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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

MINUTES

Thursday, June 8, 2017: 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Performed by Chairman Richard Freedman at 7:05 p.m., noting that all members were present except Shelley Michaelson who had an excused absence. (Video 00:00:00)

Pledge of Allegiance: Chairman Freedman

Approval of Minutes:	Approved 5-0 Motion by: S. Gabriele Second by: D. Kooris
May 11, 2017 Audit Committee Meeting May 11, 2017 Regular Monthly Meeting May 16, 2017 Special Meeting to Set the Mill Rate May 22, 2017 Special Meeting	(Video: 00:00:31)

Vice Chair Mary Lou Rinaldi announced the passing of Dalia ‘Pobie’ Johnston, who was a longtime servant of the City of Stamford and a wonderful public advocate. Ms. Johnston passed away on Sunday, June 4.

Chairman Richard Freedman announced he would be leaving the meeting early due to a family commitment.

Public Participation:

Reports to the Board:

- A. Board of Finance and Administration Transfer Report – FY 2016/17
- B. Contingency Update – FY2015/17 (as of June 1, 2017)

OFFICE OF THE MAYOR

Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		NO DISCUSSION
	Action Requested:	Possible Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	There was no discussion on pending contract negotiations.	
	Video: 00:36:50		

ITEMS LISTED IN ORDER OF CONSIDERATION

DEPARTMENT OF ADMINISTRATION

Appropriation of FY 2015/16 Year-End Fund Balance

<i>Item 15</i>	<p>Request for approval to appropriate the FY2015/16 Year-End Fund Balance as follows: <u>Rainy Day Fund - \$300,000</u> In accordance with Section C8-30-3, subsection (b) of the City Charter, approval is requested for the assignment of \$300,000 from FY2015/16 surplus for Rainy Day purposes. The FY2015/16 year-end assigned balance is \$22,710,963; the addition to these funds would bring the Rainy Day Fund assigned balance to \$23,010,963. This will represent approximately 4.3% of the FY2016/17 General Fund Expenditures budget (as defined) which is within the Charter-established limit of 5%. <u>Capital Nonrecurring - \$1,000,000</u> This appropriation would serve to fund the transfer of funds from the General Fund to the Capital Nonrecurring Fund for use in funding approved capital projects with useful lives that are less than 10 years and that are not appropriately funded through the use of bond-funded financing. <u>Risk Management Fund - \$300,000</u> This appropriation would serve to fund the transfer of funds from the General Fund to the Risk Management Fund for use in funding the deficit related to the City's Heart and Hypertension Reserve. <u>Storm-Related Clean-up Reserve - \$381,082</u> This reserve would serve as a funding source should we experience any out-of-the-ordinary weather-related expenditures.</p>		<p>Approved 5-0 Motion by: D. Kooris Second by: D. Williams</p>
	Action Requested:	Approval of Year-End Fund Balance Appropriation	
	Amount:	\$1,981,082	
	Fund/Budget:	See above	
	Submitted by:	Michael E. Handler, Director of Administration	
	Video: 00:01:57	Mr. Fountain explained that this is last year's fund balance, not the current year. There was short discussion on the Storm-Related Clean-up Reserve and Mr. Fountain added that the balance in that account is \$1,630,000. This fund is for extraordinary storms and was not used last year.	

OFFICE OF LEGAL AFFAIRS

**Approval of Purchase and Sales Agreement for South End Fire Station –
670 Pacific Street**

Item 16	This request is for the approval of a purchase and sales Agreement between the City of Stamford and Pacific Street Firehouse LLC for the purchase by Pacific Street Firehouse LLC of the property and buildings at South End Fire Station #2, 670 Pacific Street. (See attached Exhibit #16)		Approved 4-1 Motion by: D. Williams
	Action Requested:	Approval of Purchase and Sales Agreement	Second by:
	Amount:	\$200,000 (maximum sales price)	D. Kooris
	Fund/Budget:		Opposed:
	Submitted by:	David R. Martin, Mayor	S. Gabriele
	Video: 00:03:53	Ms. Kathryn Emmett, Director of Legal Affairs gave an update on the South End Fire Station Agreement, which has been a long-standing process spanning over 10 years. The sales contract conforms to the RFP and provides for the buyer to, within 30 days, stabilize the structure. It also addresses the protection of the historic aspect of the façade of the building. It is not known yet what the property will be used for but there was a suggestion that perhaps a restaurant with one or two apartments above. Maintaining the historic façade has been a strong commitment in this process. Mr. Freedman read into the record comments made by Board Member Michelson, who was unable to attend the meeting and who is not in favor of this transaction.	

