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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
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ACTION REPORT
Thursday, December 13, 2018 - 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chair Richard Freedman (*Video 00:00:00*)

Pledge of Allegiance: Chair Richard Freedman

<p>Approval of Minutes:</p> <p>A. November 7, 2018 Special Meeting of the Board Called by the Mayor B. November 8, 2018 Audit Committee Meeting C. November 8 Regular Monthly Meeting</p> <p style="text-align: right;"><i>(Video: 00:00:00)</i></p>	<p>Approved 5-0-0 Motion by: S. Gabriele Second by: M. L. Rinaldi</p>
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Member David Kooris arrived at the meeting at 7:07 p.m.

Public Participation: None

Reports to the Board: None

OFFICE OF THE MAYOR
Approval of Contract – Municipal Tax Services Agreement

<p><i>Item 1</i></p>	<p>Request for approval of an agreement between the City of Stamford and Municipal Tax Services LLC in accordance with the City's Request for Proposals No. 739A (Second Request) for Motor Vehicle Tax Compliance. The City has accepted Municipal Tax Services' proposal to perform these services. Though it is not certain whether this contract will cost over \$100,000, the agreement is being submitted to the Board of Finance because of the likelihood that the cost will be over \$100,000.</p>	<p>Approved 6-0-0 Motion by: M. L. Rinaldi Second by: D. Williams</p>
	<p>Action Requested: Approval of Contract</p>	
	<p>Amount: \$</p>	
	<p>Fund/Budget:</p>	
	<p>Submitted by: Mayor David Martin</p> <p><i>Video: 00:00:00</i></p> <p>Attending: Greg. Stackpole, Assessor</p>	

OFFICE OF ADMINISTRATION
Safe Debt Limit

<i>Item 2</i>	Request for Approval of Board of Finance Resolution concerning Certificate of Safe Debt Limit for Fiscal Year 2019-20.	HELD
	Action Requested: Approval of Safe Debt Limit	
	Amount: \$	
	Fund/Budget:	
	Submitted by: Michael Handler, Director of Administration	
	Video: 00:00:00	

GRANTS

Update – Status of Capital Grant Receivables

<i>Item 3</i>	Karen Cammarota, Grants Officer, will present an updated report on the progress of the grant payment issues. Her last report was at an Audit Committee Meeting held on July 12, 2018.	DISCUSSION
	Action Requested: Discussion	
	Amount:	
	Fund/Budget:	
	Submitted by:	
	Video: 00:00:00	Attending: Karen Cammarota, Grants Officer

Mold Remediation - Westover Magnet Elementary School

<i>Item 4</i>	The Mold Task Force requests approval to appropriate funds from the General Fund to Grants Fund 24, where funds were already appropriated from Contingency for mold remediation in Stamford Public Schools/Sites.	Approved 6-0-0 Motion by: D. Kooris Second by: K. Ryan
	Action Requested: Approval of Additional Appropriation	
	Amount: \$500,000	
	Fund/Budget: From General Fund to Grants Fund 24	
	Submitted by: Karen Cammarota, Grants Officer	
	Video: 00:00:00	Attending: Jay Fountain, Director, OPM

Additional Appropriation Request – Justice Assistance Grant 17/18

<i>Item 5</i>	Funds will be used for additional hours for Narcotics investigators assigned to investigate street-level narcotic activity on an overtime basis. Funds will also be used to enhance the less lethal options of the Police Department by purchasing 12 Tasers and two (2) Tactical Defense Launchers.	Motion to approve failed 3-3-0 Motion by: D. Kooris Second by: D. Williams
	Action Requested: Approval of Appropriation Request	
	Amount: \$41,637 – 100% Grant-Funded	
	Fund/Budget: 24401881301 – Overtime \$22,237 24401886120 – Program Supplies \$19,400 \$41,637	
	Submitted by: Thomas Wuennemann, Assistant Chief of Police	
	Video: 00:00:00	Attending: Thomas Wuennemann

OFFICE OF POLICY AND MANAGEMENT

Capital Project Appropriation Request – West Avenue at West Main Street Intersection Improvements

<i>Item 6</i>	This request is to increase the grant authorization to match the total construction grant of \$1,987,495.80 for West Avenue at West Main Street. (Capital Project CP6815)		Approved 6-0-0 Motion by:
	Action Requested:	Approval of Appropriation Request	D. Kooris
	Amount:	\$487,496	Second by:
	Fund/Budget:	State Grant	M. L. Rinaldi
	Submitted by:	James Travers, Transportation Bureau Chief	
	Video: 00:00:00	Attending: Jay Fountain	

BOARD OF FINANCE

Regular Meeting Schedule - 2019

<i>Item 7</i>	In accordance with Section 6-20-2 of the <i>City of Stamford Charter</i> , the Board of Finance shall hold regular meetings on the second Thursday of each month (with the exception of the February and August meetings). Approval of the Board of Finance Regular Meeting Schedule for the Calendar Year 2019 is recommended as follows: Thursday, January 10, 2019 Tuesday, February 12, 2019 (Second Tuesday) Thursday, March 14, 2019 Thursday, April 11, 2019 Thursday, May 9, 2019 Thursday, June 13, 2019 Thursday, July 11, 2019 Thursday, August 15, 2019 (Third Thursday) Thursday, September 12, 2019 Thursday, October 10, 2019 Thursday, November 14, 2019 Thursday, December 12, 2019 Thursday, January 9, 2020		Approved 6-0-0 Motion by: D. Kooris Second by: D. Williams
	Action Requested:	Approval of Board of Finance Regular Meeting Calendar	
	Amount:	-	
	Fund/Budget:	-	
	Submitted by:	Cynthia Winterle, Clerk of the Board	
	Video: 00:00:00		

Budget Presentation Calendar 2019-20

<i>Item 8</i>	The Board of Finance will hold a discussion on the draft budget presentation calendar for the 2019-2020 fiscal year.		DISCUSSION
	Action Requested:	Discussion	
	Amount:	-	
	Fund/Budget:	-	
	Submitted by:	Cynthia Winterle, Clerk of the Board	
	Video: 00:00:00		

This Meeting is on Video.

There being no further business, and on a motion by Ms. Rinaldi, seconded by Mr. Williams the Board voted unanimously to adjourn the meeting at 8:35 p.m.

Next Regular Meeting of the Board: Thursday, January 10, 2019 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle

Cynthia R. Winterle

Clerk of the Board