.

AND BE IT CERTIFIED that *Caroline Simmons* was elected Mayor, that her term of office began on December 1, 2021, and will continue until November 30, 2025, and that, as the Mayor, *Caroline Simmons* serves as the Chief Executive Officer for the City of Stamford and on December 2, 2024, has both the authority and the office to enter into agreements on behalf of the City of Stamford.



CONNECTICUT Policy and Management

Criminal Justice Policy and Planning

Program Narrative

Project and Applying Entity Information

Applying Entity Name: City of Stamford

Project Title: Enhanced Technology for Criminal Investigations

Federal Award: Byrne JAG State

Project Period 10/1/24

To 9/01/25

Is the purpose of some or all the activities to be carried out under the subaward to benefit individuals under 18 years of age? No

If so, review Office of Justice Programs (OJP) guidelines regarding [the determination of suitability to interact with participating minors](#), and attach your entity's response.

Will these funds be passed-through to a secondary entity to complete some or all project activities listed in the narrative below? No

If so, you are required to provide us with a passthrough narrative, budget, and all contractual or written agreements.

Is Equipment being purchased? Yes

Equipment is defined as tangible personal property (including information technology systems) having a useful life of more than 1 year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.

Are Supplies being purchased? Yes

Supplies are tangible personal property that have a per-unit price of less than \$5,000. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Entity's capitalization threshold (Only if Equipment or Supplies are being requested): \$ 5,000.00

Project and Applying Entity Narrative Information

(1) Project Summary (Provide a concise comprehensive overview of the entire project and its key details.)

The City of Stamford has identified the need to upgrade the technological capabilities of its undercover surveillance criminal investigations. Currently, when our Narcotics, Detective, Youth or Patrol Units must conduct undercover surveillance criminal investigations on a suspect they are using outmoded handheld cameras that have had limited success in criminal proceedings in court. In major investigations such as underage sex offenses, fentanyl trafficking, and murder investigations the Stamford Police Department has been "borrowing" a surveillance van from the New England State Police Information Network (NESPIN) located in Rhode Island. Although the Stamford Police Department (SPD) appreciates the support from NESPIN, their van is not always available when needed, nor is it a feasible long-term solution to conducting major criminal investigations. To address this issue, the SPD has procured a van with local funding to be used in these types of investigations. This van must be equipped with appropriate technological surveillance equipment for the SPD to use. Through Bryne JAG funding the SPD proposes to contract with a qualified TBD vendor to purchase the surveillance equipment, have them install it in the SPD's van, and provide on-site training to the SPD in the use of the equipment. This project will significantly enhance the quality of undercover criminal investigations, as well as significantly enhance the quality of evidence collection, with the intended outcome of better conviction rates of dangerous criminals in court proceedings.

(2) Project Justification (Provide a needs statement that includes details on the location and target population that will be impacted by the project. If underserved individuals will be impacted please provide specific details.)

This project addresses the urgent need to significantly enhance the technological capabilities of the SPD in conducting undercover surveillance operations in major criminal investigations. Currently, the SPD investigative units are using outmoded handheld cameras for evidence collection in these types of investigations. This antiquated form of evidence collection has resulted in less than successful conviction rates in court proceedings. For major cases, many of which impact underserved populations, such as underage sex offenses, narcotics/fentanyl trafficking, illegal gun trafficking and murder investigations, the SPD has been "borrowing" a van from a law enforcement partner located in another state. This is not a sustainable strategy to improve the efficiency and effectiveness of important criminal investigations. In order to improve evidence collection and efficiency of criminal investigations, the SPD has used local funds to purchase a van to be used for surveillance operations in these cases. The SPD is requesting to utilize Bryne JAG funds to contract with a qualified TBD vendor to purchase enhanced surveillance equipment (4- camera, multi-battery, full 360 view system with up to 3 days of system power and storage), and for the the vendor to install the equipment in the van and provide on-sight training to relevant SPD personnel on the use of the equipment. This project will improve evidence collection in support of criminal prosecution in the areas of illegal narcotics, sex offenses, financial crimes and homicides. Absent advanced equipment, many of these cases may not be prosecuted or criminals may be released due to insufficient evidence. The project will benefit victims in Stamford, and throughout the region as the SPD will conduct joint investigations with area law enforcement partners, from all demographic and ethnic groups including those from traditionally underserved populations. This project will also benefit prosecutors by providing them with quality evidence that can secure conviction of perpetrators of these major crimes. The equipment requested in this project will only be used in major criminal investigations and not for any general type of public safety activities.

(3) Project Partners (Provide a list of the parties that will be assisting in the project, including personnel. Provide the roles and responsibilities of each project participant.)