OPERATIONS

Supplemental Capital Appropriation – Strawberry Hill Avenue Improvements

Item 23	This request is for: Strawberry Hill Avenue at Rock Spring Road intersection improvements, specifically to improve traffic safety, flow and operation and to accommodate future traffic; and to improve Strawberry Hill Avenue at Rock Spring Road/Strawberry Hill Court intersection by realigning Rock Spring Road approach to the intersection with Strawberry Hill Court approach. The City has applied for a \$1,750,000 grant under Local Transportation Capital Improvement Program (LOTICIP), which is likely to be secured by 2018. The City is responsible for the design and right-of-way costs.		Motion Failed for lack of a second to the motion.
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$750,000	
	Fund/Budget:	Bond	
	Submitted by:	Lou Casolo, City Engineer	
	Video: 00:19:34	It was noted that this item was cut from the Capital Projects budget and Mr. Mani Poola, Traffic Engineering, was present to support the appropriation. The total cost to the City is expected to be \$750,000. He explained the conditions and proposed remedies and said the City has been trying to get this work done since 1994. Ms. Rinaldi made a motion to approve for the sake of discussion. There was no second. Mr. Freedman read into the record comments by Board Member Michelson, who was unable to attend the meeting and who is opposed to this item.	

After turning over the meeting to Vice Chair, Mary Lou Rinaldi at 7:30 p.m., Chairman Freedman left the meeting.

GRANTS

Request for Additional Appropriation – Neighborhood Stabilization Program (NSP)

<i>Item 2</i>	<p>Through the Connecticut Department of Health (DOH)-funded Neighborhood Stabilization Program (NSP), Stamford Community Development makes loans to developers who acquire and rehabilitate foreclosed property for affordable apartments or ownership housing. The sale or repayment of loans results in program income. The City must return all program income to DOH. In turn, the DOH reserves 5% of the returned program income for DOH and increases the City of Stamford’s NSP allocation by the remaining amount.</p>	<p>Approved 4-0 Motion by: D. Kooris Second by: S. Gabriele</p>										
	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Action Requested:</td> <td>Approval of additional appropriation</td> </tr> <tr> <td>Amount:</td> <td>\$91,687.07 - 100% grant-funded</td> </tr> <tr> <td>Fund/Budget:</td> <td>Various – See attached Exhibit #2.</td> </tr> <tr> <td>Submitted by:</td> <td>Karen Cammarota, Grants Officer</td> </tr> <tr> <td>Video: 00:37:04</td> <td>Mr. Erik Larson, Community Development Director provided further background information on the program.</td> </tr> </table>	Action Requested:	Approval of additional appropriation	Amount:	\$91,687.07 - 100% grant-funded	Fund/Budget:	Various – See attached Exhibit #2.	Submitted by:	Karen Cammarota, Grants Officer	Video: 00:37:04	Mr. Erik Larson, Community Development Director provided further background information on the program.	
Action Requested:	Approval of additional appropriation											
Amount:	\$91,687.07 - 100% grant-funded											
Fund/Budget:	Various – See attached Exhibit #2.											
Submitted by:	Karen Cammarota, Grants Officer											
Video: 00:37:04	Mr. Erik Larson, Community Development Director provided further background information on the program.											

