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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, August 10, 2023

Time: 7:00 p.m.

Via Zoom

Please join the Board of Finance Meeting from your computer, tablet, or smartphone.

<https://us02web.zoom.us/j/82150290447>

or by telephone at 1-646-558-8656 – Meeting ID: 821 5029 0447

AGENDA

CALL TO ORDER:

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

1. MINUTES

Request for approval of Minutes of the following meetings:

07132023 Audit Committee Meeting

07132023 Regular Monthly Meeting

Submitted by: Clerk, Board of Finance

2. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education will provide a brief update on the BOE budget.

3. APPROVAL OF CONTRACT BETWEEN THE CITY AND ATTORNEY STEVEN MEDNICK FOR LEGAL ADVISORY SERVICES TO THE CITY'S 19TH CHARTER REVIEW COMMISSION (RFP. NO 881)

This contract was executed on October 24, 2022, to provide legal advisory services to the Charter Review Commission. No Board approvals were required at that time as Atty. Mednick's fees were estimated to be less than \$100,000.00 in total. His fees are now estimated at \$177,000 through the completion of his services in September/October of this year. Therefore, this contract must be approved by the Board of Finance and Board of Representatives per City Code of Ordinances Sec. 23-18.4.B.

Action Requested: Approval of Contract exceeding \$100,000
Amount: \$177,000 (estimated)
Submitted by: Mayor Simmons
Attending: Thomas Cassone, Director of Legal Affairs

4. ADVISORY OPINION ON THE AGREEMENT BETWEEN THE CITY OF STAMFORD AND THE UAW LOCAL 2377

The City of Stamford and UAW Local 2377 reached a three-year successor agreement to the agreement that expired on June 30, 2022. The length of the agreement will be from July 1, 2022, through June 30, 2025.

Action Requested: Approval of Agreement
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

5. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – UAW WAGE RETRO PAYOUT

This is a request to appropriate funds to pay the UAW retro wage increase obligations for FY22/23 per the proposed contract settlement.

Action Requested: Approval of Appropriation
Amount: \$565,862
Fund/Budget: Fund Balance
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

6. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – UAW WAGE INCREASE

This is a request to appropriate funds from contingency to pay increased obligations for FY23/24 per the proposed contract settlement.

Action Requested: Approval of Appropriation
Amount: \$1,359,408
Fund/Budget: Contingency
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

7. REQUEST FOR APPROVAL OF A CHANGE ORDER – DEMOLITION AND ABATEMENT OF THE OLD POLICE STATION – BID NO. S-6784 – CHANGE ORDER NO. 2 – ADDITIONAL ACM DISPOSAL

This is a request to approve a change order for additional cost for transportation and disposal of asbestos containing materials on the concrete foundation walls above what was included in the contract documents. Work was overseen and verified by both BL Companies (construction administrator) and Eagle Environmental (environmental monitoring consultant).

Action Requested: Approval of Change Order
Amount: \$290,404.76
Fund/Budget: TBD
Submitted by: Louis Casolo, City Engineer
Attending: Lou Casolo

8. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – CITY OF STAMFORD HISTORICAL PRESERVATION ADVISORY COMMISSION (HPAC)

The City of Stamford Historic Preservation Advisory Commission (HPAC) will utilize grant funds to develop an informational brochure summarizing regulations and incentives for historic preservation projects. Grant funds will be utilized to contract a graphic designer to produce the brochure. Includes cost of office supplies, postage, printing and copying expenses. No City funds are required.

Action Requested: Approval of Appropriation
Amount: \$6,000
Fund/Budget: 100% Grant Funded
Submitted by: Anita Carpenter, Grants Officer
Attending: Anita Carpenter

9. REQUEST FOR A CAPITAL PROJECT APPROPRIATION – (CP0231) -- **FY 22/23** – CITYWIDE DREDGING
The Cove marina and channel requires dredging, particularly after Superstorm Sandy, when the channel was substantially filled in and rendered barely navigable. Based on available grants and capital funding, the City ultimately split the dredging into two projects. Because of the nature of the dredge materials, each dredge requires different disposal protocols and permitting. The first dredge, funded with State Bonding money, was completed last winter.

