

CITY OF STAMFORD

19TH CHARTER REVISION

COMMISSION

Members

JEANETTE BILICZNIANSKI

CYNTHIA BOWSER

KAREN CAMPOREALE

SUE HALPERN

FRANCES LANE

MICHAEL LAROBINA

Members

STEVEN LOEB

ALEX MARTINEZ

J.R. MCMULLEN

SHELLEY MICHELSON

ANTHONY PRAMBERGER, JR.

CLEMON WILLIAMS

Steven Kolenberg, Co-Chair
Thomas Lombardo, Co-Chair
Jackie Pioli, Clerk

MEETING REPORT - **DRAFT**

Wednesday July 13, 2022

7:00 p.m.

This meeting was held remotely.

1. Call to order - Co-Chair Kolenberg called the meeting to order at 7:05 p.m.
2. Roll call - In attendance were Commission Co-Chairs Kolenberg and Lombardo; and Commission Members Bilicznianski, Bowser, Camporeale, Halpern, Lane, Larobina, Loeb, Martinez, McMullen, Michelson, Pramberger, and Williams. Excused were Clerk Pioli and Commissioner (Commissioner Williams joined at 7:40 p.m.)

3. Pledge of Allegiance

4. Communications and Correspondence

Commissioner McMullen suggested that the Board office be given items to be submitted to outside counsel so that the office can keep a list or that the list of items should be kept by the committee chairs.

5. Update on Outside Counsel Search –

Commissioner Larobina stated that the Commission will be using the RFP process to select outside counsel. Corporation Counsel is currently reviewing the draft RFP.

6. Update on Committee Selection and briefing of committee chairs

Commissioner Kolenberg reviewed the committee assignments, as follows:

LAND USE

CHAIR, Steve Loeb

Shelley Michelson

Karen Camporeale

Cynthia Bowser

Sue Halpern

FINANCE

CHAIR, Shelley Michelson

Clemon Williams

Alex Martinez

Steve Kolenberg
Sue Halpern

APPOINTED BOARDS

CHAIR, Mike Larobina
Jeannette Bilicznianski
Steve Kolenberg
Cynthia Bowser
Frances Lane

ELECTIONS COMMITTEE

CHAIR, Anthony Pramberger
Jackie Pioli
Tom Lombardo
JR McMullen
Michael Larobina

CITY DEPARTMENTS

CHAIR, Clemon Williams
Tom Lombardo
JR McMullen
Anthony Pramberger
Frances Lane

Commissioners discussed the following regarding the Committee structure:

The Board office will assist in setting up Zoom meetings for the committees. Committees may also meet in person if they want in rooms in the Government Center. The meetings must be open to the public, so meeting in peoples' homes is not recommended.

Committee Chairs will be responsible for ensuring there are agendas and minutes of meetings. The minutes do not need to be very detailed, but must reflect all votes taken by the Committee. should be sent to the Board office within 7 days to be filed with the Town Clerk.

The [spreadsheet of charges and suggestions](#) has been updated to reflect the new committee structure.

Committee Chairs should use Robert's Rules of Order. A guide to Robert's will be sent to the Chairs by the Board office.

The Commission engaged in an extensive discussion of the chart of items included in the Charge and raised at the public hearings. Items discussed included how items not assigned to committees will be addressed, how items which seem to go to more than one committee will be addressed, and how new items not included on the chart will be assigned to committees.

Some of the items included in the charge or brought up at the public hearing may not fit within the role of the Commission. The goal of the Charter is to address the structure, organization and function of City government. Counsel will be able to advise on what the Commission should consider.

Committees will review the unassigned items in the chart to determine if they should take any of them.

Committees should start inviting people who will be affected by proposals to their committee meetings. This includes chairs of boards and commissions and department heads. All members of the Commission can attend meetings of the committees and will be aware of the meetings.

Co-Chair Kolenberg suggested that Committees start by meeting with relevant members of City staff and boards and commissions, for example:

The Land Use Committee - Land Use Board chairs, and the Land Use Bureau Chief and the City Engineer

The Finance Committee - Board of Finance chair, the Directors of Administration, OPM and HR

The Appointed Boards and Commissions Committee - the chairs of the remaining commissions listed in the Charter

The Elected Officials Committee - the Town Clerk, the Chairs of the Board of Finance and Board of Education, the Mayor's office, the City Constables and the Registrars of Voters

The City Departments Committee – the Director of Public Safety, Health & Welfare; Director of Operations, Director of Legal Affairs, etc.

Committee meetings will be governed by Robert's Rules of Order. The committees will make recommendations to the Commission, which will vote on the recommendations.

7. Approval of minutes from 6/8 meeting

A motion to approve the minutes was made, seconded and approved by unanimous voice vote.

8. Adjournment – Co-Chair Kolenberg adjourned the meeting at

9. Co-Chair Lombardo adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Co-Chairs Lombardo and Kolenberg

This meeting is on [video](#).