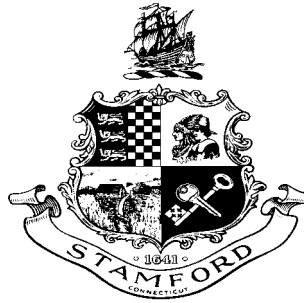


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BOARD OF FINANCE

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MINUTES - BOARD OF FINANCE AUDIT COMMITTEE MEETING

The Board of Finance held its Audit Committee Meeting on
Thursday, October 10, 2019 at
6:00 p.m. in the Board of Finance Conference Room
for the following purpose:

1. FORENSIC AUDIT - STAMFORD POLICE DEPARTMENT CENTRAL HIRING OFFICE
Michael Handler, Director of Administration, and Kathryn Emmett, Director of Legal Affairs – discussion and possible executive session regarding forensic audit of the Stamford Police Department Central Hiring Office.

The meeting began at 6:05 p.m. with the following committee members present: David Kooris (Committee Chair); Richard Freedman (Board Chair); and Sal Gabriele (arrived at approximately 6:09 p.m.). Board members Mary Lou Rinaldi and Dudley Williams were also present.

Director of Legal Affairs Kathryn Emmett requested that the Committee go into executive session to discuss this topic citing pending legal strategy and legal claims and potential contract negotiation strategy.

A motion to enter executive session at 6:06 p.m. was made by Mr. Freedman, seconded by Mr. Williams and passed (4-0-0) with the following attending: Ms. Emmett; Director of Administration Michael Handler; Director of Public Safety, Health and Welfare Ted Jankowski; Duff & Phelps Managing Director Bruce Dubinsky; and Kroll Managing Director Timothy Gallagher.

Committee Member Sal Gabriele arrived at the meeting during executive session.

The committee came out of executive session at approximately 6:48 p.m. A motion to take this item up with the full board at the evening's regular monthly meeting was made by Mr. Gabriele, seconded by Mr. Williams and passed (5-0-0).

2. CONFIDENTIAL - INTERNAL AUDIT LIMITED REVIEW OF SPS (STAMFORD PUBLIC SCHOOLS) PURCHASING CREDIT CARD (P-CARD) USAGE AND T&E REIMBURSEMENT REPORT F19

Teresa Viscariello, City's Internal Auditor, will present the confidential Internal Audit Limited Review of Stamford Public Schools (SPS) Purchasing Credit Card (P-Card) Usage and T&E Reimbursement Report (with Exhibits and Responses).

Ms. Viscariello gave background on and scope of this internal audit; reviewed procedures performed; gave a summary of findings; and made recommendations.

While no significant findings were identified, the auditor noted some lack of procedures. The Board of Education concurred with the auditor's findings and will be implementing revised procedures.

Motion to adjourn was made by Mr. Gabriele, seconded by Mr. Kooris and passed 5-0-0 at 6:57 p.m.

This meeting is on video.

[Part 1](#)

[Part 2](#)

Cynthia R. Winterle

**Cynthia R. Winterle
Clerk of the Board**