



**OLD TOWN HALL REDEVELOPMENT AGENCY**  
888 WASHINGTON BOULEVARD  
STAMFORD, CT 06901-2152

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888 Washington Boulevard  
Stamford, Connecticut 06901

**Minutes of July 18, 2013**

**July 24, 2013**

**OTHRA Attendees**

Tim Curtin  
Harry Day  
Maira Lyons  
Sandy Goldstein  
Annie Summerville

**Office of Economic Development**

Laure Aubuchon  
Jacklyn Belmonte

**AFB Facilities Management Corp.**

Marc Lyons

**Controllers Department**

Karen Vitale  
Erick Newman

The meeting was called to order by Chair Tim Curtin at 8:43 a.m.

**Minutes**

On a motion by Annie Summerville, second by Maira Lyons, the minutes of May 16, 2013 were unanimously approved.

## **Old Town Hall**

Marc Lyons distributed copies of the June Management Report and reviewed it in detail. He reported that the front steps and plaza of the building are in need of cleaning. He has identified a new process that cleans these areas using a dry ice process. A sample cleaning of a portion of the front steps was completed as a test, with excellent results so he will proceed to clean the steps and plaza and, eventually, the front façade of the building.

## **Financial Report**

Laure Aubuchon reviewed the most recent P/L statement for OTH. She noted that the actual CL&P expense was running consistently below the projected expense and will be helpful in constructing future budgets given that now we have actual experience. The Yankee Gas expense was running above projections but included some repairs that Yankee Gas made which were included.

The Ballet School remains in arrears on rent and notice letter will be sent out to them.

Karen Vitale discussed the current status of the New Market Tax Credits. Following the settlement of the Kronenberger lawsuit, she will be pursuing receipt of about \$1.8 million in installment payments we are owed to date.

Additionally she asked the Board to approve the selection of an external auditor to review the OTH financials. This had been a request of US Bankcorp as a condition for releasing the tax credit payments.

## **KSR Lawsuit**

Tim Curtin stated that, after three mediation sessions with KSR, an agreement was reached to settle their \$2.2 million lawsuit for \$355,000.

## **Art Committee**

Sandy Goldstein advised that the current art exhibit of pictures taken with iPhone cameras will be extended from September through the end of December, 2013. No other exhibits have been confirmed at this time, though several are under consideration. She said that discussions were continuing with the Wadsworth Atheneum in Hartford regarding their possible interest in showing some of their art at Old Town Hall. A study is being conducted by the Atheneum to determine if Old Town Hall is a suitable venue for this purpose.

## **Board Participation**

Tim Curtin asked the members of the board to attempt to identify corporate supporters for future art exhibits at the Old Town Hall galleries and to recommend Old Town Hall as

a good location for weddings, meetings and other events to their friends and business contacts.

**Board Appointments**

Tim Curtin stated that Moira Lyons had been reappointed to the Board of OTHRA but, at present, there are two vacancies. Representatives from the Board of Finance (BOF) and the Urban Renewal Commission (URC) are needed. He will contact both the BOF and the URC and request that they name a member to fill the vacancies.

**New Business**

There being no new business, on a motion by Harry Day, seconded by Sandy Goldstein and approved unanimously the meeting was adjourned at 10:48 a.m.

The next meeting date is September 19, 2013.

Respectfully submitted  
Tim Curtin  
July 24, 2013