




**MEMORANDUM**

TO: Members of the Boards of Finance and Representatives

FROM: Caroline Simmons, Mayor  Jul 9, 2024  
Ben Barnes, Director of Administration  Jun 28, 2024  
Dr. Elda Sinani, Director of Office of Policy, and Management  Jun 28, 2024  
Bill Maguire (Jun 28, 2024 16:24 EDT)

DATE: June 26, 2024

RE: Commitment of a portion of Prior Year General Fund Balance (FY2022-23)

**Subject: Funding for BOE/Capital Non-Recurring - \$1,082,000**

**Purpose:**

Commitment of \$1,082,000 from the General Fund surplus to the Capital Non-Recurring Fund - BOE

**Justification:**

This transfer will reduce future debt and interest expenses associated with bond funding for approved City or Board of Education capital projects.

**Citation:**

\* *Conn. Gen. Stat. § 7-360 et seq.:*

**Sec. 7-360. Creation of fund.** Upon the recommendation and approval of the budget-making authority, the legislative body of any municipality, by a majority vote, may create a reserve fund for capital and nonrecurring expenditures, costs associated with a property tax revaluation and costs associated with the preparation, amendment or adoption of a plan of conservation and development pursuant to section [8-23](#). Such fund shall thereafter be termed "reserve fund for capital and nonrecurring expenditures".

**Sec. 7-361. Procurement of fund.** Upon the recommendation of the budget-making authority and approval by the legislative body, there shall be paid into such reserve fund (a) amounts authorized to be transferred thereto from the general fund cash surplus available at the end of any fiscal year, (b) amounts raised by the annual levy of a tax not exceeding four mills for the benefit of such fund, and for no other purpose, such tax to be levied and collected in the same manner and at the same time as the regular annual taxes of the municipality or (c) surplus cash funds already held in reserve and available for such capital or nonrecurring expenditures as are contemplated by the terms of section [7-364](#). All money so accumulated, as hereinbefore provided, together with all interest that accrues thereon, shall be deposited in a separate bank account by the treasurer of the municipality.

Please kindly review these appropriations for approval.

Thank you!