



Stamford Water Pollution Control Authority Board Meeting

Monday, September 12, 2022

5:30 p.m.

Meeting held via teleconference

Full Meeting Minutes

Attendees

Ed Kelly	Chairman, WPCA Board Member
Merritt Nesin	WPCA Board Member/Technical Committee Chair
Matthew Quinones (Absent)	WPCA Board Member/ Director of Operations
Sandra Dennies	WPCA Board Member / Director of Administration
Amiel Goldberg	WPCA Board Member/Board of Reps
J.R. McMullen	WPCA Board Member/Board of Finance
Robert Barocas	WPCA Board Member/Finance Committee Chair
Steven Bagwin	WPCA Board Member
William Brink	Executive Director, WPCA
Rhudean Bull	Administration Manager, WPCA
Ann Brown	Supervising Engineer, WPCA
Mark Turndahl	Accountant, WPCA
Crystal Blair	Administrative Account Assistant, WPCA
Abigail Logrono	Account Clerk II, WPCA
Robert Pudelka	Plant Supervisor
Steve Pietrzyk	Collections System Supervisor
David Yanik (Absent)	City Comptroller
John Mastracchio	Collection Attorney (Ackerly & Ward)
Lynda Roca	CompUtil

Call to Order, Pledge and Roll Call

E. Kelly, Chairman, called the meeting to order at 5:33 pm with roll call; there was no pledge of allegiance. A quorum was present six (6 Board Members).

Public Participation

No members of the public were present

Minutes Approval of the Full Board Meeting of August 15, 2022

E. Kelly motion to approve the August 15, 2022 minutes; seconded by R. Barocas. There was no further discussion.

Vote 5-0-1. S. Bagwin abstained.

Safety Report

R. Pudelka reported that there was (1) one injury so far this fiscal year that did not cause any financial impact. Confined space training is scheduled to take place next week and the site safety meeting is scheduled for September 22, 2022.

Administrative/Budget Report

R. Bull reported the following:

- M-I-T testing issues
- Master Mechanic will be retiring; uncertain about continuing with the classification
- HR scheduled testing issues
- Procurement Coordinator position applicant update
- Accident on site
- Covid19 update
- Flow rate for Darien

Sub-Committee Reports

Finance Committee

R. Barocas stated that the Finance Committee was held before the Board meeting and the following occurred:

- August financials
- Year-end audit
- Fiscal matters finalized and some forwarded to the full Board
- Board member open position

Technical Committee

M. Nessin reported the committee meeting was held on Wednesday, September 7, 2022, and the following was discussed:

- Toured Plant site, no big construction going on
- Small issue, not enough rain falling therefore, the planted grass is not growing much
- A. Brown working diligently to keep projects moving
- Discussed (2) two exceedances reported by S. Pietrzyk

Workforce Development Committee

S. Bagwin reported there was a committee meeting held on Wednesday, September 7, 2022 and that R. Bull had reported on what was discussed at the meeting in her Admin report.

Financial Update

CompUtil Report

L. Roca reported that CompUtil will send the October cycle bills soon and that the bill date is scheduled for the 3rd, 4th & 5th of October. She stated that the bill test file will be sent to R. Bull this week; that Closings are on-going; that currently there are 19,812 active accounts and; that liens were placed on 765 accounts. She reported that the collection rate is 99.42% and the April billing is at 96% collected.

