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**Sent:** Friday, August 30, 2024 11:27 AM

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**Subject:** Roxbury K-8 Owners Representative Services (City Bid No. 2024.0276)

Good morning Your Honor,

Attached is the proposed interim agreement with Arcadis, US for Owners Representative services related to Roxbury K-8 School (City Bid No. 2024.0276). If agreeable please forward to the Board of Finance and Board of Representatives, submissions are due at noon today August 30, 2024.

**REQUEST FOR APPROVAL OF A CONTRACT BETWEEN THE CITY AND ARCADIS US, INTERIM AGREEMENT ROXBURY K-8 (RFP 2024.0276)**

The City seeks approval of an interim agreement between Arcadis, US and the City of Stamford for Owners Representative services as related to Pre-construction Services for the new Roxbury K-8 School. The total fee for the services in this agreement is not to exceed \$190,000 as defined in the fee proposal provided by Arcadis US during the procurement process per CGS Sec10-287. Arcadis is currently engaged for \$20,000 for pre-construction services related to the "solicitation, award, and contract of services" as defined in the Fee Proposal for selection of the Construction Manager and Commissioning Agent for Roxbury K-8 School. The project has received a grant authorization of 60% reimbursement from the State Office of Grants Administration for project related costs including professional services. The City will return to the Boards for approval of the contract's total value of \$1,479,570 of which the \$190,000 in this agreement and the \$20,000 for current services shall be deducted.

Please contact me with any specific questions regarding this project.

Thank you,

Katherine

**Katherine N. LoBalbo, AIA**

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