



**Food Truck Committee**

Bill Napolitano - Chair  
Jeff Curtis  
Norma Jarrett  
Tom Lombardo  
Frank Petise

**FOOD TRUCK COMMITTEE**

888 Washington Blvd.  
Stamford, CT 06901

**~~ DRAFT ~~**

**Minutes for September 7, 2023 Special Meeting**

**ATTENDEES:**

**Committee Members**

Bill Napolitano, Chair  
Jeff Curtis  
Norma Jarrett  
Tom Lombardo  
Frank Petise

**City of Stamford Staff**

Lou DeRubeis, Director of Public Safety  
Matt Quinones, Director of Operations  
Dana Lee, Assistant Corporation Counsel  
Raquelle Early, Administrative Supervisor, Health  
Kathy Ruther, Office of Public Safety

Meeting was held via Zoom and came to order at 10:35am.

**Introductions and Organization/Election of Chair**

Matt Quinones (as the most recent Chair of the Committee) opened the meeting with introductions.

Capt. Tom Lombardo motioned to nominate Bill Napolitano for Chair position, seconded by Jeff Curtis. Unanimously approved.

**Roles and responsibilities**

History of the Food Truck Committee discussed. Matt Quinones and Dana Lee offered history of creation of the Committee. This Committee was formed as a reaction to Food Truck commerce in the evenings outside bars and restaurants, presenting safety hazards and conflicts with restaurant owners. The Committee has the power to restrict locations from vending. The Committee does not have the power to assign locations for vending. The Food Truck Committee has the power to create a Food Truck Park. This is a reactive Committee, addressing problems as they are brought to the attention of the Committee.

Some Food Truck Operators indicate to the Health Department (on their permit) where they are intending to operate (the Health Department needs to know generally where they are operating, to conduct their inspections). Operators misunderstand this to mean this is where they are assigned, and this needs to be clarified with the Operator/Vendor. Raquelle Early explained that the Operator/Vendors now indicate an intersection where they will be located, and this gets listed on their permit. Vendors applying go to Cashiering & Permitting first, before the Health Department, this is a system that is working well. Norma Jarrett and Raquelle Early will meet with Dana Lee to review the workflow verbiage.

**Public Comment** - No members of the Public were in attendance.

**Adjournment**

Motion – Norma Jarrett moved to adjourn, seconded by Frank Petise. Meeting adjourned at 11:13am.

Respectfully submitted,  
Kathy Ruther

See meeting video [HERE](#).

DRAFT