FY 2022 – 2023 WPCA User Charge

a. Vote to Adjourn for the 5:45 pm User Charge Public Hearing

At 5:45 pm, E. Kelly, Chairman, motioned to adjourn the regular Board meeting and convened the public Hearing for the User Charge; seconded by R. Barocas. There was no discussion. **Vote: 6-0-0.**

b. Vote to Reconvene after Public Hearing

There was no one present for the public hearing. At 5:47pm, S. Dennies made a motion to adjourn the public hearing for the User Charge and reconvened the regular board meeting; seconded by E. Kelly. There was no further discussion. **Vote: 6-0-0.**

c. Discussion & Vote of FY2022– 2023 User Charge

At 5:47 pm, the regular board meeting reconvened. B. Brink explained that the 1.38 percent increase resulted from the FY 2023 Administrative budget. He explained that the consumption decreased from last year even though substantial construction occurred in Stamford and that the decrease can only be attributed to more efficient toilets, washers, and fixtures, which use considerably less water. He stated that the rate increased from \$5.26 per ccf to the proposed rate of \$5.33 per ccf, using a 97.5 percent collection rate increases the annual residential average (45 ccfs) from its current amount of \$473.40 to \$479.70. S. Bagwin made a motion to approve the FY2022-2023 User Charge rate at \$5.33; seconded by S. Dennies. There was no further discussion. **Vote: 6-0-0.**

NOTE:

At 5:48pm, Board member A. Goldberg joined the meeting. Seven (7) Board Members were present.

Financial Update con't

Receivables & Arrears

M. Turndahl reported for the month of August

- \$2.474 received verses \$2.492 million previous year sewer use fees
- Oldest receivables by year was paid down by 17,881
- Average collection rate 99.36% vs.99.28% last month's
- Cash collection through August \$1.046 million --\$1.5k less vs. last year this time

August 2022 Financial Update

M. Turndahl reported the following:

- \$1.1 million net income loss for August
- \$5.0 million available in Pool Cash
- \$22.1 million in Capital Reserve Account
- \$14.3 million in Bond Proceeds

A&W Collections Report & Update

J. Mastracchio reported the following:

- 232 active files
- 55 accounts with balances above (\$5,000) Foreclosure Threshold
- 29 In Payment Plans, 1 stayed due to bankruptcy filings
- Fifteen (15) active foreclosures
- 147 with no payment plan below Foreclosure Threshold
- No referrals
- 4 Files closed since last meeting
- Collected \$19,799.81 this month
- Total collected for 2022 \$234,525.90

Executive Director's Top Ten

B. Brink briefly went over his monthly report; the report will be made a part of these minutes.

FY 2022 Connection Charge Program

a. Vote to Adjourn for the 6:00 pm FY 2022 Connection Charge Program

At 6:01pm, E. Kelly motioned to adjourn the regular Board meeting and open the Public Hearing for the FY 2022 Connection Charge Program; seconded by R. Barocas. There was no discussion.

Vote: 7-0-0.

A. Brown explained that an Advocate advertisement dated August 28, 2022, listed all property owners' names, addresses, and assessment amounts. She explained that there were residents who called to inquire why their property was being assessed and if the builder should bear the cost. A. Brown reported that she explained to inquirers that the assessment is sent to the property owner on record for a CO issued between March 1, 2021, and February 28, 2022, and that per Connecticut General Statutes, the WPCA established charges for connection with the City sewerage system based on the number of bathrooms. L. Henry from 25 KNICKERBOCKER AVENUE asked questions regarding his assessment, which A. Brown answered to his satisfaction.

J. R. McMullen commented that residents could contact their City Representatives regarding their assessments.

b. Vote to Reconvene after Public Hearing

At 6:08 pm, E. Kelly motioned to reconvene the regular board meeting; seconded by S. Bagwin. There was no further discussion. **Vote: 7-0-0.**

c. Discussion & Vote of FY 2021 Connection Charge Program

A. Brown provided the program assessment amount totaling \$2,471,077.23 for the forty (40) accounts and read the Resolution for the 2022 Connection Charge program. J.R. McMullen made a motion to approve the FY 2022 Connection Charge Program in the amount stated by A. Brown, including any changes or adjustments that is required; seconded by S. Dennies. There was no further discussion. **Vote: 7-0-0**

Old Business:

No old business discussed.

