

57MAYOR  
DAVID R. MARTIN



RICHARD FREEDMAN  
CHAIR  
MARY LOU T. RINALDI  
VICE CHAIR  
GEOFF ALSWANGER  
FRANK CERASOLI  
DAVID MANNIS  
KIERAN M. RYAN

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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
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STAMFORD, CONNECTICUT 06904-2152

### BOARD OF FINANCE REGULAR MONTHLY MEETING Thursday, December 10, 2020 – 7:00 p.m.

#### ACTION REPORT

CALL TO ORDER: Chair Richard Freedman called the meeting to order at 7:01 p.m.

MEMBERS PRESENT: RICHARD FREEDMAN, CHAIR; MARY LOU RINALDI, VICE CHAIR; GEOFF ALSWANGER; FRANK CERASOLI; DAVID MANNIS; AND KIERAN RYAN

OTHERS PRESENT: MAYOR DAVID MARTIN; DR. TAMU LUCERO; RYAN FEALEY; SANDY DENNIES; JAY FOUNTAIN; MARK MCGRATH; JENNIFER WILLIAMS; KEVIN MURRAY; KAREN CAMMAROTA; JAMES TRAVERS

PUBLIC PARTICIPATION: There was none.

#### REPORTS TO THE BOARD:

- A. Contingency Update – FY 20-21 – There were no changes to the November update.

#### 1. MINUTES

Request for approval of minutes of the following November 2020 meetings:

- A. Regular Monthly Meeting – November 12, 2020
- B. Special Meeting – November 23, 2020

**Submitted by:** Clerk, Board of Finance

Motion to approve by Ms. Rinaldi, seconded by Mr. Alswanger, passed with a unanimous vote (6-0-0).

2. UPDATE ON DROUGHT SITUATION IN STAMFORD - MAYOR DAVID MARTIN  
Mayor Martin gave an update and short presentation on the drought situation in Stamford.
3. BUDGET UPDATE – BOARD OF EDUCATION  
Ryan Fealey, Director of Finance, Board of Education, was present to give an update on the BOE budget.

**ITEMS PRESENTED IN ORDER THEY WERE HEARD**

6. ADDITIONAL APPROPRIATION – CLICK-IT-TICKET 20-21 - GRANT FUNDED  
Request for an additional appropriation to match this grant, which is higher than anticipated

**Action Requested:** Approval of additional appropriation  
**Amount:** \$8,547  
**Fund/Budget:** 100% grant funded  
**Submitted by:** Thomas Wuennemann, Assistant Chief of Police  
**Attending:** Ms. Cammarota, Grants Officer

Motion to approve by Ms. Rinaldi, seconded by Mr. Cerasoli, passed with a unanimous vote (6-0-0).

7. ADDITIONAL APPROPRIATION – COVID – GRANT FUNDED  
Request for an additional appropriation to cover the City's response to the CORONA-19 virus. This appropriation is the remainder of Stamford's \$2,209,500 Cares Act grant. The State has indicated a second allocation of Cares Act funds will be made known to municipalities shortly.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$491,441  
**Fund/Budget:** Federal Funds  
**Submitted by:** Karen Cammarota  
**Attending:** Ms. Cammarota

Motion to approve by Mr. Cerasoli, seconded by Ms. Rinaldi, passed with a unanimous vote (6-0-0).

10. CAPITAL PROJECT C56174 APPROPRIATION – CITYWIDE SIGNALS  
Request for Capital Project appropriation for a FY 20/21 proportional contribution by developer LMV for the relocation of the controller box and design of the new traffic signal at the corner of Washington Boulevard and Tresser Street.

**Action Requested:** Approval of Capital Project C56174 appropriation  
**Amount:** \$154,520  
**Fund/Budget:** Private Contribution  
**Submitted by:** James Travers, Transportation Bureau Chief  
**Attending:** Mr. Travers

Motion to approve by Ms. Rinaldi, seconded by Mr. Alswanger, passed with a unanimous vote (6-0-0).

11. CAPITAL PROJECT C56174 APPROPRIATION – CITYWIDE SIGNALS  
Request for Capital Project appropriation for a FY 20/21 contribution by Wendy’s Properties for the procurement of a camera system at the West Main Street/Alvard Lane/Commerce Drive intersection and final site and architectural plans.

**Action Requested:** Approval of Capital Project C56174 appropriation  
**Amount:** \$19,000  
**Fund/Budget:** Private Contribution  
**Submitted by:** James Travers  
**Attending:** Mr. Travers

Motion to approve by Ms. Rinaldi, seconded by Mr. Cerasoli, passed with a unanimous vote (6-0-0).

12. CAPITAL PROJECT CP8706 APPROPRIATION – SIDEWALK EXTENSIONS  
Request for Capital Project appropriation for a FY 20/21 contribution by Greenwich Education Group for the installation of 5 ft. wide sidewalk which will support the commitment to Safe Routes to School and pedestrian mobility improvements nearby.

