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**BOARD OF FINANCE**  
STAMFORD GOVERNMENT CENTER  
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STAMFORD, CONNECTICUT 06904-2152

## ACTION REPORT

**Thursday, March 8, 2018 - 7:00 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Chair Richard Freedman – 7:07 p.m. (Video 00:00:00)

**Pledge of Allegiance:** Chair Richard Freedman

<b>Approval of Minutes:</b> February 8, 2018 Regular Monthly Meeting (7 p.m.)  <i>(Video: 00:00:00)</i>	<b>Approved</b> <b>6-0-0</b> <b>Motion by:</b> <b>S. Gabriele</b> <b>Second by:</b> <b>M. L. Rinaldi</b>
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### **Public Participation:**

### **Reports to the Board:**

Verbal report on the Audit Committee Meeting held at 6 p.m. – David Kooris  
Board of Finance and Administration Transfer Report – FY17/18 YTD March 8, 2018  
Contingency Update – FY 2017/18 as of March 8, 2018

## BOARD OF FINANCE

### **RFP – Benchmarking Study of Five City of Stamford Pension Funds**

<i>Item 1</i>	Request for approval of a Request for Proposals (RFP) for a pension benchmarking study of the five (5) City of Stamford pension funds. The study is being recommended by the Pension Task Force.	<b>Approved 6-0-0</b> <b>Motion by:</b> <b>D. Kooris</b>  <b>Second by:</b> <b>M. L. Rinaldi</b>
<b>Action Requested:</b>	Approval of RFP for Pension Benchmarking Study	
<b>Amount:</b>		
<b>Fund/Budget:</b>		
<b>Submitted by:</b>	David Watkins, BOR Representative and Member of the Pension Task Force	

**NOTE – ITEMS ARE SHOWN IN ORDER OF CONSIDERATION**

## OPERATIONS HUMAN RESOURCES

### **Board of Finance Operating Transfer – Hiring of Seasonal to Full-time Custodians**

<i>Item 9</i>	<p>This is a request for a transfer of funds to cover remaining full-time salary through fiscal year-end for six (6) custodians, for 16 weeks from mid-March to June 30<sup>th</sup>, 2018. The matter was reviewed at the February 27, 2018 Board of Finance special meeting as an additional appropriation in accordance with a Settlement Agreement dated May 30, 2017 wherein certain seasonal custodian positions were upgraded to full-time. At that meeting, the matter was withdrawn so it could be presented again as a transfer within the Department of Operations.</p> <p>The item was originally tabled at the October 12, 2017 meeting of the Board of Finance until November so input from Human Resources and the Legal Department could be heard.</p> <p>The request for the \$86,842 additional appropriation was again brought before the Board at the November 14 meeting of the Board and a vote to approve the appropriation failed with a vote of 2-4-0. Members Rinaldi, Gabriele, Kooris and Michelson dissented. A related request for a transfer of \$200,000 also failed.</p> <p>At the December 14, 2017 meeting of the BOF the Board approved the request for a transfer of \$200,000. The vote passed 3-2-0 with Board Members Rinaldi and Ryan dissenting.</p> <p><i>It is possible that some portion of this discussion may require executive session.</i></p>	<b>Motion Failed for lack of a majority vote 3-3-0</b> <b>Motion by:</b> <b>D. Kooris</b> <b>Second by:</b> <b>D. Williams</b> <b>Dissenting:</b> <b>M. L. Rinaldi</b> <b>S. Gabriele</b> <b>K. Ryan</b>
<b>Action Requested:</b>	Approval of Transfer	
<b>Amount:</b>	\$86,842	
<b>Fund/Budget:</b>	Contingency	
<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
<b>Video: 00:00</b>	Attending: Jay Fountain	

There was a request by Mayor Martin for a Suspension of the Rules to take up an item at this point in the meeting. The topic was discussed briefly and it was determined that it would be placed on the April agenda.