New Business:

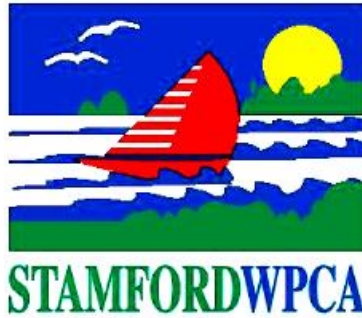
No New business discussed.

At 6:13 pm, E. Kelly made a motion to adjourn the September meeting; seconded by R. Barocas. There was no further discussion. **Vote: 7-0-0.**

Stamford WPCA Top Issues (9/12/22)

No.	Issue	Action Description	Impact	Status	Schedule
1	COVID-19 Outbreak	Take action to reduce impact on SWPCA Operations and Finances	Operations and Financial	No positive COVID cases since last Board meeting. All have returned to work. 91% of staff is fully vaccinated.	Unvaccinated staff no longer required to be tested weekly by City contractor.
2	Primary sludge pumping and degritting equipment is aged and in need of replacement. Equipment in primary clarifier No. 1 is severely corroded and needs to be replaced.	Upgrade the primary sludge pumping and degritting system with new equipment to improve primary sludge pumping and grit removal. Replace the equipment in Primary Clarifier No. 1	Increase system reliability and improve grit removal to protect downstream equipment.	Received only two bids on March 17 th , both approx. \$10 million. Bids were much higher than capital budget of \$5.6 million or Engineer's estimate of \$6.4 million.	Project was rebid on September 1 st after including cost-saving measures in the design without sacrificing project quality. Plan to start construction early in 2023.
3	Providing sanitary sewers to Perna Lane Area	Evaluate cost effective options for providing sanitary sewers to the Perna Lane Area.	Operations	Over 2/3 of property owners in Phase I are in favor of the project. Phase I is moving forward to design and construction.	Tighe & Bond to complete preliminary design report by September. Finalize design in 2022 with gravity sewer in High Ridge Road and an additional pump station or low pressure sewers on Perna Lane. Bid project for start of construction in spring 2023.
4	Extreme wet weather - high flow discharge and permit exceedance on 5/1/14. Record rainfall on 7/9/21 and 9/1/21 caused plant flows that approached or exceeded plant capacity.	Perform an Infiltration and Inflow (I/I) Study to identify and remove extraneous flows caused by rainfall and high groundwater	Regulatory and Operations	Have completed rehabilitation of sewers in Pilot and Phase I sub areas. Have completed sewer system evaluation surveys (SSES) in Phase II subareas.	CDM-Smith has completed design of sewer rehabilitation in Phase II sewer subareas next on priority list for I/I removal. Will get bid date from City Purchasing. Also investigating high flows entering Saddle Rock PS for possible large source of I/I in Shippan service area.
5	BOR Resolution No. 4113 calls for planning for upgrading City drainage infrastructure and the WWTF to cope with extreme weather events.	Coordinate with City Engineering to evaluate impact of extreme weather events on the Hurricane Barrier and three (3) pump stations. Evaluate impact on SWPCA's pump stations and WWTF	Regulatory and Operations	Hazen completed a hydraulic evaluation of WPCF. Maximum raw sewage flow before overtopping mixed liquor channel to FST's is 69 mgd, consistent with design capacity of RSPS of 68 mgd.	Will coordinate with Matt Quinones, Director of Operations and City Engineering to develop short and long term action plans for SWPCA.

