



September 19, 2024

Ms. Lyda Ruijter
Town Clerk
City of Stamford
888 Washington Blvd.
Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, September 24, 2024, at 5:00 p.m. via Zoom conference. Please join the Zoom Meeting by going to this [link](#):

or by phone at (646) 876-9923 and enter the:

Meeting ID: 852 1221 7022

Passcode: 094881

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Natalie Coard". The signature is written in a cursive style.

Natalie Coard
Executive Director

Attachment

Agenda

Human Resources Committee Meeting

September 24, 2024

5:00 p.m.

1. Recruitment Update
 - a. New Hire
 - b. Open Positions

2. 2024 Annual Employee Survey Findings
 - a. High Level Survey Results
 - b. Opportunities Identified
 - c. Employees' Comments & Recommendations
 - d. Next Steps

3. Employee Engagement Events/Activities
 - a. New Hire COC Employee Handbook - Policy Training
 - b. Medical, Dental and Vision Proposed Plan Presentation
 - c. Yardi Town Hall Meeting
 - d. Indigenous Peoples' Day Presentation and Q & A (Tribal Head Leader - Golden Hill Paugussett Tribal Nation)
 - e. Bowling Event (Possible Top Workplace Award 2024)
 - f. Food Drive
 - g. Holiday Party

Recruitment Summary

New Hires

| | |
|------------------------------------|---|
| July 17, 2024 - September 16, 2024 | 1 |
| July 17, 2023 - September 16, 2023 | 2 |

Terminations

| | |
|------------------------------------|---|
| July 17, 2024 - September 16, 2024 | 1 |
| July 17, 2023 - September 16, 2023 | 2 |

2024 YTD

| | |
|--------------|---|
| New Hires | 4 |
| Terminations | 1 |
| Retirement | 1 |