

**REQUEST FOR APPROPRIATION**

Instructions: Complete all information in Parts A and B. Have Director/ Department Head sign and date on appropriate lines in Part C. Forward original to OPM Director, 10th Floor. OPM Director will forward to the Boards. Submit to OPM by the 20th of the month in order to be included on the next Board of Finance and Representatives meeting agendas.

Part A - Account Information

FY 23-24

Project # GF  
 Revenue # 2800-3521-432102-0000-000 \$12,000 Dept. Name Port Security

Expend. # 2800-3521-560730-0000-000 \$12,000 Account Title Port Security / Non-capital Equipment

Source: 100% Grant Funded

	<b>Request Amount</b>	<b><u>\$12,000</u></b>
Previous Year's Expenditure		\$ -
Department Request		_____
Approved by Mayor		_____
Approved by Finance Board		_____
Approved by Board of Reps.		_____
Revised Budget		_____
Balance in Account		_____
Projected Exp. & Enc.		\$ -

Part B - Request Description and Supporting Calculations

The grant will fund (12) new Fuel Injectors for the Fire Department's vessel. 100% grant funded. No City funds required.

Part C - Approvals

Anita Carpenter  
 Anita Carpenter  
 Grants Officer

Benjamin Barnes Sep 15, 2023  
Benjamin Barnes (Sep 15, 2023 15:15 EDT)

Benjamin Barnes  
 Director of Administration

Caroline Simmons Sep 15, 2023  
Caroline Simmons (Sep 15, 2023 16:39 EDT)  
 Caroline Simmons  
 Mayor

Elda Sinani Sep 15, 2023  
Elda Sinani (Sep 15, 2023 14:54 EDT)

Elda Sinani  
 OPM, Director

Lou DeRubeis Sep 15, 2023  
Lou DeRubeis (Sep 15, 2023 14:47 EDT)

Lou DeRubeis  
 Director of Public Safety, Health & Welfare