6	Personnel Safety	Comply with requirements for arc flash protection.	Operations	Siemens has completed electrical preventive maintenance (EPM) on the electrical switchgear at the treatment plant.	Data collected by Siemens from the EPM will be used by Tighe & Bond to complete the arc flash analyses and MCC panel labeling.
7	Sludge dryer is operating close to its capacity and there are limited options for disposal of sludge cake due to incinerators operating at their capacity and landfills that are closing, or won't accept sludge cake.	SWPCA needs to evaluate its future options for sludge processing and disposal and develop a long term Sludge Management Plan.	Operations	Hazen submitted its draft report on 6/16/22.	Technical Committee to visit treatment plants having sludge processing facilities similar to those being evaluated, especially new sludge gasification facilities in Linden, NJ and Schenectady, NY which are nearing completion.
8	WPCF evaluations and improvements	Study, design, and construct WPCF improvements to replace aged equipment and increase operations and energy efficiency.	Regulatory and Operations	The Raw Sewage Pump Station, Secondary Treatment and UV Disinfection Improvements are now complete with all new equipment in service.	Reseed areas disturbed by construction in September.
9	Facilities Building 6A which houses SWPCA Collection System, Electricians and Regulatory Compliance staff is deteriorated and has a leaking roof that cannot be fixed.	Evaluate options for relocating SWPCA staff that currently work in Building 6A	Operations	Immediate plan is to lease temporary portable building(s) like those used for portable classrooms fitted for office space to house staff. Evaluating room layouts for the leased building.	Plan is to bid the leased building by October. Will issue a RFQ for an architect to develop a conceptual design for a new building to house SWPCA staff displaced from Building 6A.



**Resolution
2022 Connection Charge Program**

WHEREAS: During the period from March 1, 2021 to February 28, 2022 various construction throughout the City of Stamford, Connecticut, has resulted in the connection of new units to existing sanitary sewers, and

WHEREAS: The City of Stamford is empowered by § 7-255 of the Connecticut General Statutes, to establish charges for connection with a sewerage system, and

WHEREAS: This Authority has published a proposed connection charge assessment, and

WHEREAS: This Authority has held a public hearing where those affected were allowed to be heard.

NOW THEREFORE, BE IT RESOLVED: The Water Pollution Control Authority of the City of Stamford, Connecticut, hereby determines the amount of the connection charges to be levied against property owners throughout the City of Stamford. Said determination is attached to and made a permanent part of these minutes. The assessments will be filed with the Town and City Clerk of the City of Stamford by September 30, 2022 and any appeals from such filing must take place within twenty-one (21) days from the date of such filing.

BE IT FURTHER RESOLVED: The charge may be paid in fifteen (15) equal annual installments. The first installment shall be due on November 1, 2022 and must be paid by December 1, 2022. Each subsequent installment shall be due on the first day of November each year up to and including November 1, 2037. No interest shall be charged on the unpaid balance so long as each installment is paid within thirty days after the same shall become due. Delinquent installments, if not paid within thirty days after the same shall become due, shall be subject to an interest charge which shall be collected in a manner provided by the General Statutes for delinquent property taxes.

BE IT FURTHER RESOLVED: That for each parcel for which installments are payable, a "Certificate of Notice of Installment Payment of Connection Charge," signed by the Tax Collector shall be filed with the Town and City Clerk for recording on the land records. Prepayment of the connection charges shall be permitted in which case any "Certificate of Notice" will be released.



