

CP-23-1

Special Events & Film Applications/Permits

Status: Active**Date Created:** Jan 3, 2023**Applicant**

David Pellino
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2666 State St
Suite 1
Hamden, Connecticut 06517
2032301201

Primary Location

0-Scalzi Park BRIDGE STREET
Stamford, CT 06902

Owner:

City of Stamford
888 Washington Blvd Stamford, CT 06904

Cashiering & Permitting**What type of service are you in need of today?**

Special Events

Please be sure and review the **Film Permit Guide**
(<https://www.choosestamford.com/home/showpublisheddocument/13261/637750792168730000>)
prior to starting the application process.

Please select an event category

Athletic/Recreation

Is this a new event?

No

Will you be using a City Park for your event?

Yes

Please be advised, you are not allowed to charge admission fees for an event at a city park.**Will this event occur solely in a city park or will it extend past city park limits?**

This event will occur solely in a city park. There is no intent for the participants of this event to leave the park and re-enter.

Please be sure that the location you are hoping to reserve is available by going to the Cities **Park Permit Calendar**
(<https://register.capturepoint.com/reg/pubcal.cfm?a=1265>).

Please read the entire **City of Stamford Vending Ordinance**
(https://library.municode.com/ct/stamford/codes/code_of_ordinances?nodeId=COOR_CH179PESTVESO) prior to the completion of the application. Use the "Vending Ordinance" link above to view the city charter related to vending.

You must also complete the **State of Connecticut Criminal History Record Request Form** (https://portal.ct.gov/-/media/DESPP/files/dps-0846-c_criminal_history_record_request_form_rev_12-01-17.pdf), CT Only Criminal Conviction History Record Search (\$75.00), as part of the vending permit process. Use the "Criminal History Record" link above to access the form. Once you receive the record, please upload to the attachments on this application.

Event End Time

5:00 p.m.

Event Date

09/09/2023

Will this event be held on a weekend?

Yes

Special Event Set Up Start Date:

09/09/2023

Special Event Set Up End Date:

09/12/2023

Set Up Time

8:00 a.m.

Break Down Time

6:00 p.m.

Event Start Time

10:00 a.m.

Please select a city park.

Scalzi Park

Name of Event or Vendor

Special Olympics Fall Festival Bocce Tournament

Description of Event:

Special Olympics State Bocce Tournament

Is your organization a non-profit with the ability to attach proof such as your 501(c)3 documentation?

Yes

ATTENTION: Chestnut Hill Park & Hunt (Courtland) Park both have a limited capacity of 75 participants.

Number of Participants (including children):

200

Contact Person (if different from applicant):

David Pellino

Local Business Name & Address:

Special Olympics Connecticut 2666 State St Hamden, CT 06517

Is this a corporate or company hosted event?

Yes

Corporate Name & Address:

2666 State St Hamden, CT 06517

Phone Number (if different from applicants):

203-627-5663

Secondary Phone Number (back up contact):

203-627-5663

Will beer be served?

No

Will there be catered food at this event?

Yes

Have you ever had a permit revoked?

No

Is this for a Stamford public school?

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Will there be swimming at this event?

No

Will Animals be used in this production?

No

Will you be using the city street or sidewalk?

No

Will you be erecting a tent/stadium seating/stage?

Yes

If yes, describe the dimensions of the tent/stadium seating/stage.

1 - 40' x 40' and 2 - 30' x 30' tents

You will need an **Obstruction Permit**

(<https://stamfordct.viewpointcloud.com/categories/1084/record-types/6456>) in order to be granted a special event/film permit. Please complete your obstruction permit following the submission of this special event/film permit application.

In order to vend in the downtown special district, you will need a special permit from DSSD. Click link to **Contact DSSD**. (<http://stamford-downtown.com/about/contact/>)

You are required to verify that you will have a CPR certified person with your group. Please be prepared to attached said documents prior to submitting this form.

You will be required to attach verification of your lifeguard certified staff member prior to having your event approved.

You will need a **State Special Permit**

(<https://portal.ct.gov/DOT/Commissions/STC/Special-Event-Permit-for-Highways>) in order to be granted a special event/film permit. Please review the link about to follow the process of securing a state special permit. For further assistance, you can contact the Traffic Engineering Department at (203) 977-5466.

Please provide your vehicle plate number for temporary access from Cove Bridge to Pavilion for drop off and pick up.

Please provide your EIN or Tax ID if applicable

xxx-xx-9756

Will this event be promoted on social media and any other forms of media?

