

**STAMFORD PLANNING BOARD
SPECIAL MEETING - CAPITAL BUDGET
APPROVED MINUTES - FRIDAY, MARCH 3, 2017
4TH FLOOR - BOARD OF FINANCE CONFERENCE ROOM
GOVERNMENT CENTER, 888 WASHINGTON BLVD., STAMFORD, CT**

Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jay Tepper, Vice Chair and Michael Totilo. Alternate: William Levin. Absent: Claire Fishman, Secretary; Jennifer Godzeno, and Roger Quick, Alternate. Present for Land Use Bureau staff: Ralph Blessing, Land Use Bureau Chief. Other City officials present: Lou Casolo, Engineering Bureau Chief (arrived at 12:35 p.m.); Jay Fountain, Interim Director-Office of Policy & Management and Anthony Romano, Management Analyst-Office of Policy & Management.

Ms. Dell called the meeting to order at 12:30 p.m. and introduced the members of the Board and staff present. Ms. Dell explained that this meeting was called due to a change in two of the Capital Budget items which were increased in value. Mr. Lou Casolo was expected to come and explain the projects but was running late. To give Mr. Casolo a bit more time, Ms. Dell asked for a motion to move the Planning Board Meeting Minutes as Agenda Item No. 1. Mr. Tepper moved to place the Planning Board Meeting Minutes as Item No. 1; Mr. Totilo seconded the motion and passed unanimously with eligible members present voting, 4-0 (Dell, Levin, Tepper, and Totilo).

PLANNING BOARD MEETING MINUTES:

Meeting of 02/01/17: After a brief discussion, Mr. Tepper moved to recommend approval of the Planning Board Minutes of February 1, 2017; Mr. Totilo seconded the motion, and passed unanimously with eligible members present voting, 3-0 (Dell, Tepper, and Totilo). (Mr. Levin was absent and not eligible to vote.)

CAPITAL BUDGET:

1. SPECIAL REVENUE - PARKING FUND #C56103 - Parking Structure Renovation: Increase in funds from \$230,000.00 to \$450,000.00. This is to upgrade the electrical and add a backup generator to the Bell Street Garage. When we originally saw this, the amount shown was \$230,000.00 and we did approve the full \$230,000.00. The Mayor increased the request to \$450,000.00; an increase of \$220,000.00. As you all know if an item is increased in value or added to the budget that we have not seen it does have to come back to the Planning Board for approval. As Mr. Casolo had not yet arrived, Mr. Romano explained that Mr. Casolo had made the request to the Mayor to increase this item. The scope of the work had increased. The wiring was bad and the work related to the generator was a bit more extensive than anticipated and more funds were needed to do the work. Mr. Fountain added that after getting into the design work it was discovered the job was much larger than originally determined. Mr. Tepper asked about the \$40,000.00 from City bonds as opposed to the parking fund? Ms. Dell corrected that it was \$540,000.00. Mr. Romano stated that that was approved in 12/13 and there was \$150,000.00 left in the balance which is bonded and needed an additional \$450,000 to complete the work. Mr. Tepper asked to clarify that it was still the Parking Fund not the City funds. Mr. Romano responded this is Parking funds. Ms. Dell announced that Mr. Casolo had arrived and explained that Mr. Romano had been going over the details of this item and asked Mr. Casolo if he would like to make any further comments. Mr. Casolo added that the scope of the Bell Street Parking Garage renovation project includes a generator but also includes electrical coverings due to the condition of the existing electrical panels which are all very deteriorated. The new lighting in the garage is connected to the receptacles on the underside of the garage; there's no exposed conduits; all embedded in the slabs. That conduit is all deteriorated so the electrical wiring is not continuous and keeps shorting out. So it's a fairly big project with electrical and generator needs. The generator controls the emergency lighting, stairwell lighting, elevator recalls; things like that, if the power were to go out. So that is what the increased amount is for. There has also been previous work done which was paid for through this account so there are not enough funds in the account to support this new project. Ms. Dell asked if anyone had any further questions. After further discussion, Mr. Tepper recommended approval of the Capital Budget Item #C56103 and that this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter, and finds this to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Totilo seconded the motion and passed unanimously with eligible members present voting, 4-0 (Dell, Levin, Tepper and Totilo).

2. **OPERATIONS: PUBLIC SERVICES - SOLID WASTE #CP9241 - Transfer Station Rehabilitation Improvements:** Increase in funds from \$350,000.00 to \$750,000.00. Ms. Dell stated that on this item the Planning Board had originally put in for \$350,000 and approved the \$350,000.00 and the Mayor has increased to \$750,000.00. We need to approve the increase of \$400,000.00. Mr. Tepper explained that the Mayor is replacing \$350,000.00 with 750,000.00 in a State Grant. So in effect it's a reduction of \$350,000.00 in State bond money and an increase of \$750,000.00 in State funds coming in. Mr. Fountain also added that it would give us an appropriation that was there to help with State legislature of people going out for a grant. Mr. Casolo stated assuming it is a 100% grant; no match. If there was a match there is a balance to potentially be used for the slab upgrades that we spoke about earlier. Ms. Dell stated we just need the approval for the \$750,000.00 because when it was presented to us it was presented at \$350,000.00. After a brief discussion, Mr. Totilo recommended approval of the Capital Budget Item #CP9241 and that this request has been reviewed pursuant to Connecticut General Statute Section 8-24 and Section C6-30-13 of the City Charter, and finds this to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Levin seconded the motion and passed unanimously with eligible members present voting, 4-0 (Dell, Levin, Tepper and Totilo).

OLD BUSINESS:

Ms. Dell summarized that the Mayor was happy with the work the Planning Board did on the Capital Budget. The Mayor did speak with all department heads making them aware of the cuts being made and will now send the updated version on to the Board of Finance.

Bill Levin will be out of town on March 21st so will not be able to attend.

NEW BUSINESS:

Next regularly scheduled Planning Board meeting is:
03/21/17

There being no further business to come before the Board, Ms. Dell adjourned the meeting at 12:43 p.m.

Respectfully Submitted,

Claire Fishman, Secretary
Stamford Planning Board

NOTE: These proceedings were recorded on video and audio tape and are available for review in the Land Use Bureau located on the 7th Floor of the Government Center, 888 Washington Boulevard, during regular business hours.