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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
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STAMFORD, CONNECTICUT 06904-2152

ACTION REPORT

Thursday, November 8, 2018 - 7:06 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chair Richard Freedman (*Video 00:00:00*)

Pledge of Allegiance: Chair Richard Freedman

Approval of Minutes:		Approved 5-0-0 Motion by: S. Gabriele Second by: M. L. Rinaldi
October 11, 2018 Regular Monthly Meeting	(<i>Video: 00:00:00</i>)	

Public Participation:

Reports to the Board:

- Contingency Update – FY 2018-19 (As of 10/31/18)
- FY 2018-19 YTD Board of Finance and Administrative Transfers

OFFICE OF THE MAYOR

Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		There was no discussion.
	Action Requested:	Possible discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Mayor David Martin	

BOARD OF EDUCATION

Advisory Opinion – Tentative Agreement – Stamford Administrative Unit (SAU) – Board of Education

<p><i>Item 2</i></p>	<p>On October 12, 2018, the Stamford Administrative Unit (SAU) and the Board Negotiations Committee reached a tentative agreement in the reopener negotiations on salary for 2019-2020. In accordance with Section C6-20-7 (c) of the City Charter, the Board Negotiations Committee must now present the Tentative Agreement to the Board of Finance and request “an Advisory Opinion to the Board of Education of the total cost and potential long-term burden of the proposed agreement.”</p>		<p>Favorable Advisory Opinion 5-0-0 Motion by: D. Kooris</p>
	<p>Action Requested:</p>	<p>Advisory Opinion</p>	<p>Second by:</p>
	<p>Amount:</p>		<p>R. Freedman</p>
	<p>Fund/Budget:</p>		
	<p>Submitted by:</p>	<p>Dr. Stephen Falcone, Executive Director of Human Resources</p>	
	<p><i>Video: 00:00:00</i></p>	<p>Attending: Stephen Falcone; Counsel Melika Forbes, Shipman & Goodwin; members Board of Education Negotiations Team; and district administrators.</p>	

Advisory Opinion – Contract Settlement – Stamford Education Association (SEA) – Board of Education

<p><i>Item 3</i></p>	<p>On October 17, 2018, the Stamford Education Association (SEA) and the Board Negotiations Committee reached a Tentative Agreement on a new two-year contract with modest salary increases in each of two (2) years. In accordance with Section C6-20-7(c) of the City Charter, the Board Negotiations Committee must now present the Tentative Agreement to the Board of Finance and request “an advisory opinion to the Board of Education of the total cost and potential long-term burden of the proposed agreements.”</p>		<p>Favorable Advisory Opinion 5-0-0 Motion by D. Kooris</p>
	<p>Action Requested:</p>	<p>Advisory Opinion</p>	<p>Second by:</p>
	<p>Amount:</p>		<p>R. Freedman</p>
	<p>Fund/Budget:</p>		
	<p>Submitted by:</p>	<p>Dr. Stephen Falcone, Executive Director of Human Resources</p>	
	<p><i>Video: 00:00:00</i></p>	<p>Attending: Stephen Falcone; Counsel Melika Forbes, Shipman & Goodwin; members Board of Education Negotiations Team; and district administrators.</p>	

Emergency Supplemental Appropriation for Mold Remediation in Schools/Sites

<p><i>Item 4</i></p>	<p>The Mold Task Force requests approval of an emergency supplemental appropriation for mold remediation in Stamford Public Schools/Sites.</p>		<p>Approved 5-0-0</p>
	<p>Action Requested:</p>	<p>Approval of Supplemental Appropriation</p>	<p>Motion by:</p>
	<p>Amount:</p>	<p>\$500,000</p>	<p>D. Kooris</p>
	<p>Fund/Budget</p>	<p>Contingency</p>	<p>Second by:</p>
	<p>Submitted by:</p>	<p>Michael Handler, Director of Administration</p>	<p>S. Gabriele</p>
	<p><i>Video: 00:00:00</i></p>	<p>Attending: Jay Fountain, Director of OPM</p>	

SUSPENSION OF THE RULES

A motion to Suspend the Rules to hear the following request was made by Ms. Rinaldi, seconded by Mr. Gabriele and passed unanimously.

