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Sent: Thursday, August 1, 2024 12:27 PM

To: Simmons, Caroline <CSimmons@StamfordCT.gov>

Cc: Buttenwieser, Luke <LButtenwieser@StamfordCT.gov>; Larson, Erik <ELarson@StamfordCT.gov>;

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Subject: FU Wilmers Architects - Stamford - Contract for Cove East Side Neighborhood Plan (RFP 2024.0171)

Importance: High

Good Morning Your Honor,

Attached is a proposed contract with FU Wilmers Architects for a Cove/East Side Neighborhood Plan (RFP 2024.0171). If agreeable, ***please forward this email and the attached documents to the City's Board of Finance and Board of Representatives for their consideration/approval.***

FU Wilmers Architects will prepare a Cove-East Side Neighborhood Plan focusing on land use and transportation. The plan will include (1) a review of existing City plans, studies, and policies, (2) the establishment of a collaborative local team, (3) public engagement and feedback solicitation, (4) a neighborhood profile, (5) an analysis of the plan area, and (6) recommendations.

FU Wilmers Architects will complete this Plan within eighteen (18) months. The fees for these services will be \$373,875.00 payable by monthly invoice, on a percentage of work completed basis pursuant to a schedule of tasks.

Please contact Luke Buttenwieser, the City's Transportation Planner if you have any specific questions regarding these services, the associated fees or the neighborhood plan in general. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Elizabeth (Liz) C. Turner

Assistant Corporation Counsel

City of Stamford

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