Yes

If Yes, please describe how, where, and when

Facebook , Twitter & Instagram once each the month before the event

Will you be requesting the use of a pavilion?

No

I understand that all payments are non-refundable.

Will you require the use of a metered parking spot(s)?

No

You will need an **Parking Meter Permit**

(<https://stamfordct.seamlessdocs.com/f/zb33f6eok3ri>) in order to be granted a special event/film permit. Please complete your obstruction permit following the submission of this special event/film permit application. Do note that Parking Meter Fees are determined by the

Board of Representatives.

(http://www.boardofreps.org/Data/Sites/43/userfiles/committees/transportation/items/2018/t30028_r3979_190603.pdf)

City Services Needed:

The items below may be available for a fee on the date(s) of your event. Please be aware that there are costs associated with these services. Please check the boxes of the services you will be in need of below:

Showmobile/Stage/Rack Truck

No

PA System

No

Bus Parking (non-school)

No

Parks Maintenance

Yes

Electricity

Yes

Dumpsters/Trash Toters

No, I do not need a Dumpster

Podium

No

School Bus Parking (non SPS)

No

Custodial Services

Yes

Barriers to Close Off Roads

No

Traffic Engineering Event Staffing

Select First Employee

--

Number of Hours Worked (1st):

--

Date projected to work (1st):

--

Select Second Employee

--

Number of Hours Worked (2nd):

--

Date projected to work (2nd):

--

Select Third Employee

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Number of Hours Worked (3rd)

--

Date projected to work (3rd):

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SCALZI PARK

Applicant Adherence to Terms and Conditions

Please review the rules below. By checking the box you are agreeing to the rules of all city parks and facilities. Failure to obey these rule result in penalty and potential citations.

1. Make loud or disrupting noises, including amplified music.
2. Serve or consume intoxicating or alcoholic beverages except beer.
3. Use glass bottles or containers of any kind.
4. Light fires except in picnic grills or fireplaces placed by the city.
5. Refrain from using gas or propane grills.
6. Refrain from using moon-walks or inflatables.
7. Park in designated area between May 1st and September 30th without a valid parking sticker. Permits are required at Cove Island, Cummings, West Beach, Southfield, Newman Mills/Riverbank, and Dorothy Heroy Park(s).
8. Refrain from use of generators. *Additional permit required*
9. Refrain from possessing alcohol, including beer, after 9:00pm.
10. Avoid wanton damage or removal of lawns, trees, shrubs, flowers, benches, bleachers, drinking fountains, or any other property or equipment.
11. Discard paper, trash, rubbish, glass, crockery, or metal, only in containers provided by the City for such purposes, and do not discard household debris at any time.
12. Do not have an unleashed animal except in a vehicle.
13. Refrain from peddling or selling goods, merchandise and food without a City License and Office of Operations permit.
14. Refrain from holding mass meetings or public assemblies except with a City Permit.
15. Do not drive a vehicle at speeds over 15 miles per hour or to park such vehicles except in areas designated for such purposes.
16. Refrain from washing or repairing vehicles in the park.
17. Do not play ball or organized games except in areas plainly designated for such activity.
18. Do not bathe or swim in restricted areas.
19. Refrain from posting signs on tress or other park property.
20. Do not disobey posted signs or warnings.
21. Do not drive or chip golf balls in a park.
22. Do not hunt, trap, or pursue wildlife at any time on public park land.
23. Refrain from consuming food or beverages on artificial turf.

I acknowledge that I have read and agree that I will follow the rules and ordinances of the City of Stamford. I understand that failure to do so may result in unfavorable action.

David Pellino
01/03/2023

Additional Services/Fees

Facilities Supervisor (hours)

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Electrician (Hours)

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Facilities Head Custodian (Hours)

--

Custodian (Hours)

--

Parks Foreman (Hours)

--

Landscape Specialist (Hours)

--

Parks Maintenance Worker (Hours)

--

Parks Maintenance Seasonal (Hours)

--

Number of Meter Bags:

--

Location of Meter Bags:

--

Will meters be used more than one day?

