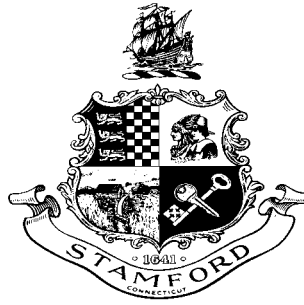


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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
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P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

### MINUTES – BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, June 13, 2019 – 7 p.m.

Board of Finance Meeting Room, 4<sup>th</sup> Floor

CALL TO ORDER: Chair Richard Freedman at 7:05 p.m. (Video 00:07)

PLEDGE OF ALLEGIANCE: Chair Richard Freedman

IN ATTENDANCE: Richard Freedman, Chair; Mary Lou Rinaldi, Vice Chair; Salvatore Gabriele;  
David Kooris and Dudley Williams, Jr.

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD

#### 1. MINUTES

Approved the minutes of the May 9, 2019 Regular Monthly Meeting. *Motion to approve by Mary Lou Rinaldi seconded by David Kooris. Vote passed unanimously 6-0-0. (Video 02:13)*

Submitted by: Interim Clerk, Board of Finance

#### 2. POSSIBLE DISCUSSION – PENDING NEGOTIATIONS

The Mayor may address the Board of Finance in executive session on any pending contract negotiations. *There was no address by the Mayor.*

3. CONTRACT AGREEMENT – MIRIAM SEELIG M.D.

Request for approval of an agreement between the City of Stamford and Miriam Seelig, M.D., in accordance with RFP No. 733, Medical Consultant Services for children enrolled in the City’s public, private and parochial schools. This service is provided during regular school hours. Additionally, Dr. Seelig will provide services at the City’s Health Clinic and any ad hoc clinic/training when needed from time-to-time.

**Amount:** \$145,000  
**Fund/Budget:** Health  
**Submitted by:** Chris Delleseiva, Asst. Corporate Counsel  
**Attending:** Dr. Calder, Director of Health

*Motion to approve by Salvatore Gabriele, seconded by Mary Lou Rinaldi. Vote passed unanimously 6-0-0 (Video 06:42)*

4. APPROVAL – CDBG ANNUAL ACTION PLAN FOR YEAR 45: 7/1/19 – 6/30/20 AND HOME INVESTMENT PROGRAM FUNDS

Request for approval of the Annual Action Plan for Year 45: July 1, 2019 – June 30, 2020 for use of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program funds totaling \$1,295,755.

**Amount:** CDBG: \$903,194/ HOME: \$392,561  
**Fund/Budget:** US Department of Housing and Urban Development: 100% Grant Funded  
**Submitted by:** Tara Petrocelli, Community Development Administrative Officer  
**Attending:** Tara Petrocelli

*Motion to approve by Dudley Williams, seconded by David Kooris. The vote passed unanimously 6-0-0. (Video 08:54)*

5. APPROPRIATION OF GRANT INTEREST – BOE

The Superintendent of Schools is recommending that \$926,451 in unspent accumulated interest income from the GE Grant be used to assist with district costs.

**Amount:** \$926,451  
**Fund/Budget:** Fund Balance  
**Submitted by:** Dr. Tamu Lucero  
**Attending:** Dr. Tamu Lucero

*Motion to approve by Mary Lou Rinaldi, second by David Kooris. Vote passed unanimously 6-0-0. (Video 11:43)*

6. DISCUSSION -- BOE SPECIAL EDUCATION COSTS

A request to discuss Special Education Cost projections that have drastically changed since the BOE FY19-20 Budget submission for out-of-district costs, in-district supports and special education transportation for in-district programs.

**Attending:** Dr. Tamu Lucero

*Dr. Lucero addressed the Board regarding the BOE FY19-20 Budget and advised the BOE could be potentially \$2,500,000 over budget based on current projections. The greatest impact on this projected deficit is additional special education cost projections of \$1,700,000 including out-of-district cost and in-district supports. Also a \$600,000 transportation deficit in addition to approximately \$185,00 in healthcare costs is currently projected. Dr. Lucero requested a monthly BOE item on the BOF Regular Monthly Meeting Agenda to allow for transparency and to facilitate a “real time” joint working relationship to resolve the BOE fiscal concerns in a proactive manner with monthly Board feedback. (Video 33:45)*

7. APPROPRIATION OF A PORTION OF PRIOR YEAR GENERAL FUND BALANCE (FY 2017-18) - \$2,977,181.

The General Fund of the City of Stamford ended FY2017-18 with an Excess of Revenues and Other Sources over Expenditures and Other Uses of \$3,292,126 of which \$2,977,181 is the amount available from current year operations or surplus for designation. This request is to appropriate amounts as outlined below:

**Amount:** \$2,977,181  
**Fund/Budget:** General Fund  
**Submitted by:** Mike Handler, Director of Administration  
**Attending:** Mike Handler

***Rainy Day Fund/Purposes - \$937,000***

In accordance with Sec. C8-30-3 subsection (b) of the City Charter, it is requested that the Board approve the assignment of \$937,000 from the FY2017-18 excess of revenues over expenditures for Rainy Day purposes.

