



June 21, 2024

Ms. Lyda Ruijter  
Town Clerk  
City of Stamford  
888 Washington Blvd.  
Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, June 25, 2024, at 6:00 p.m. via Zoom conference. Please join the Zoom Meeting by going to this link:

<https://us02web.zoom.us/j/81123295388?pwd=tmYG7HgIXzRNl7YboTFnoGMp9G3ngp.1>

or by phone at (646) 876-9923 and enter the:

Meeting ID: 811 2329 5388

Passcode: 985253

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard  
Executive Director

Attachment

**Agenda**

**Human Resources Committee Meeting**

**June 25, 2024**

**5:00 p.m.**

1. Recruitment Update
  - a. Open Positions
  - b. Promotion
  - c. Retirement
  
2. Annual Employee Survey - May 2024
  - a. High Level Survey Results
  - b. Identified Opportunities
  - c. Next Steps
  
3. Employee Engagement Events/Activities
  - a. Employee Volunteer Day at Fairgate Farm - May
  - b. Summer Employee/Yardi Pardi – Boca Oyster Bar, July 17 (12 – 3)
  
4. Resolution:  
Award Contract for: RFP 24-0004, Labor and Employment Legal Services to Kainen, Escalera & McHale, P.C.

**Recruitment Summary**

**New Hires**

May 18, 2024 – June 20, 2024    0

May 18, 2023 – June 20, 2023    0

**Terminations**

May 18, 2024 – June 20, 2024    0

May 18, 2023 – June 20, 2023    0

**New Hires – 2024 YTD            3**

**Terminations – 2024 YTD       0**