Action Requested: Approval of appropriation
Amount: \$3,095,520
Fund/Budget: Grant (State/CT Port Authority)
Submitted by: OPM
Attending: Louis Casolo, City Engineer

10. REQUEST FOR A CAPITAL PROJECT APPROPRIATION – (CP0114) -- **FY 23//24** – STREET LIGHTING INFRASTRUCTURE UPGRADE

Per Department of Energy Pending Grant Award letter dated 7/12/23, the application reflects DOE funding amount of \$2,000,000, and City's non-federal cost share amount of \$2,000,000 for a total project amount of \$4,000,000. In the request for FY23/24 capital budget, the Engineering Department request was \$2M and Federal Grant request of \$2M. This was reduced to \$1M and \$1M for FY23/24 and \$1M and \$1M for FY24/25 after the request was submitted by the Department. To comply with DOE's request item 9, an additional appropriation in the amount of \$2M is being submitted to show the City's commitment to this project prior to the grant award.

Action Requested: Approval of Appropriation
Amount: \$2,000,000
Fund/Budget: \$1,000,000 Grant (Federal)
\$1,000,000 Bond (City)
Submitted by: Louis Casolo, City Engineer
Lous Casolo
Attending: Tony Romano, Management Analyst, OPM

11. REQUEST FOR A CAPITAL PROJECT APPROPRIATION – (001348) -- **FY 23/24** –EV INFRASTRUCTURE GRANT

This is a request for approval of a capital project appropriation to purchase and install 20 Dual-port Level 2 Chargers and two Dual-port DC Fast Chargers to be located at the Stamford Government Center, 888 Washington Blvd., Stamford. The City of Stamford was selected to receive a grant under Connecticut's Volkswagen (VW) EVSE ZEV Infrastructure Program (ZIP). *NOTE: The VW EVSE ZIP Grant is structured as a reimbursement. Award recipients will be required to demonstrate project completion, including payment for the project, before receiving awarded funds.*

Action Requested: Approval of Appropriation
Amount: \$860,565.20
Fund/Budget: \$559,367.38 Grant (State)
\$301,197.82 Bond (City)
Submitted by: OPM
Attending: William Klous, Fleet Manager
Attending: Tony Romano, Management Analyst, OPM

12. REQUEST TO APPROVE A RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2023-2024 BY ADDING AN APPROPRIATION OF \$860,565.20 FOR THE EV INFRASTRUCTURE GRANT PROJECT (001348) AND AUTHORIZING \$301,197.82 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

Action Requested: Approval of Resolution
Amount: \$860,565.20
Fund/Budget: Bond (City)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

13. REQUEST FOR A CAPITAL PROJECT APPROPRIATION -- (CP4000007) -- FY 23/24 – DAVENPORT RIDGE SCHOOL – LTFP DM/AR (*Long Term Facility Plan, Deferred Maintenance/Asset Renewal*)

This is a request to increase the grant appropriation to support Davenport School roof application for school construction.

Action Requested: Approval of Appropriation
Amount: \$770,930
Fund/Budget: Grant (State)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

14. REQUEST TO APPROVE A RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2023-2024 BY ADDING AN APPROPRIATION OF \$770,930 FOR THE DAVENPORT RIDGE SCHOOL ROOF PROJECT AND APPROVING THE ACCEPTANCE OF A STATE GRANT TO MEET SAID APPROPRIATION

Action Requested: Approval of Resolution
Amount: \$770,930
Fund/Budget: Grant (State)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

15. REQUEST FOR A CAPITAL PROJECT PARTIAL CLOSEOUT – WESTHILL HIGH SCHOOL REPLACEMENT PROJECT (CP 1471)

Pursuant to Stamford City Code Section 8-2, a partial closeout of (CP1471) capital project: Westhill High School Replacement Project is recommended. This closeout is in conjunction with Items 16 and 17 to reflect an escalation in both the project cost and state reimbursement. This item leaves in place bonding authorization for the City's approximately 20% share of the total project cost. The partial closeout will leave sufficient funding to pay for the City's share.

