

From: LoBalbo, Katherine <KLoBalbo@StamfordCT.gov>

Sent: Friday, August 30, 2024 12:02 PM

To: Simmons, Caroline <CSimmons@StamfordCT.gov>

Cc: Nguyen, Ngan <NNguyen@StamfordCT.gov>; Dellaselva, Chris <CDellaselva@StamfordCT.gov>; Quiñones, Matt <MQuinones@StamfordCT.gov>

Subject: REQUEST FOR APPROVAL OF A CONTRACT BETWEEN THE CITY AND TSKP Studio LLC, INTERIM AGREEMENT ROXBURY K-8 (RFP 2024.0008)

Good morning Your Honor,

Attached is the proposed interim agreement with Arcadis, US for Owners Representative services related to Roxbury K-8 School (City Bid No. 2024.0008). If agreeable please forward to the Board of Finance and Board of Representatives, submissions are due at noon today August 30, 2024.

REQUEST FOR APPROVAL OF A CONTRACT BETWEEN THE CITY AND TSKP Studio LLC, INTERIM AGREEMENT ROXBURY K-8 (RFP 2024.0008)

The City seeks approval of an interim agreement between TSKP and the City of Stamford for Concept and Schematic Design and cost estimating of the Schematic design as it relates to the new Roxbury K-8. The total fee for these services is not to exceed \$685,000 with an additional \$20,000 in reimbursable expenses as defined in the Fee Proposal provided by TSKP during the procurement process. The project has received a grant authorization of 60% reimbursement from the State Office of Grants Administration for project related costs including professional services. The City will return to the Board for approval of the contract's total value of \$4,375,000 of which the interim amount in this agreement shall be deducted.

Please contact me with any specific questions regarding this project.

Thank you,

Katherine

Katherine N. LoBalbo, AIA

Director of School Construction

City of Stamford

888 Washington Boulevard, 10th Floor

Stamford, CT 06901

T:203.977.5165