

Permit for in v

Review Level Matrix	Category	Permit For Type	Review Departments																				
			Building	EPB	Engineering	Fire Marshal	Health	Operations Dir.	Planning Board	Solid Waste	Traffic Engineering	W/PCA	Zoning	Other									
Issued From On Line Submittals	Commercial	Siding – Commercial	X																				
		Roofing – Commercial	X			X	E																
		Window/Door Replacements – Commercial	X				E																
		Siding – Residential	X																				
		Roofing – Residential	X																				
		Window/Door Replacements – Residential	X				E																
		Minimal Review																					
		(Requires Other Departmental Reviews)	Commercial Interior	Reduce to Core- Commercial	X	A		X	X														
				Solar Array System-Commercial	X	B		X	G														
				Reduce to Core- Residential	X	A			E														
Solar Array System-Residential	X			B		X	G																
Both R/C Exterior	X			X			F																
Commercial Exterior/Add								C only															
Canopies – Commercial	X			X		X	F																
Decks – Commercial	X			X		X	F																
Fences >6' – Commercial	X			X		X	F																
Retaining Wall – Commercial	X			X		X	F																
Residential Exterior/Add	Residential Exterior/Add	Satellite Dish/Antenna/Radio – Commercial	X	X		X	X																
		Sidewalk Shed/Barriers	X																				
		Signs	X	C		X	F																
		Temporary Tent/Trailer – Commercial	X	D		X	H																
		Canopies – Residential	X	X			F																
		Decks – Residential	X	X			F																
		Fences >6' – Residential	X	X			F																
		Retaining Wall – Residential	X	X			X																
		Satellite Dish/Antenna/Radio – Residential	X	X			F																
		Temporary Tent/Trailer – Residential	X	D			H																
Varying Review Dependent on Scope	Commercial Interior	Alterations – Commercial	X	X		X	E																
		Change of Use – Commercial	X	X		X	E/H																
		Renovation – Commercial	X	X		X	E																
		Alterations – Residential	X	X		X	E/F																
		Change of Use – Residential	X	X		X	E/F																
		Renovation – Residential	X	X		X	E/F																
		Accessory Structure- Commercial (incl. Tool/Utility Sheds)	X	X		X	F																
		Additions – Commercial	X	X		X	F/H																
		Foundations – Commercial	X	X		X																	
		Handicap Ramps – Commercial	X	X		X																	
Residential Exterior/Add	Residential Exterior/Add	Accessory Structure-Residential (incl. Detached Garage, Tool/Utility Sheds)	X	X		?	E/F																
		Additions – Residential	X	X			E/F																
		Foundations – Residential	X	X			X																
		Handicap Ramps – Residential	X	X			X																
		Swimming Pools – Commercial (incl. Hot Tub / Spa)	X	X		X	X/ State																
		Swimming Pools – Residential (incl. Hot Tub / Spa)	X	X			F																
		Other																					

Requires Other Departmental Reviews (list can be extensive and is scope dependent)

Review Level Matrix	Category	Permit For Type	Review Departments																		
			Building	EPB	Engineering	Fire Marshal	Health	Operations Dir.	Planning Board	Solid Waste	Traffic Engineering	WPCA	Zoning	Other							
Extensive Review Dependent on Sc ope Requires Extensive list of Other Departmental Reviews (and may State Review and/or other special requirements)	Commercial	Demolition – Commercial	X	X				X													
		Elevators – Commercial	X	X		X														X	
		New Construction – Commercial	X	X	X	X	X				X	X	?							X	
		Parking Structure-Open/Closed	X	X	X	X						X								X	
		Site Work-Commercial	X	X	X															X	
		Demolition – Residential	X	X						X											
		Elevators – Residential	X	X	?															X	
		New Construction – Residential	X	X	X		X						?							X	
		Site Work-Residential	X	X	X		X						?							X	
		PERMIT FOR BUILDING DEPT USE ONLY (NOT AVAILABLE TO GENERAL PUBLIC)																			
Permit types are for Building Department use ONLY and are issued only under special circumstances. They are not available online for the general public request, require meeting and review by Chief Building Official and are have specific Statute Requirements. Are issued by the Chief Building Official ONLY		6 Year Letter (Applies Only to Residential by State Statue at Chief Building Official's Sole Discretion)	X																		
		Estoppel (Applies Only to Residential by State Statue at Chief Building Official's Sole Discretion)	X																		
		Legacy File	X																		
		Stop Work	X																		

- A: Flood Prone Properties Only
- B: Flood Prone Properties and Ground Mount Only
- C: Ground Mount Only
- D: Trailers and Extended Use Tents Only
- E: Structures Built before 1978

- F: Properties on Septic
- G: Grouping Solar systems:Properties on Septic
- H: IF INVOLVES SERVING FOOD OR OTHER HEALTH RELATED USE