

**Board of Finance Transfer Request  
Operating Budget  
FY 2022/2023**

Office Use Only
BA:
Date:
Analyst:
Date Posted:

TO: Board of Finance  
 FROM: Caroline Simmons, Department Director  
 DATE: 7/29/2023  
 PURPOSE: FY2223 YEAR END BOF TRANSFER  
 DEPT: 5010 - Mayor  
 REQUEST AMOUNT: \$78,800.00

**Part A - Description of Request**

FY2223 YEAR END BOF TRANSFER

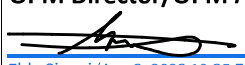
\*Requesting that OPM be allowed to process BOF Transfers prior to authorization due to timing\*

**Part B - Account Information**

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
<b>1000-2520-511100</b>	<b>Citizen Svs/Salaries</b>								
	0	189,600	189,600	189,600	189,600	189,600	145,300	<b>44,300.00</b>	<b>0.00</b>
<b>1000-5070-519203</b>	<b>Reg of Voters/Seasonal</b>								
	128,906	147,000	147,000	147,000	147,000	147,000	155,300	<b>0.00</b>	<b>8,300.00</b>
<b>1000-5081-511100</b>	<b>Youth Services/Salaries</b>								
	206,603	207,250	207,250	207,250	207,250	207,250	208,950	<b>0.00</b>	<b>1,700.00</b>
<b>1000-5010-510112</b>	<b>Mayor/Regular Salaries</b>								
	0	0	0	0	0	0	10,000	<b>0.00</b>	<b>10,000.00</b>
<b>1000-5010-519201</b>	<b>Mayor/Part-time</b>								
	0	0	0	0	0	0	2,800	<b>0.00</b>	<b>2,800.00</b>
<b>1000-5010-519202</b>	<b>Mayor/Permanent Part-Time</b>								
	201,335	13,175	13,175	13,175	13,175	13,175	44,675	<b>0.00</b>	<b>31,500.00</b>
<b>1000-5030-519202</b>	<b>Bd of Finance/Permanent Part-Time</b>								
	39,059	40,889	40,889	40,889	40,889	40,889	44,289	<b>0.00</b>	<b>3,400.00</b>
<b>1000-5050-511100</b>	<b>Town Clerk/Salaries</b>								
	683,654	768,355	695,914	695,914	695,914	695,914	692,514	<b>3,400.00</b>	<b>0.00</b>
<b>1000-5050-519202</b>	<b>Town Clerk/Permanent Part-Time</b>								
	10,840	44,787	44,787	44,787	44,787	44,787	23,787	<b>21,000.00</b>	<b>0.00</b>

**Part C - Approvals**

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please review above transactions.

<b>Caroline Simmons, Department Head/Director</b> <i>Caroline Simmons</i> <small>Caroline Simmons (Aug 3, 2023 15:21 EDT)</small>	<b>Date</b> Aug 3, 2023	<b>OPM Director/OPM Asst Director</b>  <small>Elda Sinani (Aug 3, 2023 19:35 EDT)</small>	<b>Date</b> Aug 3, 2023
<b>Sandra L. Dennies, Director of Administration</b> <i>Bridget Fox</i> <small>Bridget Fox (Aug 4, 2023 09:21 EDT)</small>	<b>Date</b> Aug 4, 2023		

1003652503	jlazcano	7/29/2023							TRFF Mayor
------------	----------	-----------	--	--	--	--	--	--	------------

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
<b>1000-5050-519203</b>	<b>Town Clerk/Seasonal</b>								
	25,846	20,400	20,400	20,400	20,400	30,900	51,900	<b>0.00</b>	<b>21,000.00</b>
<b>1000-5081-519202</b>	<b>Youth Services/Permanent Part time</b>								
	38,277	48,938	48,938	48,938	48,938	48,938	38,938	<b>10,000.00</b>	<b>0.00</b>
<b>1000-5081-519203</b>	<b>Youth Services/Seasonal</b>								
	6,800	23,000	23,000	23,000	23,000	23,000	22,900	<b>100.00</b>	<b>0.00</b>
<b>1000-5081-519901</b>	<b>Youth Services/Differential</b>								
	197	0	0	0	0	0	100	<b>0.00</b>	<b>100.00</b>
							<b>Total</b>	<b>\$78,800.00</b>	<b>\$78,800.00</b>