**CITY OF STAMFORD
WATER POLLUTION CONTROL AUTHORITY**

**2022
CONNECTION CHARGE
PROGRAM**

BOOK OF CHARGES

SEPTEMBER 12, 2022

1.	RXR ATLANTIC STATION II OWNER LLC 625 RXR PLAZA UNIONDALE, NY 11556-3815	ATLANTIC STREET	4	W 031	ASCAI-2	\$1,195,312.50
2.	CITY OF STAMFORD, 888 WASHINGTON BOULEVARD STAMFORD, CT 06901	BEDFORD STREET	223	E 026	2	\$43,307.50
3.	NIEVES REINALDO ET AL, SADOSKI- NIEVES JESSICA SUR CL 82 BROOKSIDE DRIVE STAMFORD, CT 06902-3504	BROOKSIDE DRIVE	308	N 007	9APT008	\$5,312.50
4.	JIMENEZ BENTANCUR WILSON ET AL, ESCARFULLERY FRANCISCO SUR CL 82 COLUMBUS PLACE #2 STAMFORD, CT 06907-1610	COLUMBUS PLACE #UNIT 2	350	W 022	UNIT 2	\$7,437.50
5.	BRADY BRENDAN, 77 MIDLAND AVENUE STAMFORD, CT 06906-2325	COLUMBUS PLACE #UNIT 3	350	W 022	UNIT 3	\$7,437.50
6.	FAN WENHAN, 82 COLUMBUS PLACE #4 STAMFORD, CT 06907-1610	COLUMBUS PLACE #UNIT 4	350	W 022	UNIT 4	\$7,437.50
7.	HYDE PARK PROPERTIES LLC, 241 WESTPORT AVE NORWALK, CT 06850	COVE ROAD	138	N 103	B1	\$24,437.50
8.	DEAN STREET LLC, 51 COGSWELL LANE STAMFORD, CT 06902-1322	DEAN STREET	141	W 017	A	\$9,562.50
9.	1719 LLC, 1 ANNIE PLACE STAMFORD, CT 06902-5503	DIAZ STREET	30	W 003	8283PT81	\$21,250.00
10.	DESAI PRAVEEN ER AL, NAIK YASHA SUR CL 58 DUNN AVENUE STAMFORD, CT 06905-1111	DUNN AVENUE	378	W 011	100	\$7,437.50
11.	SREDNICKI RADOSLAW, 27 HOUSTON TERRACE STAMFORD, CT 06902	HOUSTON TERRACE	138	W 004	18PT017	\$9,562.50
12.	LIN HENRY ET AL, CUI HONG 25 KNICKERBOCKER AVENUE STAMFORD, CT 06902-6222	KNICKERBOCKER AVENUE	334	E 005	B	\$7,437.50
13.	BRDGPT R C DIOCESAN CORP, 914 NEWFIELD AVENUE STAMFORD, CT 06903	NEWFIELD AVENUE	324	W 052	21	\$8,500.00
14.	HPP-THREE LLC, 1 ELMCROFT ROAD SUITE 500 STAMFORC, CT 06926-0700	PACIFIC STREET #P3	25	W 001A	P3	\$534,600.00
15.	MONK EDWARD ET AL, CAVANNA CHRISTA SUR CL 139 POND ROAD STAMFORD, CT 06902-1815	POND ROAD	360	E 003	C1	\$4,250.00
16.	OWD PROPERTIES LLC, 40 HILLCREST AVENUE STAMFORD, CT 06902-2816	REMINGTON STREET	96	N 005	261-262	\$4,250.00

