

MINUTES

City of Stamford
ERP Governance Committee Special Meeting
January 20, 2021
5:00 PM
Via Webinar

ERP Governance Committee Members in Attendance:

Geoff Alswanger
Joe Centofanti
Sandy Dennies
Andy George
Sally Jackson
Mike Pensiero
Michael Pollard
David Watkins
Chuck Williams

The ERP (Enterprise Resource Planning) Governance Committee meeting was called to order by Ms. Dennies at 5:00 p.m. A quorum was present. Also in attendance was Nathan Frey from ISG.

The following materials were distributed in advance of the meeting: meeting agenda, minutes of the December 03, 2020 meeting, Governance Committee Status Report, Risk Register, and Governance Committee slide presentation.

Project Scope and Vision. Mr. Williams outlined the major objectives necessary in order to implement a modern ERP system to improve the efficiency of administrative operations, replace departmental “shadow systems” and enable managers to make better informed analysis and decisions.

Four types of data must be captured: financial, effort, work-type and accomplishment data.

The need for a Chief Information Officer to manage the project once ISG is no longer involved was discussed. Structure is needed to monitor information systems, keep them current and to set policy and manage it.

RFQ Evaluation Scoring, Costs and Vendors Selected To Present. Beginning the week of February 1st, selected vendors are scheduled to make their presentations.

Review project status report. Mr. Williams reviewed ERP Project planned work and issues.

The meeting adjourned at approximately 6:12 p.m.

Next meeting is scheduled for
February 17, 2021
Via Webinar.