## GRANTS

### **Update – Status of Capital Grant Receivables**

<i>Item 2</i>	Karen Cammarota, Grants Officer, will present an updated report on the progress of the grant payment issues. Her last report was December 14, 2017.	<b>DISCUSSION</b>
<b>Action Requested:</b>	Discussion	
<b>Amount:</b>		
<b>Fund/Budget:</b>		
<b>Submitted by:</b>		
<b>Video: 00:00:00</b>	Attending: Karen Cammarota, Grants Officer	

### **Additional Appropriation – Dental Sealant Program (Grant-funded)**

<i>Item 3</i>	Request for an additional appropriation that is required due to an increase in the award and will be used for equipment and medical supplies. The grant is funded in full by the State of Connecticut.	<b>Approved 6-0-0</b>  <b>Motion by:</b> <b>D. Kooris</b>  <b>Second by:</b> <b>K. Ryan</b>
<b>Action Requested:</b>	Approval of Additional Appropriation	
<b>Amount:</b>	\$15,871 (100% grant funded)	
<b>Fund/Budget:</b>	Equipment 24402297301 (\$3,425) Medical Supplies 24402296903 (\$12,446)	
<b>Submitted by:</b>	Jennifer Calder, Health Department Director	
<b>Video: 00:00:00</b>	Attending: Karen Cammarota	

### **Additional Appropriation – Medical Reserve Corporation (Grant-funded)**

<i>Item 4</i>	Request for an additional appropriation to provide support for a Medical Reserve Corp. (MRC) which is a volunteer unit trained to assist during public health emergencies. The project is grant-funded and the funds will be used to pay for supplies.	<b>Approved 6-0-0</b>  <b>Motion by:</b> <b>S. Gabriele</b>  <b>Second by:</b> <b>M. L. Rinaldi</b>
<b>Action Requested:</b>	Approval of Additional Appropriation	
<b>Amount:</b>	\$6,300 (100% grant funded)	
<b>Fund/Budget:</b>	24401176120 Program Supplies	
<b>Submitted by:</b>	Jennifer Calder, Health Department Director	
<b>Video: 00:00:00</b>	Attending: Karen Cammarota	

**OFFICE OF PUBLIC SAFETY, HEALTH AND WELFARE**

**Supplemental Capital Project Appropriation – Fire Apparatus – Stamford Fire Department**

<i>Item 5</i>	This request for a supplemental capital project appropriation is to cover an Arbitration Award. The Arbitrator’s decision reads as follows: “We award damages to Springdale in the amount of \$132,806 for the City’s breach of its obligation to provide apparatus by failing to reimburse Springdale for its expenditure to replace the rescue vehicle in 2003.”		<b>Approved 6-0-0 Motion by: M. L. Rinaldi Second by: S. Gabriele</b>
	<b>Action Requested:</b>	Request for Supplemental Capital Project Appropriation	
	<b>Amount:</b>	\$132,806	
	<b>Fund/Budget:</b>	Capital Non-recurring – Capital Project No. C63005	
	<b>Submitted by:</b>	Ted Jankowski, Director of Public Safety, Health and Welfare	
<b>Video: 00:00:00</b>	Attending: Ted Jankowski		

**Capital Project Closeout – Project CP7149 – Public Safety Equipment Replacement and Upgrade**

<i>Item 6</i>	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended:  CP7149 - Public Safety Equipment Replacement and Upgrade (\$132,806)		<b>No Action Taken</b>
	<b>Action Requested:</b>	Approval of closeout of Capital Project	
	<b>Amount:</b>	\$132,806	
	<b>Fund/Budget:</b>	Capital Non-Recurring	
	<b>Submitted by:</b>	Mayor David Martin	
<b>Video: 00:00:00</b>	Attending: Ted Jankowski, Jay Fountain		

**Additional Appropriation - Q2 Projections for Fiscal Year 2017-18**

<i>Item 7</i>	This request is for an additional appropriation that is needed to cover Q2 projections for FY 2017-18 as follows:  1. Fire: (\$200,000) To cover a shortfall in the Differential account. Shortfall is due to a cut to the original department budget request and because of the increase in overtime differentials due to vacancies, sick leave (flu), IOD and other leave(s). 2. Police: (\$500,000) To cover shortfall in Patrol/Overtime. Shortfall is due to a cut in the original department budget request, and also because of the new hires training cycle (approximately 10 months) which has caused a shortfall of active officers.		<b>Approved: 6-0-0 Motion by S. Gabriele Second by D. Kooris</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$700,000	
	<b>Fund/Budget:</b>	01435211901 - \$200,000 01433011301 - \$500,000	
	<b>Submitted by:</b>	Ted Jankowski	
<b>Video: 00:00</b>	Attending: Ted Jankowski, Jay Fountain		

