

# Stamford Patriotic and Special Events Planning Group

**\*\* SPECIAL MEETING – Agenda \*\***

Thursday February 15, 2024 at 4:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/87191603995?pwd=M0dlTyt3OXd5SXphZnNXQXJUQ1hYQT09>

Meeting ID: 871 9160 3995

Passcode: PSEC

One tap mobile

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**P&SEC Members:** Hubert Delany

**Special Guests:** Matt Quiñones, Mayor Simmons

**Partner Organizations:** Stamford Veterans Resource Center, Stamford Veterans Park Partnership, Stamford Veterans' Council, VFW Springdale Post #9617

## **Agenda**

- 1) Planning for Memorial Day activities (May 19<sup>th</sup>, rain date June 2<sup>nd</sup>)
  - a) Parade Planning
    - i) Troop request
    - ii) Parade permit application
    - iii) Participant registration (JotForm)
    - iv) Grand Marshal recommendations
    - v) Marketing
      - (1) Website update
      - (2) Graphics
      - (3) Advertising
    - vi) VIP invitations
    - vii) Photographer
  - b) Ceremony Planning
    - i) Guest speaker recommendations
    - ii) Opening prayer
    - iii) Closing prayer
    - iv) National anthem
    - v) Raising of colors
    - vi) Amazing Grace
    - vii) Three Volley Salute
    - viii) TAPS
    - ix) Wreath Laying
  - c) Miscellaneous Memorial Day Parade updates
- 2) Reminder: any questions can be sent to [StamfordPSEC@StamfordCT.gov](mailto:StamfordPSEC@StamfordCT.gov)
- 3) General discussion (non-agenda items)

Next regular meeting: March 6, 2024 at 2:00 PM