

+-MAYOR  
DAVID R. MARTIN



RICHARD FREEDMAN  
CHAIR  
MARY LOU T. RINALDI  
VICE CHAIR  
SAL GABRIELE  
DAVID KOORIS  
KIERAN M. RYAN  
DUDLEY N. WILLIAMS  
TEL: (203) 977-4699  
FAX: (203) 977-5030

## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

### DRAFT MINUTES – BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, April 11, 2019 – 7 p.m.

Board of Finance Meeting Room, 4<sup>th</sup> Floor

CALL TO ORDER: Chair Richard Freedman at 7:00 p.m. (Video: 00:02:30)

PLEDGE OF ALLEGIANCE: Chair Richard Freedman

IN ATTENDANCE: Richard Freedman, Chair; Mary Lou Rinaldi, Vice Chair; Salvatore Gabriele;  
David Kooris; Kieran Ryan and Dudley Williams, Jr.

PUBLIC PARTICIPATION: There was none.

REPORTS TO THE BOARD: Board President Richard Freedman announced that all recent budget presentation meeting videos are online for public viewing. (Video: 00:01:06)

#### 1. MINUTES

Approved the minutes of the March 14, 2019 Regular Monthly Meeting. *Motion to approve by Salvatore Gabriele, second by Mary Lou Rinaldi. Passed unanimously 6-0-0.* (Video: 00:01:16)

Submitted by: Clerk, Board of Finance

2. POSSIBLE DISCUSSION – PENDING NEGOTIATIONS

The Mayor may address the Board of Finance in executive session on any pending contract negotiations. *There was no address by the Mayor.*

3. MOLD TASK FORCE UPDATE

A representative of the Mold Task Force may provide an update on activity that occurred during the past month. There was no update. An item under “Suspension of the Rules” did pertain to mold. *Motion to suspend the rules by Salvatore Gabriele, second by Dudley Williams, Jr. The motion passed unanimously 6-0-0. (Video 00:02:10)*

**SUSPENSION OF THE RULES**

On October 29, 2018, the Mold Task Force was formed with the purpose of overseeing and actively managing the indoor air quality crisis within our Stamford Public School buildings. The MTF made the following commitment: (1) address the immediate mold conditions and the underlying water-intrusion issues; (2) design and implement medium to longer-term capital projects to remedy the building envelope and HVAC issues; and (3) design a proper ongoing maintenance structure to ensure that our buildings do not fall back into a state of disrepair. While we have not completed the first phase of surface mold cleaning in all of our buildings, we are at a point where “maintenance” is appropriately transitioning into “capital” upgrades. Some of these capital upgrades will be traditional projects that we design and bid out, while others will continue to be work done by construction management firms currently hired by the MTF and actively working in the buildings.

1)CAPITAL PROJECT APPROPRIATION – DAVENPORT RIDGE SCHOOL (MTF)  
(PROJECT 000683)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Mike Handler

2)RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 FOR DAVENPORT RIDGE SCHOOL (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

3)CAPITAL PROJECT APPROPRIATION –HART MAGNET SCHOOL (MTF)  
(PROJECT 000684)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Mike Handler

4)RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 FOR HART MAGNET SCHOOL (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

5)CAPITAL PROJECT APPROPRIATION – TOQUAM MAGNET SCHOOL (MTF)  
(PROJECT 000685)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Mike Handler

6)RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 FOR TOQUAM MAGNET SCHOOL (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

7)CAPITAL PROJECT APPROPRIATION –JULIA STARK SCHOOL (MTF)  
(PROJECT 000686)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Mike Handler

8)RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY ADDING APPROPRIATION OF \$5,000,000 JULIA STARK SCHOOL (MTF) AND AUTHORIZING \$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

9)CAPITAL PROJECT APPROPRIATION – WESTOVER MAGNET SCHOOL (MTF)  
(PROJECT 000687)

**Amount:** \$25,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Mike Handler

10)RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY  
ADDING APPROPRIATION OF \$25,000,000 FOR WESTOVER MAGNET SCHOOL (MTF) AND  
AUTHORIZING \$25,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID  
APPROPRIATION.