**Additional Appropriation – Electronic Citation Program (Grant-funded)**

<i>Item 8</i>	Request for an additional appropriation to implement a computerized system that will issue, track and transmit traffic citations. The system will also allow electronic submission of tickets to the State of Connecticut Judicial Branch. The grant is fully funded by the State and comes from the CT Department of Transportation. No City funds are required.		<b>Approved 6-0-0 Motion by: D. Kooris Second by: S. Gabriele</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$31,990 (100% grant funded)	
	<b>Fund/Budget:</b>	E-Citation/Contracted Services	
	<b>Submitted by:</b>	Scott Duckworth, Police Lieutenant (TBC)	

**BOARD OF EDUCATION**

**Supplemental Capital Project Appropriation – Boyle Stadium – Board of Education**

<i>Item 10</i>	This request for a supplemental capital project appropriation is as a result of the following work at Boyle Stadium:		<b>Approved 6-0-0 Motion by: S. Gabriele Second by: D. Williams</b>
	<u>Phase 1:</u>	Restoration of home and visitor side bleacher stone masonry which included a \$200,000 State Grant. Due to unforeseen issues within stone masonry, only the visitor side was accomplished in this phase.	
	<u>Phase 1A:</u>	Restoration of home side bleacher stone masonry.	
	<u>Phase 2:</u>	Improvements to handicapped accessibility and energy efficiency.	
	<u>Phase 3:</u>	Turf and track replacement.	
	The City received a second historic grant for \$200,000 to do <u>Phases 1A and 2</u> . Work started but was put on hold for two reasons: (a) FY11/12 Capital Projects budget was cut; and (b) due to receipt of an Order to close field due to condition with lead and torn seams in turf.		
	Based on the Order and budget availability, phases were re-prioritized. <u>Phase 3</u> was completed with available funds. At this time, the City requested a grant extension (July 2012) that was not approved (December 2012), after which the grant contract expired.		
A partial grant closeout of \$53,247.58 was approved on August 3, 2015; the remaining \$146,752.42 is to be re-appropriated as bond funds.			
<b>Action Requested:</b>	Request for Supplemental Capital Project Appropriation		
<b>Amount:</b>	\$146,752.42		
<b>Fund/Budget:</b>	Bonding – Capital Project No. C5B005		
<b>Submitted by:</b>	Louis Casolo, City Engineer		
<b>Video: 00:00:00</b>	Attending: Louis Casolo		

**Capital Project Closeout – Project C5B005 – Boyle Stadium**

<i>Item 11</i>	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is recommended: C5B005 - Boyle Stadium		<b>No Action Taken</b>
	<b>Action Requested:</b>	Approval of closeout of Capital Project C5B005	
	<b>Amount:</b>	\$146,752.42	
	<b>Fund/Budget:</b>	State Grant	
	<b>Submitted by:</b>	Mayor David Martin	
	<b>Video: 00:00:00</b>	Attending: Louis Casolo, Jay Fountain	

**Resolution Amending Capital Budget for FY2017-18 – Boyle Stadium Project  
Board of Education**

<i>Item 12</i>	The Board of Representatives and the Board of Finance of the City of Stamford approved Resolution No. 3841 on May 2, 2017 which authorizes general obligation bonds to be issued to finance a portion of the approved capital budget appropriations. This request is for approval of an amendment to the Prior Resolution to increase the amount of the appropriation by \$146,753 for the Boyle Stadium Project and to amend the Prior Resolution to increase the amount of general obligation bonds by \$146,753 to finance the Capital Budget Projects.		<b>Approved 6-0-0 Motion by: S. Gabriele Second by: D. Williams</b>
	<b>Action Requested:</b>	Approval of General Obligation Bonds	
	<b>Amount:</b>	\$146,753	
	<b>Fund/Budget:</b>	General Obligation Bonds ( Boyle Stadium Project - Project Number C5B005)	
	<b>Submitted by:</b>	Louis Casolo, City Engineer	
	<i>Video: 00:42:15</i>	Attending: Louis Casolo, Jay Fountain	

**Next Regular Meeting of the Board: Thursday, April 12, 2018 at 7:00 P.M.**

**Adjournment: 9:00 p.m.**

**Cynthia R. Winterle**  
Cynthia R. Winterle  
Clerk of the Board