

APPLICATION ATTACHMENT CHECKLIST

Yellow highlighted items are the minimum needed for **Day Cares** within existing buildings.
Check with Zoning staff regarding requirements for new construction.

	Zoning Map change	Zoning Text change	Special Permit	General Development Plan	Site & Architectural Plan & Requested Uses
Zoning Map change application form	x				
Zoning Text change application form		x			
Special Permit application form			x		
Coastal Site Plan Application form					P
Site & Architectural Plan/Requested uses application form				x	x
Cultural Resources Inventory Form			P		
Project Description	x	x	x	x	x
Statement of Findings			x		
Zoning text (Existing and Proposed)		x			
Existing Zoning Map	x	P	x	x	x
Existing conditions survey		P	x	x	x
Legal description of Property	x		x	x	x
Zoning change map	x				
Zoning data chart			x	x	x
Zoning comparison chart (Existing vs proposed zoning district)	x				
Site Plan		P	P		x
Demonstration site plan & elevations	x	x		x	
Project Area Photographs	x		x	x	x
Floor Plans			P		x
Elevations and Sections			P	x	x
Landscape Plan and details			P		x
Owner's authorization	x		x	x	x
Renderings	x	x	P	x	x
Sediment and Erosion control plans			P		x
Drainage Summary			P		x
Drainage, water supply & sewage disposal plans			P		x
Photometric Plan			P		x
Construction staging & mgmt. plan			P		x
FEMA flood boundary map			P	x	P
Traffic study	P	P	P	P	P
Draft affordability plan			P		P
Signage Plan					P
Material Samples			P	x	x
Roof Plan, elevation showing screening of mechanicals			P	x	x
Sustainability Scorecard			P	P	P
Development Review Guidelines			P	P	P
LEGEND	x	<i>Required</i>			<i>Not required</i>
	P	<i>As needed, based on project</i>			