Action Requested: Approval to partially close out Capital Project (CP1471)
Amount: \$200,775,758
Fund/Budget: Bond (City)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

16. REQUEST FOR A CAPITAL PROJECT APPROPRIATION -- FY 23/24 -- WESTHILL HIGH SCHOOL REPLACEMENT PROJECT (CP 1471)

The State has approved an escalation in the project cost for the construction of a new Westhill High School at 125 Roxbury Road. This item authorizes the State's approximately 80% share of the project.

Action Requested: Approval of Appropriation
Amount: \$241,051,110
Fund/Budget: \$241,051,110 Grant (State)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

17. REQUEST TO AMEND THE RESOLUTION ENTITLED "AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 BY ADDING AN APPROPRIATION OF \$261,038,536 FOR THE WESTHILL HIGH SCHOOL REPLACEMENT PROJECT AND AUTHORIZING \$261,038,536 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION" BY INCREASING THE APPROPRIATION BY \$40,275,352

This item amends the capital budget for the Westhill High School replacement project by increasing the capital budget of \$261,038,536, approved in Fiscal Year 2020-2021, to \$301,313,888. The resolution also authorizes \$60,262,778 in general obligation bonds to pay for the City's share of the project cost.

Action Requested: Approval of Amended Resolution
Amount: \$301,313,888
Fund/Budget: \$60,262,778 Bond (City)
\$241,051,110 Grant (State)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

18. TRANSFER REQUEST – FY22/23 OPERATING BUDGET – DATA & INFORMATION SERVICES ADMINISTRATION

This is a request to allow OPM to transfer FY22/23 funds within a department.

Action Requested: Approval of transfers
Amount: \$13,600
Fund/Budget: Data & Information Services Admin
Submitted by: OPM
Attending: Elda Sinani, Director, OPM

19. TRANSFER REQUEST – FY22/23 OPERATING BUDGET – GOVERNMENT/MAYOR

This is a request to allow OPM to transfer FY22/23 funds within a department.

Action Requested: Approval of transfers
Amount: \$78,800
Funds/Budgets: Government/Mayor
Submitted by: OPM
Attending: Elda Sinani, Director, OPM

20. TRANSFER REQUEST – FY22/23 OPERATING BUDGET – OFFICE OF ADMINISTRATION

This is a request to allow OPM to transfer FY22/23 funds within a department.

Action Requested: Approval of transfers
Amount: \$158,100
Fund/Budget: Administration
Submitted by: OPM
Attending: Elda Sinani, Director, OPM

21. TRANSFER REQUEST – FY22/23 OPERATING BUDGET – OPERATIONS/ ADMINISTRATION

This is a request to allow OPM to transfer FY22/23 funds within a department.

Action Requested: Approval of transfers
Amount: \$181,000
Fund/Budget: Operations/Administration
Submitted by: OPM
Attending: Elda Sinani, Director, OPM

22. TRANSFER REQUEST – FY22/23 OPERATING BUDGET – PUBLIC SAFETY, HEALTH & WELFARE ADMINISTRATION

This is a request to allow OPM to transfer FY22/23 funds within a department.

Action Requested: Approval of transfers
Amount: \$277,000
Fund/Budget: Public Safety, Health & Welfare Administration
Submitted by: OPM
Attending: Elda Sinani, Director, OPM

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible: Carmen Hughes, Diversity, Equity and Inclusion Officer, City of Stamford, 888 Washington Boulevard, Stamford, CT 06901 (203) 977-7993.

Tracy Donoghue
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Clerk of the Board