The Project Manager will be Lieutenant Seth O'Brien of the Narcotics & Organized Crime Unit. The surveillance equipment will be utilized in a variety of criminal investigations such as underage sex offenses, fentanyl trafficking, and murder investigations which all fall under the umbrella of this unit. Lieutenant O'Brien has over 20 years of experience working in both the Detective, Narcotics and K9 Units. Lieutenant O'Brien will be assisted by Detective Michael Spinosa. Detective Spinosa works closely with all units conducting undercover criminal investigations and is currently the SPD's liaison with NESPIN in Rhode Island who currently works with us in utilizing their surveillance van. Detective Spinosa will be instrumental in providing "boots on the ground" data for reporting and evaluation purposes. The City of Stamford will contract with a qualified vendor to purchase the equipment and install it in the SPD's newly purchased surveillance van. The selected vendor will also provide on-site training to select SPD personnel in the use of the equipment. The TBD vendor will also provide a warranty for the surveillance equipment.

The City of Stamford Grants Office will be responsible for monitoring the project and ensuring compliance with OPM policies as well as City of Stamford Procurement policies. The Grants Coordinator for the City of Stamford, Joseph Hickey will be responsible for submitting all programmatic reports and ensuring overall grant compliance. The Grants Account Analyst, Emmanuel Bouchotte will be responsible for submitting all financial reports and ensuring compliance with all financial aspects of the project. Both of these individuals have past experiences working with Grantium.

(4) Contractual & Consulting (If contracting or consulting with another party, please include details on their role in the project.)

The City of Stamford will contract with a qualified To Be Determined (TBD) vendor to purchase the surveillance equipment and install it in the Stamford Police Department owned surveillance van. The selected vendor will also provide on-site training to relevant Stamford Police personnel in the use of the equipment. The City of Stamford will follow all Byrne JAG as well as established City of Stamford procurement policies in selecting the vendor. The City of Stamford obtained a price quote from a qualified vendor solely for the purpose of constructing a budget for this proposal.

(5) Deliverables (Please provide a list of all deliverables that will be part of the project.)

The deliverables for this project include:

- the number of criminal investigations performed with the surveillance equipment
- An evaluation of the quality of evidence obtained
- the number of cases that resulted in convictions in court proceedings due to the evidence obtained
- the number of victims assisted for the entire project
- the number of investigations conducted with partner law enforcement agencies

(6) Anticipated Outcome (Please provide the performance measures that will be used to track the outcome of the project.)

The anticipated outcome of this project is that enhanced surveillance equipment installed in a van will significantly improve the efficiency and quality of undercover criminal investigations conducted by the SPD and in joint criminal investigations with other municipal law enforcement agencies. The improved quality of investigation will result in better evidence collection to be used in criminal cases, with the goal of increased convictions of dangerous criminals. The performance measures that will be utilized to track the effectiveness of the project is to measure the degree of increase in the quality of evidence obtained, and, ultimately, in the success rate of prosecution in criminal cases.

(7) Timeline (Please provide a summary timeline that details the anticipated date that the above activities and deliverables will be complete.)

The Timeline for this project is as follows:

October 2024- application submitted to OPM

October 2024- OPM Awards the project

November-December 2024-The City of Stamford appropriates the grant award that is required by City of Stamford Charter

November 2024- Grant Agreement executed between OPM and the City of Stamford

December 2024- February 2025- City of Stamford completes the procurement process and a vendor is selected

February- March 2025- all equipment is procured, and the vendor installs the equipment in the van and trains SPD personnel in the use of the equipment

March 2025- September 2025 (and beyond)- equipment utilized to conduct undercover surveillance criminal investigations

March 2025- on-going- The SPD evaluates the effectiveness of the project by measuring the deliverables and effectiveness of the equipment on criminal investigations.

October 2024- September 2025- City of Stamford Grants staff monitors grant compliance and submits all required performance and financial reports in Grantium including successful Close Out of the grant award.



CONNECTICUT

Policy and Management

Criminal Justice Policy and Planning Division Byrne-JAG Funding Application Revised Application 2022-25

FOR OPM USE ONLY

Instructions

Applying entities must:

- Complete all components of the below application.
- Complete the extended application [narrative](#) and [budget](#) as part of a complete application packet.
- Review the [Purpose Areas 2022-25](#) to ensure that project or program meet the criteria to be considered for funding.
- Review the prohibited items and unallowable costs attached at the end of the application.
- Submit a digital final copy of an application in the current PDF format to CJPPDJAG@CT.GOV.

Applying entities needing assistance may contact CJPPDJAG@CT.GOV for technical assistance.

