

MINUTES

City of Stamford
ERP Governance Committee Meeting
May 18, 2022
5:00 PM
Via Webinar

ERP Governance Committee Members in Attendance:

Geoff Alswanger
Joe Centofanti
Sandra L. Dennies
Andy George
Mike Pensiero
Isidore Sobkowski
David Watkins
Chuck Williams

The ERP (Enterprise Resource Planning) Governance Committee meeting was called to order at 5:01 p.m. A quorum was present. Also in attendance was Nathan Frey, ISG.

The following materials were distributed in advance of the meeting: meeting agenda, PowerPoint presentation and the minutes of the April 20, 2022 meeting.

Approval of Minutes. Mr. Pensiero moved, and Mr. Sobkowski seconded, a motion to approve the minutes for April 20, 2022. **The motion carried unanimously 7-0-0.** Mr. Centofanti entered the meeting.

Project Progress-To-Date. Mr. Williams reviewed the ERP Project timeline and progress-to-date percentages. Progress is good. Especially on the design configuration. The project is moving forward at a good pace. Budget Status is much the same as last month. At about a third of the way through the project the balances are in good shape because the project is billed on the basis of deliverables. Current activities include design workbook reviews, data conversions, and system integrations. The Teller Cashiering project kickoff began May 10 and 11.

Review Project Decisions-To-Date – Business Processes. The big decisions made concerns project accounting for payroll costs.

Project Open Issues And Risks. There are no new risks this month. The Chart of Accounts and Dayforce segments continue to be of particular concern. The committee discussed the risks as they relate to the Board of Education, grants, and Dayforce at length.

The Committee discussed the extended absence of Committee member Sally Jackson and whether or not to replace her. It was decided not to for the time being.

After discussion, the meeting adjourned at 5:45 p.m.

Next meeting is scheduled for
June 15, 2022
Via Webinar.