**Amount:** \$25,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

11)CAPITAL PROJECT APPROPRIATION – WESTHILL SCHOOL (MTF)  
(PROJECT 000688)

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Mike Handler

12)RESOLUTION – TO AMMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2018-2019 BY  
ADDING APPROPRIATION OF \$5,000,000 FOR WESTHILL SCHOOL (MTF) AND AUTHORIZING  
\$5,000,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**Amount:** \$5,000,000  
**Fund/Budget:** Bond (City)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain

*Motion to approve Suspension of the Rules Items 1 – 12 by David Kooris, second by Kieran Ryan.  
Passed unanimously 6-0-0. (Video: 00:02:30)*

4. ADDITIONAL APPROPRIATION – BOARD OF EDUCATION – INCREASE IN ELECTRICITY COSTS  
The Board of Education (BOE) is requesting additional funds from the BOE Energy Reserve fund balance account to assist with increases in electricity costs.

**Amount:** \$201,840  
**Fund/Budget:** BOE Energy Reserve Fund Balance  
**Submitted by:** Clarence Zachery, Chief Financial and Operations Officer  
**Attending:** Clarence Zachery, Hugh Murphy, Director of Finance

*Materials not submitted – will be moved to May 9, 2019 BOF Monthly Meeting.*

4. FIRST AMENDMENT TO AGREEMENT – RFP No. 706 – INDEPENDENT MATERIALS TESTING LABS

This is a request for approval of an amendment to an agreement with ITML to provide materials testing and special inspections for the new Stamford Police Department. This 1<sup>st</sup> Amendment increases ITML's fee ceiling as it is expected that more testing and inspections will be needed. The fees associated with this Amendment bring the total contract price over \$100,000.

**Amount:** \$140,000 (not to exceed)  
**Fund/Budget:**  
**Submitted by:** Mayor David Martin  
**Attending:** Jay Fountain, Director of OPM

*Motion to approve by Mary Lou Rinaldi, second by Salvatore Gabriele. The Motion passed with a vote of 5-0-1. Kieran Ryan abstaining. (Video 00:38:49)*

5. TRANSFER – E.G. BRENNAN GOLF COURSE

This funding is being requested from the 2610 Admin Seasonal account to compensate Golf Shop Contractor for taking over the cashiering function.

**Amount:** \$19,975  
**Fund/Budget:** From: 43426101203, EG Brennan/Seasonal  
To: 43426108275, EG Brennan/ Pro Shop Revenue Share  
**Submitted by:** Mark McGrath, Department Head/Director  
**Attending:** Laurie Albano (TBC)

*Motion to approve by Mary Lou Rinaldi, second by Salvatore Gabriele. The Motion passed unanimously 6-0-0. (Video 00:14:07)*

7. CAPITAL PROJECT APPROPRIATION – SANITARY SEWER REHABILITATION (CP4242):

This request is for replacement and repair of sanitary sewers and manholes as required, and as recommended by the infiltration and inflow removal program. (See related items below.)

**Amount:** \$1,500,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Bill Brink, Executive Director, WPCA

*Motion to approve items no.7 AND no.8 by David Kooris, second by Kieran Ryan. Motions were passed unanimously 6-0-0. (Video 00:16:36)*

8. BOND RESOLUTION – WPCA CAPITAL ADDITIONAL APPROPRIATION (CP4242)  
SANITARY SEWER REHABILITATION

This request is to authorize bonds to be issued to finance the portion of the approved capital budget appropriations for water pollution control projects. (See related items above and below.)

**Amount:** \$1,500,000  
**Fund/Budget:** Revenue Bond  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Bill Brink, Executive Director, WPCA

*Motion to approve items no.7 AND no.8 by David Kooris, second by Kieran Ryan. Motions were passed unanimously 6-0-0. (Video 00:16:36)*

9. CAPITAL PROJECT CLOSEOUT RECOMMENDATION

This is a recommendation to close-out the following capital project pursuant to Stamford City Code Section 8-2: (See related items above.)

