



December 8, 2023

Ms. Lyda Ruijter
Town Clerk
City of Stamford
888 Washington Blvd.
Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, December 12, 2023, at 5:30 p.m. via Zoom conference. Please join the Zoom Meeting by going to the link:

<https://us02web.zoom.us/j/84790512492?pwd=WEZPYm9tSXZzbWVvZ29JWEVIUFJDQT09>

or by phone at (646) 876-9923 and enter the:

Meeting ID: 847 9051 2492

Passcode: 788432

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard
Executive Director

Attachment

Agenda

Operations Committee Meeting

December 12, 2023

5:30 P.M.

1. Quarterly Operations Report
2. November 2023 Accounts Receivable Update and Arrears
3. A/R Write-offs (Resolution)
4. Procurement & Capital Projects Update