**Action Requested:** Approval of Capital Project CP8706 appropriation  
**Amount:** \$15,000  
**Fund/Budget:** Private Contribution  
**Submitted by:** James Travers  
**Attending:** Mr. Travers

Motion to approve by Mr. Mannis, seconded by Mr. Alswanger, passed with a unanimous vote (6-0-0).

4. RESOLUTION – SAFE DEBT LIMIT  
Request for approval of a resolution concerning a certificate of Safe Debt Limit for Fiscal Year 2021-22. Sandy Dennies, Director of Administration will provide a report.

**Action Requested:** Approval of resolution  
**Submitted by:** Sandy Dennies  
**Attending:** Ms. Dennies

Motion to approve a Safe Debt Limit for Fiscal Year 2021-22 of \$40,000,000 by Ms. Rinaldi, seconded by Mr. Alswanger, passed with a unanimous vote (6-0-0).

5. AGREEMENT – CENTURY PROTECTIVE SERVICES, INC. – GOVERNMENT CENTER SECURITY SERVICES (RFP NO. 793)  
Request for approval of an agreement between the City of Stamford and Century Protective Services, Inc. for security services for the Stamford Government Center. (This item was first considered at the November 12, 2020 meeting of the Board.)

**Action Requested:** Approval of agreement  
**Amount:** Not to exceed \$473,824 (Year 1)  
Not to exceed \$491,104.64 (Year 2 – optional)  
Not to exceed \$531,111.36 (Year 3 – optional)  
**Fund/Budget:**  
**Submitted by:** Mayor David Martin  
**Attending:** Mark McGrath, Director of Operation;, Jennifer Williams, Bureau Chief of Parks & Recreation and Facilities; Kevin Murray, Operations Manager – Parks & Facilities

Motion to approve by Ms. Rinaldi, seconded by Mr. Alswanger, passed with a unanimous vote (6-0-0).

8. RESOLUTION – LEASE PURCHASE AGREEMENT – FRONT END LOADERS - HELD  
Request for approval of a resolution of the City of Stamford authorizing the execution and delivery of a lease purchase agreement and schedules thereto for the acquisition, purchase, financing and leasing of certain equipment.

**Action Requested:** Approval of resolution  
**Amount:** \$606,350.20 (not to exceed \$607,000)  
**Fund/Budget:**  
**Submitted by:** Sandy Dennies  
**Attending:** Ms. Dennies

Motion to **HOLD** this item by Mr. Freedman, seconded by Mr. Cerasoli, passed with a unanimous vote (6-0-0).

9. TRANSFER OF PRIOR YEAR PARKING FUND BALANCE  
Request for approval of appropriation of prior year 2018/19 parking fund balance. The funds are to be used for parking-related Capital projects.

**Action Requested:** Transfer of Funds  
**Amount:** \$2,000,000  
**Fund/Budget:** From: Fund Balance  
To: Capital Non-Recurring  
**Submitted by:** Mayor David Martin  
**Attending:** Jay Fountain, Director, OPM

Motion to approve by Mr. Cerasoli, seconded by Ms. Rinaldi, passed with a unanimous vote (6-0-0).

13. APPROVAL OF BOF REGULAR MEETING SCHEDULE FOR THE CALENDAR YEAR 2021  
In accordance with Section 6-20-2 of the City of Stamford Charter, the Board of Finance shall hold regular meetings on the second Thursday of each month (with the exception of the November meeting). Approval of the Board of Finance Regular Meeting schedule for the Calendar Year 2021 is recommended as follows:

Thursday, January 14, 2021  
Thursday, February 11, 2021  
Thursday, March 11, 2021  
Thursday, April 8, 2021  
Thursday, May 13, 2021  
Thursday, June 10, 2021  
Thursday, July 8, 2021  
Thursday, August 12, 2021  
Thursday, September 9, 2021  
Thursday, October 14, 2021  
*Wednesday, November 10, 2021*  
Thursday, December 9, 2021  
Thursday, January 13, 2022

Motion to approve by Mr. Cerasoli, seconded by Mr. Mannis, passed with a unanimous vote (6-0-0).

14. DISCUSSION – BUDGET PRESENTATION CALENDAR 2021-22  
Draft Budget Presentation Calendar for the 2021-22 fiscal year. (Discussion Only)

15. ADJOURNMENT

Motion to adjourn at 8:53. p.m. by Mr. Cerasoli, seconded by Ms. Rinaldi.

The next Regular Meeting of the Board: Thursday, January 13 at 7:00 p.m.

*This meeting is on video.*

*Cynthia R. Winterle*

*Cynthia R. Winterle  
Clerk of the Board*

ACTION REPORT