17.	MURPHY KAREN A ET AL, KATHLEEN A MURPHY SUR CL 68 SADDLE ROCK ROAD STAMFORD, CT 6902	SADDLE ROCK ROAD	25	S 006	3	\$5,312.50
18.	SEASIDE REAL ESTATE GROUP LL, PO BOX 2063 STAMFORD, CT 06906-0063	SEASIDE AVENUE	137	E 042	C1	\$111,562.50
19.	CARBALLERA JOANN ET AL, CARBALLERA EDWIN SUR CL 994 SHIPPAN AVENUE #A STAMFORD, CT 06902-7424	SHIPPAN AVENUE	145	E 042	UNIT A	\$7,437.50
20.	CHOPRA NIPUN ET AL, MORIN AMY SUR CL 994 SHIPPAN AVENUE #B STAMFORD, CT 06902-7424	SHIPPAN AVENUE	145	E 042	UNIT B	\$7,437.50
21.	MEYER LAURETTE M, 1022A SHIPPAN AVENUE STAMFORD, CT 06902-7424	SHIPPAN AVENUE	145	E 042	UNIT A	\$7,437.50
22.	PASCUAL-YOUNG JOSEPHINE ET AL, YOUNG BEVON DWIGHT SUR CL 1022B SHIPPAN AVENUE STAMFORD, CT 06902-7424	SHIPPAN AVENUE	145	E 042	UNIT B	\$7,437.50
23.	STAMFORD MEDIA VILLAGE LLC, 483 MIDDLESEX ROAD DARIEN, CT 06820-2520	STAR POINT	25	S 014	Z	\$243,107.23
24.	STILLWATER DEVELOPMENT PARTN, 2 ARMONK STREET GREENWICH, CT 06830-5803	STILLWATER AVENUE	293	E 009	B	\$71,187.50
25.	MOORE ROBERT T ET AL, MORALES ALONDRA ISABEL CRUZ 27 TERRACE PLACE #1 STAMFORD, CT 06902-2882	TERRACE PLACE	201	W 001	UT1	\$5,312.50
26.	OKOGBAA JANET, 27 TERRACE PLACE #2 STAMFORD, CT 06902-2882	TERRACE PLACE	201	W 001	UT2	\$5,312.50
27.	SADARAM VINOD ET AL, MARISERLA SWETHA SUR CL 27 TERRACE PLACE UNIT3 STAMFORD, CT 06902-2882	TERRACE PLACE	201	W 001	UT3	\$5,312.50
28.	KLOCKNER WESTLEY ET AL, PIZZO CHELSEA SUR CL 27 TERRACE PLACE #4 STAMFORD, CT 06902-2882	TERRACE PLACE	201	W 001	UT4	\$5,312.50
29.	GAWLEY BERNARD P, 27 TERRACE PLACE #5 STAMFORD, CT 06902-2882	TERRACE PLACE	201	W 001	UT5	\$5,312.50
30.	NIGAM SAURABH ET AL, GOLCHHA SURBHI SUR CL 27 TERRACE PLACE #6 STAMFORD, CT 06902-2882	TERRACE PLACE	201	W 001	UT6	\$5,312.50
31.	TARALLO NICHOLAS ET AL, TARALLO DAWN SUR CL 35 TERRACE PLACE # 1 STAMFORD, CT 06902-2884	TERRACE PLACE	201	W 0027	UT1	\$5,312.50

32.	MAHESHWARI AKSHAY ET AL, MAHESHWARRI KARISMA SUR CL 35 TERRACE PLACE # 4 STAMFORD, CT 06902-2884	TERRACE PLACE	201	W 0027	UT4	\$5,312.50
33.	LANDRIANI PASQUALE, 35 TERRACE PLACE # 5 STAMFORD, CT 06902-2884	TERRACE PLACE	201	W 0027	UT5	\$5,312.50
34.	MORENO DAVID MCCARTHY ET AL, CANTU MAITE RION SUR CL 35 TERRACE PLACE UNIT 6 STAMFORD, CT 06902-2884	TERRACE PLACE	201	W 0027	UT6	\$5,312.50
35.	PERRY SCOTT ET AL, PERRY LILY SUR CL 58 WINTHROP DRIVE RIVERSIDE, CT 06878	WALLACKS LANE	150	E 004	4	\$6,375.00
36.	FROTA VANESSA MARTINS ET AL, SCHIMDT FABIO A F SUR CL 35 WALNUT RIDGE COURT STAMFORD, CT 06905-3043	WALNUT RIDGE COURT	359	W 040F	6	\$9,562.50
37.	CACATERRA JOSEPH, 41 WALNUT RIDGE COURT STAMFORD, CT 06905-3043	WALNUT RIDGE COURT	359	W 040G	7	\$9,562.50
38.	TPS ASSOCIATES LLC, 15 CAVALLINO WAY NORTH HAVEN, CT 06473-3588	WEST AVENUE	51	E 068	10	\$8,500.00
39.	LADDINBS TERRACE ASSOCITAES LL, 99 NORTH STREET STAMFORD, CT 6902	WEST MAIN STREET	34	S 064	6	\$17,000.00
40.	CHRISTIE ROBERT ET AL, CHRISTIE JILL SUR CL 86 WOODS END ROAD STAMFORD, CT 06905	WOODS END ROAD	324	W 010Z	C1	\$8,500.00