

MINUTES  
TAX ABATEMENT COMMITTEE MEETING  
June 1, 2022  
10:00 AM  
Via Zoom Meeting

**COMMITTEE MEMBERS PRESENT:** Sandra L. Dennies, Director of Administration; Doug Dalena, Director of Legal Affairs; Greg Stackpole, Assessor

**ALSO PRESENT:** Anita Carpenter, Grants Officer; Emmanuel Bouchotte, Grants Account Analyst

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Ms. Dennies called the meeting to order at 10:03 am. A quorum was present.

**Approval of Minutes.** The minutes were held until the next meeting.

**First Half Billing – Tax Abatement Properties.** The Committee discussed Tax Abatement billing for FY 2022-23, Assessment Year 2021 first half billing. A schedule of the Tax Abatement properties, which detailed first half billing for FY 2022/23, was previously distributed.

Ms. Dennies described the Tax Abatement Program. It has been in existence for many years and takes various forms. Some property calculations are based on per unit cost or 10% of rent and agreements for other properties may be very specific to the needs of the inhabitants of the property and the funding available. The unique status of the St. John’s Towers Tax Abatement and the impact of the DSSD on the calculation was discussed. Newer agreements are based on the assessment and are not based on the tax due.

Mr. Bouchotte explained the calculations in the schedule he prepared. In addition to properties that have agreements with the City there are 10 existing State OPM PILOT properties and another one will be added in the future. These properties are tax exempt, but they pay 10% shelter rent. Ms. Dennies pointed out that the description of the Coleman Towers’ abatement (#3 on the schedule) needed to be corrected to show the tax based upon the calculation of mill rate applied following the removal of the abated assessment. Ms. Carpenter entered the meeting.

Mr. Stackpole moved, and Mr. Dalena seconded, a motion to accept the schedule for first half billing FY 2022/23. **The motion carried unanimously 3-0-0.**

The meeting adjourned at 10:23 am.