

Capital Project Appropriation Request

10/23/2024

FY 24/25

Project: 001405 **MILL ROAD over BROOK Bridge No. 135008**
Agency: 0220 **Operations: Engineering**

Oracle Date	
Commitments	
Obligations	
YTD Balance	
Amount Available	
Unfunded	

Total Request: \$270,000.00

Part A - Description of Request

A grant application was submitted to CT DOT on 5/31/24; the State notified the City on 7/1/24 in a letter that this project qualifies for funding under the Local Bridge Program and is offering a Conditional Commitment to Fund 50% of the eligible project costs through a State grant. The grant under Local Bridge Program provides 50% cost eligibility for the design of the bridge replacement, construction, and construction administration.

Within 1 year of the date of the letter that we received on 7/1/24, the City is required to submit a Supplemental application which will need to have a progress on the design of the bridge along with Environmental Review, Right of Way coordination if needed, and applicable permits as needed that pertain to this project. The estimated cost for the design engineering fee is \$270,000.00

Part B - Appropriation Request Detail

Fund Source	FY 24/25	Capital Forecast						Total
	Amount	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	
State Grant	135,000.00	0	0	0	0	0	0	135,000.00
Bond (City)	135,000.00	0	0	0	0	0	0	135,000.00
Total	\$270,000.00	\$0	\$0	\$0	\$0	\$0	\$0	\$270,000.00

Part C - Project History

Part D - Approvals

Preparer <i>OPM Dept</i>	Date 10/23/2024	OPM Director/OPM Asst Director	Date
Department Head	Date	Director of Administration	Date
Director	Date	Mayor	Date



July 1, 2024

The Honorable Caroline Simmons
Mayor
City of Stamford
Stamford Government Center
888 Washington Blvd
Stamford, CT 06901

Dear Mayor Simmons:

Subject: Local Bridge Program, Fiscal Year 2025
Conditional Commitment to Fund
Bridge No. 135008, Mill Road over an unnamed brook
Assigned Project Number: 9135-0008
City of Stamford, State Grant Funds: \$978,750.00

The Department of Transportation (Department) has reviewed City of Stamford's (Town) Preliminary Application (enclosed) for the replacement or rehabilitation of the bridge at the subject location. The Department is pleased to inform the Town that the project qualifies for funding under the Local Bridge Program.

The State of Connecticut (State) hereby offers a Conditional Commitment to Fund fifty percent (50%) of the eligible project costs through a State grant. This commitment is conditional and subject to certain administrative and financial approvals, Program Regulations, and Statutory Requirements, in particular as follows:

1. The commitment amount is based on the information in the Preliminary Application and is subject to later adjustments.
2. The commitment amount will lapse if your Supplemental Application cost estimate exceeds your Preliminary Application and sufficient monies are not available, or if you fail to file a Supplemental Application within one year of the date of this letter. The Supplemental Application form, program manual, and other relevant items can be retrieved from our website at www.ct.gov/dot/localbridge.
3. This Conditional Commitment to Fund does not constitute a binding agreement, and the State's obligation is further contingent upon the following:
 - a) Availability of State funds or the State's ability to sell bonds following the allocation of money to the project by the State Bond Commission.
 - b) Your execution, delivery, and compliance with the terms of an agreement between the State and the City of Stamford.

- 4. Compliance with State set-aside and contract requirements enacted under Public Act 15-5. The Connecticut Commission on Human Rights and Opportunities (CHRO) is responsible for administering these requirements; however, the municipality must include language relative to the requirements in the bid notice and the contract documents. Further information can be found on the CHRO website at www.ct.gov/chro. Questions regarding the requirements are to be directed to CHRO at 860-541-3400.

The next step in the grant process, if this Commitment to Fund is acceptable to the Town, is to sign below, and return this letter within 30 days.


Within one year of the date of this letter, the Supplemental Application must be submitted to the Department with all the required documents and certifications. Since some of these items take time to complete, they should be initiated at an early date. So that the project's costs may be accurately tracked, it is recommended that you set up a separate budget line item for this project and make your auditor aware of the project. Also, the Department now relies heavily on electronic communications. Please ensure that the Local Bridge Program Office has an up-to-date e-mail address for your designated contact person at all times.

For any questions or assistance, please contact Mr. Andrew C. Shields, Project Engineer for the Local Bridge Program, at Andrew.Shields@ct.gov.

Very truly yours,
DocuSigned by:

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For Bartholomew P. Sweeney, P.E.
 Division Chief of Bridges
 Bureau of Engineering and Construction

Accepted by:  _____ Date: 7/8/24
 Caroline Simmons, Mayor
 City of Stamford

cc: Mr. Louis Casolo, Jr., P.E., City Engineer
 Mr. Zvonko Barisic, P.E., Clerk of the Works
 Ms. Karen Cammarota, Grants Officer