

**STAMFORD PLANNING BOARD
APPROVED MINUTES - TUESDAY, DECEMBER 12, 2023
CAPITAL BUDGET
VIA THE INTERNET & CONFERENCE CALL
6:30 p.m.**

ZOOM WEBINAR

<https://us02web.zoom.us/j/87127105866>

Webinar ID: 871 2710 5866

Passcode: 954115

Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair; Jennifer Godzeno, Secretary and Michael Totilo (Arrived at 6:40 p.m.) Alternates: William Levin. Absent: Michael Buccino, Voting Member and Stephen Perry, Alternate. Present for staff: Anthony Romano, Management Analyst, Office of Policy & Management and Lindsey Cohen, Associate Planner.

Ms. Dell called the meeting to order at 6:33 p.m.

Ms. Dell introduced the members of the Board and staff present and introduced the first item on the agenda.

PLANNING BOARD MEETING MINUTES:

November 28, 2023

Ms. Dell called for a motion to **TABLE** the Planning Board Meeting Minutes for November 28, 2023 to the December 19, 2023 meeting.

Mr. Tepper made a motion to **TABLE** the Planning Board Meeting Minutes for November 28, 2023 to the December 19, 2023 meeting; Mr. Levin seconded the motion and passed unanimously with eligible members present voting, 4-0 (Dell, Godzeno, Levin and Tepper).

REQUEST FOR AUTHORIZATION

SUPPLEMENTAL CAPITAL PROJECT APPROPRIATION REQUESTS:

1. **MASTER PLAN - PROJECT #CP0042 - TOTAL REQUEST \$199,074.00:** The City of Stamford Land Use Bureau (LUB) is soliciting proposals for a 10-year Comprehensive Plan in line with State of Connecticut Public Act No. 15-95. The Comprehensive Plan 2025-2035 (the “Comprehensive Plan” or the “2035 Plan”) will include an update to the Stamford Affordable Housing Plan (or “Housing Plan”, as required by the State of Connecticut and City of Stamford Ordinance). The Comprehensive Plan and Housing Plan will be developed by the chosen consultant in partnership with the LUB and will include significant community engagement and clear design. The City is also looking for the proposal to address data collection needs of the City’s Community Development Department to update the Consolidated Plan and create the Equity Action Plan as required by the United States Department of Housing and Urban Development.

Ms. Cohen made a presentation and answered questions from the Board.

After some discussion, Mr. Tepper recommended approval of the Master Plan - Project #CP0042 with a Total Request of \$199,074.00. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Totilo seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Godzeno, Levin, Tepper and Totilo).

CAPITAL BUDGET & CAPITAL BUDGET CALL-BACK:

1. **Ferguson Library: Comprehensive Facilities Plan** - Alice Knapp, CEO.

Ms. Knapp made an extensive presentation providing details on the plans for main library and the branches showing future renderings of the renovations proposed, explaining their plans for fundraising \$40M for the project, stating this would be a 10-year plan and answered questions from the Board.

2. Requested Additional Information:

- Operations: Engineering - Lou Casolo, Engineering Bureau Chief/City Engineer
- Operations: Park Maintenance - Kevin Murray, Director of Parks & Recreation
- Special Revenue: Water Pollution Control - Ann Brown, Supervising Engineer

Ms. Dell went over the information submitted by Mr. Casolo, Mr. Murray and Ms. Brown and stated if anyone needed further clarification to please let Ms. Cohen or Ms. Capp know so arrangements could be made to have them attend the December 19, 2023 meeting to address any questions.

3. Capital Budget Review.

The Board made a comprehensive review of each Capital submission.

OLD BUSINESS:

- 2024 Meeting Schedule (*Tabled from the November 28, 2023 Meeting*)

Ms. Dell **TABLED** approval on the 2024 Meeting Schedule once more to the December 19, 2023 meeting so Ms. Godzeno could double-check the dates against the Stamford public school calendar to make sure there are not any conflicts.

NEW BUSINESS:

Ms. Dell made an announcement that she and Mr. Totilo would be resigning their positions on the Planning Board as of February 27, 2024. Both Ms. Dell and Mr. Totilo thanked the Board and the respective administrations for their time serving on the Planning Board.

Ms. Dell stated that at the February 27, 2024 meeting, if replacements have been found, she will have them attend the meeting and introduce them then call for an Election of Officers. If replacements have not been found by February 27th, they will both stay on until there are replacements for their positions and at a regularly scheduled meeting will have them attend and hold Election of Officers.

Next regularly scheduled Planning Board meetings are:

- December 19, 2023 (Capital Budget Review)
- January 9, 2024 (Regular Meeting)
- January 23, 2024 (Regular Meeting & Public Hearing-Capital Budget)
- January 30, 2024 (Regular Meeting - **IF NEEDED**)

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 9:48 p.m.

Respectfully Submitted
December 14, 2023

Jennifer Godzeno, Secretary
Stamford Planning Board

NOTE: These proceedings were recorded on video and are available for review on the Planning Board website at http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20