



### CP-24-243

Special Events & Film

Applications/Permits

Status: Active

Submitted On: 5/31/2024

#### Primary Location

73 Carwin Park SPRUCE

STREET

Stamford, CT 06902

#### Owner

CITY OF STAMFORD PARK

888 WASHINGTON BLVD

STAMFORD, CT 06901-2930

#### Applicant

Michael Peters

203-539-9670

readyrockent@gmail.com

72 Spruce St

Apt 8e

Stamford, Ct 06902

## Cashiering & Permitting

What type of service are you in need of today?\*

Special Events

Please select an event category \*

Public Use of Park

Is this a new event? \*

Yes

Will you be using a City Park for your event?\*

Yes

**Please be advised, you are not allowed to charge admission fees for an event at a city park.**

Will this event occur solely in a city park or will it extend past city park limits?\*

This event will occur solely in a city park.  
There is no intent for the participants of this event to leave the park and re-enter.

Please be sure that the location you are hoping to reserve is available by going to the Cities **Park Permit Calendar**.

Will this event be held on a weekend?\*

Yes

Special Event Set Up Start Date: \*

07/27/2024

**Special Event Set Up End Date:\***

07/27/2024

**Set Up Time\* ?**

12pm

**Break Down Time\* ?**

8pm

**Event Start Time\* ?**

1pm

**Event End Time\* ?**

7pm

**Please select a city park.\* ?**

Carwin Park

**Name of Event or Vendor\* ?**

Back to School bookbag giveaway and vendor market

**Description of Event:\* ?**

This is an annual event typically that takes place at a private location. We are looking to impact more children in the local community. It will be a day of bookbag giveaways, school supply giveaways, small business vendor market, face painting for the kids and a bouncy house. I have separate insurance as well

**Is your organization a non-profit with the ability to attach proof such as your 501(c)3 documentation?**

No

**Number of Participants (including children): \* ?**

150

**Contact Person (if different from applicant):**

Nicole Beckham

**Local Business Name & Address:**

Politricks As Usual Content Studio

Is this a corporate or company hosted event?\*


No

Phone Number (if different from applicants):

2035599024

Secondary Phone Number (back up contact):\*

2035399670

Will beer be served?\* 

No

Will there be catered food at this event?

No

Have you ever had a permit revoked?\*

No

You are required to verify that you will have a CPR certified person with your group. Please be prepared to attached said documents prior to submitting this form.

Will there be swimming at this event?\*

No

Will Animals be used in this production?\*

No

Will you be using the city street or sidewalk?\*

No

Will you be erecting a tent/stadium seating/stage?

No

Please provide your EIN or Tax ID if applicable

\*\*\*-\*\*-2481

Will this event be promoted on social media and any other forms of media?\*


Yes

If Yes, please describe how, where, and when\*

Instagram, fliers, and lawn signs

Will you be requesting the use of a pavilion? 

No

Do you plan to use owned or rented equipment during the event?\* 

No

Will you require the use of a metered parking spot(s)?\*

No

I understand that all payments are non-refundable. \*



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## City Services Needed:

The items below may be available for a fee on the date(s) of your event. Please be aware that there are costs associated with these services. Please check the boxes of the services you will be in need of below:

Electricity ?

No

Dumpsters/Trash Toters ?

No, I do not need a Dumpster

Showmobile/Stage/Rack Truck ?

No

Podium ?

No

PA System ?

No

School Bus Parking (non SPS) ?

No

Bus Parking (non-school) ?

No

Custodial Services ?

No

Parks Maintenance ?

No

Barriers to Close Off Roads ?

No

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## Traffic Engineering Event Staffing

🔒 Select First Employee

—

🔒 Number of Hours Worked (1st):

—

🔒 Date projected to work (1st):

—

🔒 Select Second Employee

🔒 Number of Hours Worked (2nd):

—

🔒 Date projected to work (2nd):

—

🔒 Select Third Employee

🔒 Number of Hours Worked (3rd)

—

🔒 Date projected to work (3rd):

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## Additional Cove Vehicle

🔒 Vehicle Make

🔒 Vehicle Model

🔒 Vehicle Color

🔒 Vehicle Plate & State

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## Applicant Adherence to Terms and Conditions

Please review the rules below. By checking the box you are agreeing to the rules of all city parks and facilities. Failure to obey these rule result in penalty and potential citations.

1. Make loud or disrupting noises, including amplified music.
2. Serve or consume intoxicating or alcoholic beverages except beer.
3. Use glass bottles or containers of any kind.
4. Light fires except in picnic grills or fireplaces placed by the city.
5. Refrain from using gas or propane grills.
6. Refrain from using moon-walks or inflatables.
7. Park in designated area between May 1st and September 30th without a valid parking sticker. Permits are required at Cove Island, Cummings, West Beach, Southfield, Newman Mills/Riverbank, and Dorothy Heroy Park(s).
8. Refrain from use of generators. *Additional permit required*
9. Refrain from possessing alcohol, including beer, after 9:00pm.
10. Avoid wanton damage or removal of lawns, trees, shrubs, flowers, benches, bleachers, drinking fountains, or any other property or equipment.
11. Discard paper, trash, rubbish, glass, crockery, or metal, only in containers provided by the City for such purposes, and do not discard household debris at any time.
12. Do not have an unleashed animal except in a vehicle.
13. Refrain from peddling or selling goods, merchandise and food without a City License and Office of Operations permit.
14. Refrain from holding mass meetings or public assemblies except with a City Permit.
15. Do not drive a vehicle at speeds over 15 miles per hour or to park such vehicles except in areas designated for such purposes.
16. Refrain from washing or repairing vehicles in the park.
17. Do not play ball or organized games except in areas plainly designated for such activity.
18. Do not bathe or swim in restricted areas.
19. Refrain from posting signs on tress or other park property.
20. Do not disobey posted signs or warnings.
21. Do not drive or chip golf balls in a park.
22. Do not hunt, trap, or pursue wildlife at any time on public park land.
23. Refrain from consuming food or beverages on artificial turf.