--

Meter Numbers

--




Date for Parks and Recreation Commission Meeting

Date of P&RC Scheduled Meeting

02/15/2023

Your event will be scheduled for a P&RC meeting. The purpose of the meeting is to ensure that all requirements have been met up to this point. You can expect to receive confirmation of your required attendance at the scheduled meeting via email or this permitting portal. This meeting occurs monthly on the 3rd Wednesday of the month. Link to Agendas online:










Attachments

-  Scazli Park - City of Stamford - Bocce Tournament.PDF
Uploaded by David Pellino on Jan 3, 2023 at 2:46 pm
-  Bocce Scalzi Park Map FSF 2019.pptx
Uploaded by David Pellino on Jan 3, 2023 at 2:41 pm
-  501c3 letter 2 pages.pdf
Uploaded by David Pellino on Jan 3, 2023 at 2:40 pm

History

Date	Activity
Jan 3, 2023 at 2:24 pm	David Pellino started a draft of Record CP-23-1
Jan 3, 2023 at 2:46 pm	David Pellino submitted Record CP-23-1
Jan 3, 2023 at 2:46 pm	changed the deadline to Jan 06, 2023 on approval step Cashiering and Permitting on Record CP-23-1
Jan 3, 2023 at 2:47 pm	approval step Cashiering and Permitting was assigned to Gloria Maria Montoya on Record CP-23-1
Jan 3, 2023 at 2:47 pm	changed the deadline to Jan 06, 2023 on approval step Cashiering and Permitting on Record CP-23-1
Jan 4, 2023 at 4:07 pm	Gloria Maria Montoya approved approval step Cashiering and Permitting on Record CP-23-1
Jan 4, 2023 at 4:07 pm	changed the deadline to Jan 27, 2023 on approval step Internal Parks and Recreation Approval on Record CP-23-1
Jan 4, 2023 at 4:07 pm	approval step Internal Parks and Recreation Approval was assigned to Margarita Arenas on Record CP-23-1
Jan 4, 2023 at 4:07 pm	changed the deadline to Jan 27, 2023 on approval step Internal Parks and Recreation Approval on Record CP-23-1
Jan 6, 2023 at 3:43 pm	Margarita Arenas approved approval step Internal Parks and Recreation Approval on Record CP-23-1
Jan 6, 2023 at 3:43 pm	changed the deadline to Jan 09, 2023 on approval step Parks and Recreation Commission Review and Scheduling on Record CP-23-1
Jan 6, 2023 at 3:43 pm	approval step Parks and Recreation Commission Review and Scheduling was assigned to Lesley Capp on Record CP-23-1
Jan 6, 2023 at 3:43 pm	changed the deadline to Jan 09, 2023 on approval step Parks and Recreation Commission Review and Scheduling on Record CP-23-1
Jan 9, 2023 at 9:17 am	Lesley Capp approved approval step Parks and Recreation Commission Review and Scheduling on Record CP-23-1
Jan 9, 2023 at 9:17 am	changed the deadline to Feb 03, 2023 on approval step Parks and Recreation Commission Approval on Record CP-23-1
Jan 9, 2023 at 9:17 am	approval step Parks and Recreation Commission Approval was assigned to Lesley Capp on Record CP-23-1
Jan 9, 2023 at 9:17 am	changed the deadline to Feb 03, 2023 on approval step Parks and Recreation Commission Approval on Record CP-23-1
Jan 9, 2023 at 9:17 am	Lesley Capp changed Date of P&RC Scheduled Meeting from "" to "02/15/2023" on Record CP-23-1