***Risk Management Fund - \$250,000***

This appropriation would serve to fund the transfer of funds from the General Fund to the Risk Management Fund for use in continuing to fund the deficit related to the City’s Heart and Hypertension future claims estimate.

***Board of Education / Short Term Capital - \$278,474***

This appropriation would serve to fund the transfer of funds from the General Fund toward the BOE short term capital projects as one of the uses permitted by the BOE’s letter agreement with the BOF. Certain Capital projects that were related to mold remediation but that were more appropriately funded by short term capital rather than bond funding would be targeted.

***City / Capital Non-Recurring - \$1,511,707***

This appropriation would serve to fund the transfer of funds from the General Fund to the Capital Non-Recurring Fund for use in funding board approved capital projects that may be more appropriately funded with short term capital thereby reducing the interest expense associated with the use of bond funding.

*Motion to approve by Dudley Williams, seconded by Mary Lou Rinaldi. The vote passed unanimously 6-0-0. (Video 39:08)*

8. RESOLUTION WITH RESPECT TO THE ISSUANCE AND SALE OF \$60,000,000 GENERAL OBLIGATION BONDS OF THE CITY OF STAMFORD, CONNECTICUT, ISSUE OF 2019

**Amount:** \$60,000,000  
**Fund/Budget:** Bond  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director, OPM  
**Attending:** Mike Handler, Jay Fountain

*Motion to approve by Dudley Williams, seconded by David Kooris. The vote passed unanimously 6-0-0. (Video 55:25)*

9. APPROVAL OF A LEASE WITH SOUNDWATERS FOR PROPERTY AT BOCCUZZI PARK

Amended and restated lease and assignment of rights of the premises known as John J. Boccuzzi Park a/k/a Southfield Beach Park by the City of Stamford to Soundwaters, Inc.

**Submitted by:** David Martin, Mayor  
**Attending:** Mark McGrath, Director of Operations

*After extensive discussion, a motion to hold the item until July 11, 2019 BOF Regular Monthly Meeting and send Lease comments/concerns to Chris Delleselva was made by Salvatore Gabriele, seconded by David Kooris.*

*Vote passed unanimously 6- 0-0. (Video 01:46:01)*

**SUSPENSION OF THE RULES**

*Mary Lou Rinaldi moved to take up an item under Suspension of the Rules, seconded by Salvatore Gabriele. Vote passed unanimously 6-0-0. (Video 01:46:40)*

1) REQUEST FOR APPROVAL OF BID WAIVER #1044 – MAINTENANCE SERVICES FOR GOVERNMENT CENTER AND POLICE HEADQUARTERS

SMG Corporate Services, LLC will continue to provide service as per the terms and conditions of the original RFP until June 30, 2019. Amount requested is based on the current rate plus an estimated amount for call backs. Bid waiver is required to allow time to complete the RFP process and maintenance services in a more cost effective manner. The Office of Operations determined it was in the best interest of the City to re-issue an RFP that would include the Police Headquarters. The RFP due date is March 14, 2019. The current agreement with SMG terminates March 1, 2019. RFP schedule calls for vendor selection by April 4<sup>th</sup>, for consideration by the BOF on May 9<sup>th</sup> and BOR on June 3<sup>rd</sup>. The selected vendor will be in place for both buildings for July 1, 2019.

**Amount:** \$240,000  
**Fund/Budget:** Operations  
**Submitted by:** Erik Larson, Purchasing Manager  
**Attending:** Mark McGrath, Director of Operations

*Motion to approve by Dudley Williams, seconded by Salvatore Gabriele. Vote passed unanimously 6-0-0. (Video 01:53:25)*

10. APPROVAL OF A CONTRACT WITH VIKING CONSTRUCTION FOR MOLD REMEDIATION WORK AT VARIOUS SCHOOLS

**Amount:** Over \$100,000  
**Fund/Budget:** Operating/Capital  
**Submitted by:** David Martin, Mayor  
**Attending:** Mike Handler

Amended rates to Viking contract include new \$125/hr Project Manager rate and \$110/hr Superintendent rate as well as a 7% increase to Construction manager's fees on materials.