I. Project and Applying Entity Information

Applying Entity Name: City of Stamford

Project Title: Enhanced Technology for Criminal Investigations

Award Range: \$100,000 - \$149,999

Project Amount: \$ 119,000.00

Program Area (OPM only):

Purpose Area: Technology and data to improve victim services, forensic analysis, and increase public safety

Entity Type: Municipality

Will these Funds be Passed Through: No

Contact Name: Joesph Hickey

Contact Email: jhickey@stamfordct.gov

Contact Number: 2039774156

Ext:

Contact Address: 888 Washington Boulevard, Stamford, CT. 06901

Do You Have Prior Use of Grantium (OPM CJPPD's Grant Management System): Yes

Estimated Number of Months Needs to Complete Project: 9

II. Project and Applying Entity Narrative Information

(1) What state-level criminal justice needs or issues do you plan to address with Byrne JAG funds?

The most basic primary responsibility of law enforcement is to protect the public from criminal activity and maintain law and order. The Stamford Police Department (SPD) is the sole law enforcement agency responsible for maintaining public safety in Stamford. One of the most critical responsibilities is to prevent major criminal activity whenever possible, and when it does occur, is to conduct professional efficient investigations to capture and prosecute those responsible. This project seeks to significantly enhance the quality and efficiency of major criminal investigations through sophisticated and thorough undercover surveillance operations on suspects engaged in major criminal activity. Through this project, the SPD seeks to purchase advanced equipment (a four camera, multi-battery, full 360 view system with up to three days of system power and storage) to utilize in major criminal investigations such as underage sex offenses, narcotics/fentanyl trafficking, illegal gun trafficking, and homicide cases. This equipment will be installed in a van purchased by the City of Stamford through a separate funding source, to conduct the surveillance operations on criminal suspects. The purchase of the van demonstrates the commitment the SPD has to enhance its criminal investigative capabilities. The enhanced equipment will significantly enhance evidence collection capabilities and provide prosecutors with better quality of evidence to pursue convictions of dangerous criminals in court proceedings. We anticipate that this will result in securing a greater number of convictions of dangerous criminals. This project will benefit victims and potential victims in Stamford and throughout the surrounding region as the SPD will utilize these assets to conduct joint investigation with area law enforcement partners.

(2) What is the evidence or data that supports the impact of the program for which you seek to receive Byrne JAG funding?

This project seeks to address the need to significantly enhance the technological capabilities of the SPD in conducting undercover surveillance operations in major criminal investigations. Currently the SPD is utilizing handheld cameras for evidence collection that has had limited success in court proceedings. Enhanced equipment is vital to collect sufficient evidence to successfully prosecute major criminal targets. For example, in order to prosecute illegal drug/gun "buys", law enforcement is required to have audio/video evidence of the illegal transaction. Absent this evidence, law enforcement is unable to charge the suspect. Real-time surveillance is a vital component for documenting illegal transactions, identifying key individuals in drug/gun networks, and capturing incriminating evidence that can be used by prosecutors in court. Absent discrete observations, which the items requested in this proposal will allow, it is extremely difficult to gather the required proof to ensure a successful prosecution, particularly since most large-scale drug/gun operations are highly secretive and transient, making direct intervention risky and less effective. The equipment requested in this proposal will have enormous benefits in professionalizing major criminal investigations and allow the SPD to capture the required evidence to successfully prosecute dangerous criminals.

(3) What expenses are associated with this project or program?

The City of Stamford will contract with a To Be Determined qualified vendor to purchase equipment, have it installed in a city-owned van, and provide on-site training to a few SPD Detectives on the use of the equipment. These Detectives will train additional investigative personnel in the use of the equipment. The City of Stamford will follow all Bryne JAG and established City of Stamford procurement policies on selecting a vendor. Since we will be contracting with a vendor, the costs have been placed in the Procurement Contract Budget line item. The City of Stamford obtained a Quote from a qualified vendor for cost estimates for this proposal. The following is a list of the items on the quote:

Equipment module: 1- Integrated all IP Recording System with SSD Hard Drive, 1 IRIS CAM covert Client and Audio/Video Export Tools, 1 IRIS CAM covert Radio Receiver Control Tool, 1 4G LTE Cellular Modem/WI-FI Access Point Router, 1 27" HD Touch Screen Monitor, 1 Compressed Gas Air Conditioner with Drip Pan, 1 High Power Pure Sinewave Inverter, 1 Lithium Ion Battery System 7+Hr with Real Time monitoring, 1 Power System Control Panel and Battery Monitor, 1 Operator Panel with Audio In, Aux Ethernet and Monitor Out, 1 Roofmounted antennas (Cellular, WI-FI, GPS, VHF/UHF, Other Features: 1 Officer Safety Audio Kit (2 hidden external microphones, 1 Charging System Front to Back, Camera System: 3 HD IP PTZ Camera with 20x zoom and Low Light (.001 lux), 3 PTZ Camera Hidden Mounting System Enclosures, 1 Officer Safety Video Kit (4 cameras, IP Interface), Vehicle Build Out, Wiring, CAD design, CNC cutting, Custom Fabrication, interior build out desk, AC Service, Programming cpu, labor, On-Site Training and warranty.