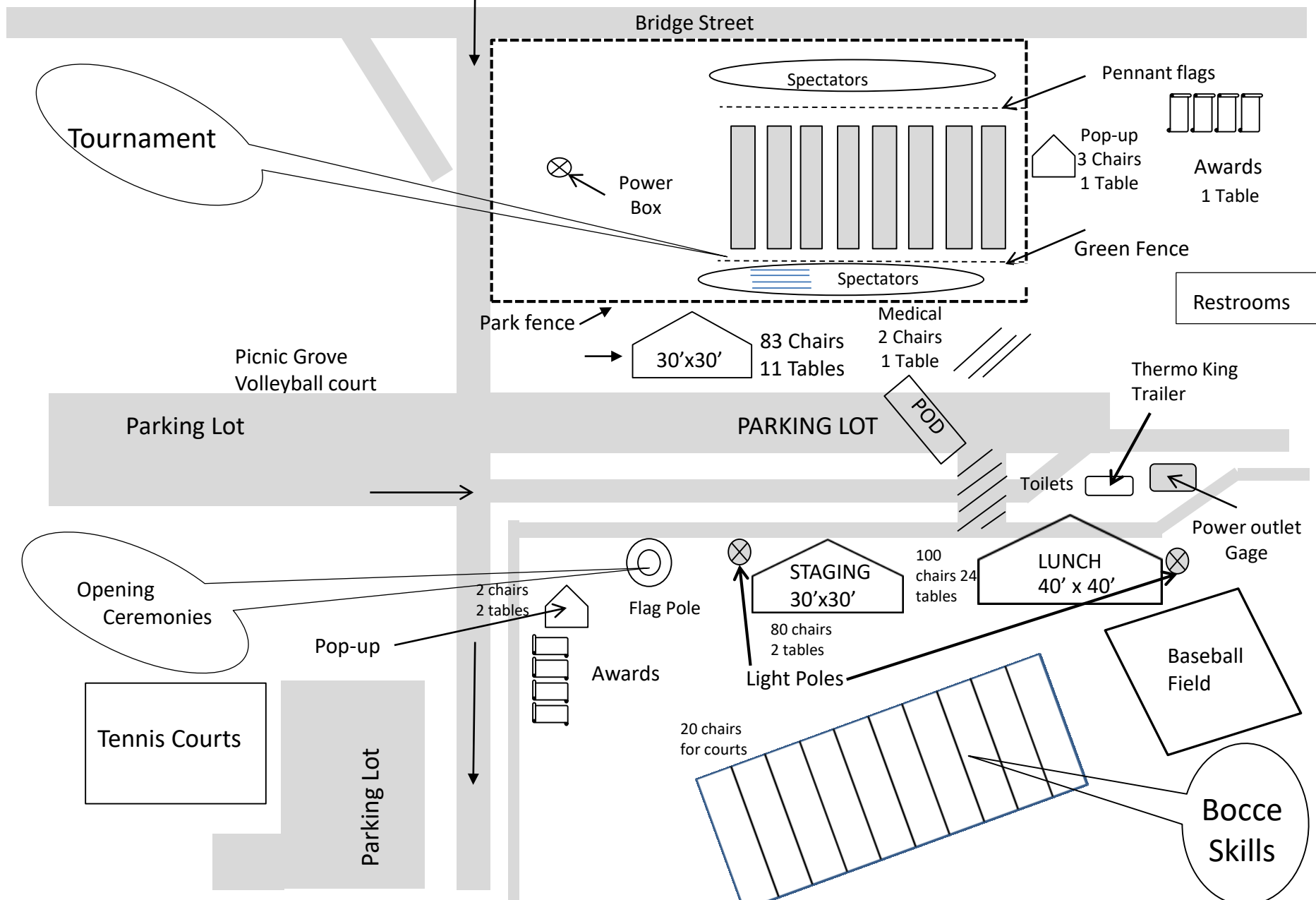
Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Cashiering and Permitting	Complete	Jan 3, 2023 at 2:46 pm	Jan 4, 2023 at 4:07 pm	Gloria Maria Montoya	01/06/2023
 Internal Parks and Recreation Approval	Complete	Jan 4, 2023 at 4:07 pm	Jan 6, 2023 at 3:43 pm	Margarita Arenas	01/27/2023
 Parks and Recreation Commission Review and Scheduling	Complete	Jan 6, 2023 at 3:43 pm	Jan 9, 2023 at 9:17 am	Lesley Capp	01/09/2023
 Parks and Recreation Commission Approval	Active	Jan 9, 2023 at 9:17 am	-	Lesley Capp	02/03/2023
 Recreation Services	Inactive	-	-	-	-
 Health Department	Inactive	-	-	-	-
 Risk Manager	Inactive	-	-	-	-
 Building Department	Inactive	-	-	-	-
 Parks and Recreation	Inactive	-	-	-	-

Label	Status	Activated	Completed	Assignee	Due Date
✓ Facilities	Inactive	-	-	-	-
✓ Fire Marshal	Inactive	-	-	-	-
✓ Police Department/Auxiliary Services	Inactive	-	-	-	-
✓ Director of Operations	Inactive	-	-	-	-
🏠 Custom Payment	Inactive	-	-	-	-
📄 Permit Issuance	Inactive	-	-	-	-

Scalzi Park Bocce Competition

Total # delivered chairs – 290
Tables - 48



Park Entrance

Bridge Street

Spectators

Pennant flags

Tournament

Power Box

Pop-up
3 Chairs
1 Table

Awards
1 Table

Green Fence

Spectators

Restrooms

Park fence

30'x30'

83 Chairs
11 Tables

Medical
2 Chairs
1 Table

Picnic Grove
Volleyball court

Parking Lot

PARKING LOT

POD

Thermo King
Trailer

Toilets

Power outlet
Gage

Opening
Ceremonies

2 chairs
2 tables

Flag Pole

STAGING
30'x30'

100 chairs
24 tables

LUNCH
40' x 40'

80 chairs
2 tables

Light Poles

Baseball
Field

Tennis Courts

Parking Lot

20 chairs
for courts

Bocce
Skills