CP4242 Sanitary Sewer Rehabilitation (\$2,000,000)

**Amount :** (\$2,000,000)  
**Fund/Budget:** State Grant  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Bill Brink, WPCA; Tony Romano, Management Analyst

*No action taken on this item. (Video 00:20:07)*

10. CAPITAL PROJECT APPROPRIATION –SPRINGDALE TOD IMPLEMENTATION (000539)

The Springdale Transit Oriented Design Project will improve pedestrian safety, improve access to transit, and enhance economic development by creating gateways, providing safe pedestrian street crossings, and providing streetscape and transit enhancements that improve walkability and expand transportation choice. Springdale Station area redesign proposed under this project consists of improvements that will improve current access to transit – thereby increasing transit ridership and ultimately improving quality of life throughout the neighborhood.- and improvements that make area streets safer for pedestrians and motorists. Improving walkability of the Springdale Station area will also lead to enhanced neighborhood connectivity, and increase opportunities for economic development; through the appropriation of land use for vibrant, mixed use development centralized around local transit systems. (This responsible growth and transit oriented development grant was received from the State of CT OPM)

**Amount:** \$1,994,188.00  
**Fund/Budget:** State Grant  
**Submitted by:** Jim Travers, Executive Director, WESTCOG  
**Attending:** Frank Petise, Traffic Engineer

The Board discussed concern over 30% projected administrative cost and approve an initial \$1,000,000 with request for a more detailed plan with emphasis on the Grant dollars going toward expanded improvements rather than administration.

*Motion to approve \$1,000,000 by Salvatore Gabriele, second by Dudley Williams, Jr. Motion passed unanimously 6-0-0. (Video 00:20:13)*

11. CAPITAL PROJECT APPROPRIATION – STILLWATER ROAD INTERSECTIONS (C56172)

This request is for intersection improvement and redesign of Boxer Square (intersection of Stillwater and Smith)

**Amount:** \$400,000  
**Fund/Budget:** State Grant  
**Submitted by:** Jim Travers, Executive Director, WESTCOG  
**Attending:** Garrett Boella

*Motion to approve by Salvatore Gabriele, second by Mary Lou Rinaldi. Motion passed unanimously 6-0-0. (Video 00:40:35)*

12. CAPITAL PROJECT APPROPRIATION – LONG RIDGE ROAD (C56180)

This request is for 100% design documents for sidewalks on the westerly side of Long Ridge Road. From Bulls Head to Brook Run Lane.

**Amount:** \$100,000  
**Fund/Budget:** State Grant  
**Submitted by:** Jim Travers, Executive Director, WESTCOG  
**Attending:** Garrett Bolella

*Motion to approve by Salvatore Gabriele, second by Mary Lou Rinaldi. Motion passed unanimously 6-0-0. (Video 00:42:53)*

13. BOND RESOLUTION – ISSUANCE AND SALE OF WATER POLLUTION AND CONTROL SYSTEM AND FACILITY REVENUE BONDS

This request is with respect to the issuance and sale of (not to exceed \$21,560,000) Water Pollution Control System and Facility Revenue Bonds of The City of Stamford, Connecticut, 2019 Series A

**Amount:** \$21,560,000  
**Fund/Budget:** Revenue Bond  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Bill Brink, WPCA; Tony Romano, OPM

After much discussion, the Board ultimately approved \$17,400,000 and denied funding for the Wedgemere Road Sewer Project.

*Motion to amend amount to \$17,400,000 and exclude Wedgemere Rd from “Schedule A” by Mary Lou Rinaldi, second by Kieran Ryan. Motion passed unanimously 6-0-0. (Video 00:53:28)*

14. BOND RESOLUTION – REPURPOSE WPCA BOND ISSUANCE FOR \$14,700,000

This request is to repurpose WPCA funds.

**Amount:** \$16,170,000  
**Fund/Budget:**  
**Submitted by:** Jay Fountain, Director of OPM  
**Attending:** Jay Fountain; Tony Romano, Mgmt. Analyst

*Motion to approve “Schedule A” and direct \$35,000 to Wedgemere Rd project and \$25,000 to UV 219218768 by Richard Freedman, second by Kieran Ryan. Motion passed unanimously 6-0-0. (Video 01:12:59)*

15. SUSPENSION OF THE RULES

*Motion to take up Budget Presentation of Recreation Services under Suspension of the Rules by Richard Freedman, second by Dudley Williams, Jr. Motion passed unanimously 6-0-0. (Video 01:15:38)*

AJOURNMENT: *(Video 01:50:58)*

*A motion to adjourn the meeting was made by Salvatore Gabriele, second by Mary Lou Rinaldi and passed unanimously 6-0-0.*

The next Regular Meeting of the Board: Thursday, May 9, 2019 at 7:00 p.m.

[This meeting is on video.](#)

**Tracy Donoghue**  
**Interim Clerk**

**for**

**Cynthia R. Winterle**

**Cynthia R. Winterle**  
**Clerk of the Board**