I acknowledge that I have read and agree that I will follow the rules and ordinances of the City of Stamford. I understand that failure to do so may result in unfavorable action.\*

Michael Peters  
May 31, 2024

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## Additional Services/Fees

Facilities Supervisor (hours)

—

Electrician (Hours)

—

Facilities Head Custodian (Hours)

—

Custodian (Hours)

—

Parks Foreman (Hours)

—

Landscape Specialist (Hours)

—

Parks Maintenance Worker (Hours)

—

Parks Maintenance Seasonal (Hours)

—

Number of Meter Bags:

—

Location of Meter Bags:

Will meters be used more than one day?

—

Meter Numbers

# Date for Parks and Recreation Commission Meeting

Your event will be scheduled for a P&RC meeting. The purpose of the meeting is to ensure that all requirements have been met up to this point. You can expect to receive confirmation of your required attendance at the scheduled meeting via email or this permitting portal. This meeting occurs monthly on the 3rd Wednesday of the month. Link to Agendas online:

 **Date of P&RC Scheduled Meeting**

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## Attachments



**Certificate of Insurance**

**REQUIRED**

IMG\_2234.jpeg

Uploaded by Michael Peters on May 31, 2024 at 1:10 PM



**Please upload a strip map or drawing describing plan/event**

**REQUIRED**

IMG\_2235.jpeg

Uploaded by Michael Peters on May 31, 2024 at 1:13 PM

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## History

Date	Activity
5/31/2024, 2:45:41 PM	Kim Gerbert assigned approval step Internal Parks and Recreation Approval to Margarita Arenas on Record CP-24-243
5/31/2024, 2:44:41 PM	Kim Gerbert assigned approval step Director of Operations to Matthew Quinones on Record CP-24-243
5/31/2024, 2:44:35 PM	Kim Gerbert assigned approval step Police Department/Use of Parks to Thomas Lombardo on Record CP-24-243
5/31/2024, 2:44:22 PM	Kim Gerbert assigned approval step Police Department/Extra Duty to Stamford PD Extra Duty on Record CP-24-243



Date	Activity
5/31/2024, 2:44:09 PM	Kim Gerbert assigned approval step Parks and Recreation to Kevin Murray on Record CP-24-243
5/31/2024, 2:44:01 PM	Kim Gerbert assigned approval step Risk Manager to David Villalva on Record CP-24-243
5/31/2024, 2:43:50 PM	Kim Gerbert assigned approval step Parks and Recreation Commission Approval to Lesley Capp on Record CP-24-243
5/31/2024, 2:43:29 PM	Kim Gerbert assigned approval step Parks and Recreation Commission Review and Scheduling to Lesley Capp on Record CP-24-243
5/31/2024, 2:42:59 PM	changed the deadline to Jun 03, 2024 on approval step Internal Parks and Recreation Approval on Record CP-24-243
5/31/2024, 2:42:59 PM	approval step Internal Parks and Recreation Approval was assigned to Kevin Murray on Record CP-24-243
5/31/2024, 2:42:58 PM	Kim Gerbert approved approval step Cashiering and Permitting on Record CP-24-243
5/31/2024, 2:11:55 PM	Delphine Wilkinson altered approval step Cashiering and Permitting , changed sequence from "1" to "0" on Record CP-24-243
5/31/2024, 2:11:55 PM	Delphine Wilkinson assigned approval step Cashiering and Permitting to Kim Gerbert on Record CP-24-243
5/31/2024, 1:13:52 PM	changed the deadline to Jun 03, 2024 on approval step Cashiering and Permitting on Record CP-24-243
5/31/2024, 1:13:52 PM	approval step Cashiering and Permitting was assigned to Delphine Wilkinson on Record CP-24-243
5/31/2024, 1:13:51 PM	Michael Peters submitted Record CP-24-243
5/31/2024, 12:50:54 PM	Michael Peters started a draft of Record CP-24-243

## Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Cashiering and Permitting	5/31/2024, 1:13:52 PM	5/31/2024, 2:42:58 PM	Kim Gerbert	6/2/2024	Completed
✓ Internal Parks and Recreation Approval	5/31/2024, 2:42:59 PM	-	Margarita Arenas	6/2/2024	Active

Label	Activated	Completed	Assignee	Due Date	Status
✓ Parks and Recreation Commission Review and Scheduling	-	-	Lesley Capp	-	Inactive
✓ Parks and Recreation Commission Approval	-	-	Lesley Capp	-	Inactive
✓ Risk Manager	-	-	David Villalva	-	Inactive
✓ Parks and Recreation	-	-	Kevin Murray	-	Inactive
✓ Fire Marshal	-	-	-	-	Inactive
✓ Police Department/Extra Duty	-	-	Stamford PD Extra Duty	-	Inactive
✓ Police Department/Use of Parks	-	-	Thomas Lombardo	-	Inactive
✓ Director of Operations	-	-	Matthew Quinones	-	Inactive
💰 Custom Payment	-	-	Michael Peters	-	Inactive
📄 Permit Issuance	-	-	-	-	Inactive



□ - vendors