Bid Waiver #1010 – Mold Remediation in Stamford Public Schools/Sites

<i>Item 4(a)</i>	<p>A bid waiver is requested per Sec. 23-18.3 A – Critical emergency purchases. Emergency procurement shall be limited to purchases authorized and accounted for in a separate account(s) for Mold Task Force-related projects.</p> <p><i>*The amount authorized by this waiver shall include the current and any future emergency supplemental appropriations provided for, and accounted in, said account. This waiver shall apply to the current supplemental appropriation of \$500,000 and any future emergency supplemental appropriations provided for, and accounted in, said account.</i></p>	<p>Approved 4-0-1 Motion by: D. Kooris Second by: S. Gabriele Abstained: K. Ryan</p>
	Action Requested: Approval of Bid Waiver	
	Amount: \$500,000 *note	
	Fund/Budget:	
	Submitted by: Michael Handler	
	Video: 00:00:00 Attending: Michael Handler	

ADMINISTRATION

Update and Discussion – Misappropriation of Marina Funds

<i>Item 5</i>	<p>The Board of Finance requested an update and discussion on the outcome of an investigation into the misappropriation of funds at the Marina Fund as first discussed at the June 14, 2018 meeting of the Board. This may require an Executive Session to discuss personnel and legal matters related to the ongoing investigation and resolution of the theft by the employee.</p>	UPDATE/ DISCUSSION
	Action Requested: Update and Discussion	
	Submitted by: Michael Handler, Director of Administration	
	Video: 00:00:00 Attending: Michael Handler	

CONTROLLER’S OFFICE

Review: Draft Comprehensive Annual Financial Report – Fiscal 2018: Blum Shapiro

<i>Item 6</i>	<p>City Auditors Blum Shapiro will review the highlights of the draft Comprehensive Annual Financial Report (CAFR) for Fiscal 2018, speaking to the various phases of the Audit including fieldwork, status of the Audit, WPCA open items and next steps.</p>	DISCUSSION
	Action Requested: Discussion	
	Amount:	
	Fund/Budget:	
	Submitted by: David Yanik, Controller	
	Video: 00:00:00 Attending: Nikoleta McTigue and Santo Carta, Auditors, Blum Shapiro; David Yanik, Controller	

OFFICE OF POLICY AND MANAGEMENT

Discussion – Sources and Uses Accounting – Mill River Park

<i>Item 7</i>	The Board of Finance has requested that the Mill River Collaboration provide it with a sources and uses accounting of the Mill River Park capital expenditures.		DISCUSSION
	Action Requested:	Discussion	
	Submitted by:	Board of Finance	
	Video: 00:00:00	Attending: Jay Fountain; Arthur Selkowitz, Chairman and Nia Rhodes Jackson, Director of Programs and Visitor Services, Mill River Park Collaborative	

Capital Project Appropriation Additional Request

<i>Item 8</i>	As one of the conditions for a Certificate of Occupancy the applicant, CVS, 1938 West Main Street, Stamford, was required to make a fair share contribution in the amount of \$20,339 towards the improvement of the West Avenue and West Main Street intersection to the City of Stamford based on trips generated from the site which will be using the improved intersection. A check in the amount of \$20,339 has been received by the City.		Approved 5-0-0 Motion by: D. Kooris Second by: S. Gabriele
	Action Requested:	Approval Capital Project Appropriation Request	
	Amount:	\$20,339	
	Fund/Budget:	FY 2018-19	
	Submitted by:	Jay Fountain	
	Video: 00:00:00	Attending: Jay Fountain	

First Quarter Financial Projections: FY 2018-19

<i>Item 9</i>	Review: FY 2018-19 First Quarter financial results and projections.		UPDATE
	Action Requested:	Update	
	Amount:		
	Fund/Budget:	FY 2018-19	
	Submitted by:	Jay Fountain	
	Video: 00:00:00	Attending: Jay Fountain; Gregory Stackpole, Assessor	

**OPERATIONS
CUSTOMER SERVICES**

Discussion – Parking Operations Assessment Update

<i>Item 10</i>	The Board of Finance received a Parking Operations assessment at its September 13, 2018 meeting. Mr. Fedeli requested that he speak on the same topic.		WITHDRAWN
	Action Requested:	Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Frank Fedeli – Customer Services Supervisor	
	Video: 00:00:00	Attending: Frank Fedeli	

This Meeting is on Video.

Next Regular Meeting of the Board: Thursday, December 13, 2018 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle

Cynthia R. Winterle

Clerk of the Board