(4) How will Program Impact be Measured?

The SPD will measure the impact the upgraded equipment has on the efficiency and quality of major criminal investigations. This will include an evaluation on the quality of evidence collected, the number of cases that are brought to court, and the number of cases that are successfully prosecuted. The SPD will also evaluate the change in how criminal investigations are conducted pre- and post equipment, to gauge what other factors may increase the efficiency of operations. The program will also be measured by the number of joint investigations between the SPD and partner law enforcement agencies in the region that resulted in successful prosecutions in these jurisdictions. The program will also be measured by the number of SPD detectives trained in the use of the new technology with the goal of having personnel in all investigative units trained. We anticipate that the program will result in better quality of evidence and increased prosecutions of dangerous criminals.

(5) How will this project be sustained after the expenditure of any Byrne-JAG funds received?

The City of Stamford will sustain the project after Byrne-JAG funds have been expended by assuming the cost to maintain the surveillance equipment and all applicable licensing costs. Additionally, the City of Stamford will assume all costs for maintaining/repairing the surveillance van in which the surveillance equipment will be installed. Although the van has been procured through a separate funding source, its continued uses is paramount to the success of this project. Also, the City of Stamford Grants Office constantly researches for other local, state, federal, foundation and private funding sources to sustain grant-funded projects.

(6) What Financial Systems Would be Used for Grant Management?

The City of Stamford utilizes an Oracle based financial system. This system is capable of tracking grant-related expenditures separate from operational and capital expenditures. Our financial system also prevents co-mingling of grant expenditures. The City of Stamford has a long history of successfully completing and Closing Out grant awards from many federal and state agencies including OPM. City of Staff Grant staff also have experience working with Grantium in past OPM awards.

(7) Will any of the Byrne JAG funds be used by a state or local government to reduce state or local funds for an activity, specifically because federal funds are available (or expected to be available) to fund that same activity? (Please review the OPM CJPPD website for guidance regarding supplementing versus supplanting.)

There are no state or local funds already allocated for any items requested in this application. The City of Stamford Grants staff is familiar with federal and state regulations prohibiting supplanting. There are no state or local funds available or expected to be available for the same items requested in this application.

(8) Could you Provide Examples of Some Ways Your Entity is Working to Promote Equity? ¹

The City of Stamford is the 16th most diverse city in the nation. In 2022, Stamford hired its first Director of Diversity, Equity, and Inclusion. The Office of Inclusion, Diversity, Equity, and Accessibility Strategies for Stamford (I.D.E.A.S) worked with the Mayor to develop a 16 page I.D.E.A.S Policy in March 2023. The tenets of the Policy is as follows: City-Wide Vision to build an inclusive, equitable, vibrant, accessible, and innovative city, an Organizational Vision to create a city government where employees are recognized, valued and empowered to solve problems; a Mission to implement a shared vision for a more equitable, inclusive, and accessible city for all and value diversity in every aspect of municipal activities, boards and institutions; including appropriate advocacy and Values: Integrity, Transparency, Respect, Compassion, Innovation, Service Mindset, Commitment to Excellence. The entire Policy can be found at this link:

<https://www.stamfordct.gov/home/showpublisheddocument/27565/638175652123070000>

(9) Does Your Proposal Help Advance Equity or Contribute to Overall Such Efforts?

Our proposal seeks technological enhancements to improve criminal investigative data collection capabilities resulting in greater success of criminal prosecution of dangerous criminals throughout the City of Stamford and the surrounding region. Removal of these criminals from society will be most keenly felt in traditionally marginalized communities who far too often are disproportionately victimized by illegal drug trafficking, and other criminal activity occurring in their neighborhood. This proposal will benefit efforts to advance equity in the quality of life for all people in our community and region equally, and provide equity in law enforcements capabilities to get "bad actors" removed from our streets.

(10) Any Additional Information can be Included Below.

¹ Per the 2022 Byrne JAG state solicitation, the US Department of Justice (US DOJ) Office of Justice Programs is “committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.”

Per [the White House’s February 16, 2023 executive order](#), the term equity “means the consistent and systematic treatment of all individuals in a fair, just, and impartial manner, including individuals who belong to communities that often have been denied such treatment, such as Black, Latino, Indigenous and Native American, Asian American, Native Hawaiian, and Pacific Islander persons and other persons of color; members of religious minorities; women and girls; LGBTQI+ persons; persons with disabilities; persons who live in rural areas; persons who live in United States Territories; persons otherwise adversely affected by persistent poverty or inequality; and individuals who belong to multiple such communities.”

For further information, please read the [US DOJ 2022 Equity Action Plan](#).