



CHARTER OAK  
COMMUNITIES

March 22, 2024

Ms. Lyda Ruijter  
Town Clerk  
City of Stamford  
888 Washington Blvd.  
Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, March 26, 2024, at 5:00 p.m. via Zoom conference. Please join the Zoom Meeting by going to the link:

<https://us02web.zoom.us/j/84422592064?pwd=Uk1RYzFrWmRiL2FuZUFHN2VvVFJJZz09>

or by phone at (646) 876-9923 and enter the:

Meeting ID: 844 2259 2064

Passcode: 354572

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard  
Executive Director

Attachment

**Agenda**

**Human Resources Committee Meeting**

**March 26, 2024**

**5:00 p.m.**

1. Recruitment Initiatives
  - a. New Hires
  - b. Open Positions
  
2. Resolution: Local 1303 4-Year Collective Bargaining Agreement
  
3. Employee Engagement Events/Activities
  - a. Employee Focus Groups and 1:1 Meetings – Employee Survey Results
  - b. National Public Gardens Week - May 2024 – Employee Volunteer Day at Fairgate Farm
  - c. Summer/Yardi Employee Event – “Summer Picnic” – 1<sup>st</sup> or 2<sup>nd</sup> week of September – TBD
  
4. ADP Onboarding Module

**Recruitment Summary**

**New Hires**

February 20, 2024 – March 20, 2024	1
February 20, 2023 – March 20, 2023	1

**Terminations**

February 20, 2024 – March 20, 2024	0
February 20, 2023 – March 20, 2023	0

<b>New Hires – YTD</b>	<b>2</b>
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<b>Terminations – YTD</b>	<b>0</b>
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