*Motion to approve by David Kooris, seconded by Dudley Williams. Vote passed 5-0-1. Kieran Ryan abstained. (Video 02:17:51)*

11. ADDITIONAL APPROPRIATION – OPERATING BUDGET

Request for approval of an emergency supplemental appropriation for mold remediation in Stamford Public Schools/Sites. A request to appropriate funds from the General Fund to Grants Fund 24, where funds were already appropriated from Contingency for mold related issues in Stamford Public Schools/Sites.

**Amount:** \$6,500,000  
**Fund/Budget:** Revenue  
**Submitted by:** Mike Handler, Director of Administration  
**Attending:** Mike Handler

*Motion to amend appropriation amount to \$7,250,000 by David Kooris, seconded by Dudley Williams. Motion passed unanimously 6-0-0. (Video 02:23:12)*

**SUSPENSION OF THE RULES**

*David Kooris made a motion to take up an item under Suspension of the Rules, seconded by Mary Lou Rinaldi. Motion passed 6-0-0.*

2) **Amount:** \$7,250,000  
**Fund/Budget:** Grants Fund  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

*David Kooris motioned to approve allocation of \$7,250,000 to Grants Fund, seconded by Mary Lou Rinaldi. Motion passed 5-0-0. Dudley Williams was out of the room. (Video 02:37:25)*

*David Kooris made a motion to approve ITEMS 12-21, seconded by Mary Lou Rinaldi. Motion passed unanimously 6-0-0.*

12. CAPITAL PROJECT APPROPRIATION – NORTHEAST (MTF)  
(PROJECT 000691)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

13. RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 FOR NORTHEAST (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

14. CAPITAL PROJECT APPROPRIATION –SPRINGDALE (MTF)  
(PROJECT 000694)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

15. RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 FOR SPRINGDALE (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

16. CAPITAL PROJECT APPROPRIATION – STILLMEADOW (MTF)  
(PROJECT 000695)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

17. RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 FOR STILLMEADOW (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

18. CAPITAL PROJECT APPROPRIATION –RIPPOWAM (MTF)  
(PROJECT 000699)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

19. RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 RIPPOWAM (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

20. CAPITAL PROJECT APPROPRIATION –STAMFORD (MTF)  
(PROJECT 000702)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

21. RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 STAMFORD (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

Motion by Mary Lou Rinaldi to consider four items not on the Agenda under Suspension of the Rules, seconded by David Kooris. Motion passed unanimously 6-0-0.

### SUSPENSION OF THE RULES

\*Referred to as item (21a) during meeting

- 3) CAPITAL PROJECT APPROPRIATION – NEWFIELD (MTF)  
(PROJECT)

**Amount:** \$1,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

\*Referred to as item (21b) during meeting

- 4) RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 NEWFIELD (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$1,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

\*Referred to as item (22a) during meeting

- 5) CAPITAL PROJECT APPROPRIATION – K.T. MURPHY (MTF)  
(PROJECT)

**Amount:** \$1,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

\*Referred to as item (22b) during meeting

- 6) RESOLUTION – TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 K.T. MURPHY (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Amount:** \$1,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Mike Handler, Director of Administration; Jay Fountain, Director of OPM  
**Attending:** Mike Handler, Jay Fountain

*Motion to approve by Mary Lou Rinaldi, seconded by David Kooris. Motion passed unanimously 6-0-0.  
(Video: 02:49:27)*



22. 1<sup>ST</sup> AMENDMENT TO AGREEMENT – STAMFORD-BISMARCK CONSTRUCTION COMPANY, INC. A134 CONSTRUCTION MANAGER AS CONSTRUCTOR MOLD TASK FORCE INVESTIGATION: CONSTRUCTION

1<sup>st</sup> amendment to the original agreement that would increase the Construction Manager's Fee to include seven (7%) percent overhead and profit on certain materials and costs, beginning, retroactively, on June 1, 2019. All of the remaining terms and conditions of the Agreement shall remain in full force and effect.

**Amount:** 7% increase  
**Fund/Budget:** Operating/Capital  
**Submitted by:** Mike Handler, Director of Administration  
**Attending:** Mike Handler

Amended rates to Bismark contract include new \$125/hr Project Manager rate and \$110/hr Superintendent rate as well as a 7% increase to Construction manager's fees on materials.

*Motion to approve by Dudley Williams, seconded by Salvatore Gabriele. Motion passed 5-0-1. Kieran Ryan abstained. (Video 02:52:34)*

ADJOURNMENT:

*David Kooris made a motion to adjourn, seconded by Dudley Williams. The motion passed unanimously 6-0-0. The meeting was adjourned at 9:53p.m. (Video 02:52:45)*

The next Regular Meeting of the Board: Thursday, July 11, 2019 at 7:00 p.m.

[This meeting is on video.](#)

**Tracy Donoghue**  
**Interim Clerk**  
**for**

**Cynthia R. Winterle**

**Cynthia R. Winterle**  
**Clerk of the Board**