Request for Additional Appropriation – Radio Reprogramming

<i>Item 3</i>	<p>Funding from the National Institute of Standards and Technology to assist public safety agencies to relocate their radio systems from Band 14 in advance of the Nationwide Public Safety Broadband Network Deployment. The Stamford Fire Department anticipates reprogramming 379 individual radios and 39 repeaters. No additional City funds are required.</p>	<p>Approved 4-0 Motion by: S. Gabriele Second by: D. Williams</p>										
	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Action Requested:</td> <td>Approval of additional appropriation</td> </tr> <tr> <td>Amount:</td> <td>\$15,870 – 100% grant-funded</td> </tr> <tr> <td>Fund/Budget:</td> <td>Radio Reprogramming</td> </tr> <tr> <td>Submitted by:</td> <td>Trevor Roach, Fire Chief</td> </tr> <tr> <td>Video: 00:38:17</td> <td>Ms. Karen Cammarota, Grants Officer, was present to provide additional information if needed. There were no questions.</td> </tr> </table>	Action Requested:	Approval of additional appropriation	Amount:	\$15,870 – 100% grant-funded	Fund/Budget:	Radio Reprogramming	Submitted by:	Trevor Roach, Fire Chief	Video: 00:38:17	Ms. Karen Cammarota, Grants Officer, was present to provide additional information if needed. There were no questions.	
Action Requested:	Approval of additional appropriation											
Amount:	\$15,870 – 100% grant-funded											
Fund/Budget:	Radio Reprogramming											
Submitted by:	Trevor Roach, Fire Chief											
Video: 00:38:17	Ms. Karen Cammarota, Grants Officer, was present to provide additional information if needed. There were no questions.											

Supplemental Capital Appropriation – Fiber Optic Trunk Cable Installation

<i>Item 4</i>	<p>Fiber optics has become the preferred method of achieving communications given its higher bandwidths and reliability. Completion of the network with fiber optic cable by replacing twisted pair copper cables will allow these features to be supported to all intersections within the City by this project.</p>	<p>Approved 4-0 Motion by: S. Gabriele Second by: D. Williams</p>										
	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Action Requested:</td> <td>Approval of Supplemental Capital Appropriation</td> </tr> <tr> <td>Amount:</td> <td>\$1,136,472 – grant-funded</td> </tr> <tr> <td>Fund/Budget:</td> <td>Capital Project No. CP6999</td> </tr> <tr> <td>Submitted by:</td> <td>Mani Poola, Traffic Engineering</td> </tr> <tr> <td>Video: 00:39:14</td> <td>Mr. Poola explained that the total project cost was \$5,411,892, which was received from the State on April 21, 2017. This supplemental capital appropriation request is for the balance of \$1,136,472, which is the difference in the \$5,411,892 cost price and the \$4,275,420 previously funded.</td> </tr> </table>	Action Requested:	Approval of Supplemental Capital Appropriation	Amount:	\$1,136,472 – grant-funded	Fund/Budget:	Capital Project No. CP6999	Submitted by:	Mani Poola, Traffic Engineering	Video: 00:39:14	Mr. Poola explained that the total project cost was \$5,411,892, which was received from the State on April 21, 2017. This supplemental capital appropriation request is for the balance of \$1,136,472, which is the difference in the \$5,411,892 cost price and the \$4,275,420 previously funded.	
Action Requested:	Approval of Supplemental Capital Appropriation											
Amount:	\$1,136,472 – grant-funded											
Fund/Budget:	Capital Project No. CP6999											
Submitted by:	Mani Poola, Traffic Engineering											
Video: 00:39:14	Mr. Poola explained that the total project cost was \$5,411,892, which was received from the State on April 21, 2017. This supplemental capital appropriation request is for the balance of \$1,136,472, which is the difference in the \$5,411,892 cost price and the \$4,275,420 previously funded.											

SUSPENSION OF THE RULES II

At this point in the meeting, Vice Chair Rinaldi called for a motion to Suspend the Rules for the following item. A motion was made by Mr. Williams to which Mr. Gabriel seconded. The Board voted 4-0 to Suspend the Rules.

OPERATIONS ENGINEERING

Approval of Agreement – Construction Inspection Services of Fiber Optic Cable Installation – Request for Qualifications No. 685

<i>Item 25</i>	<p>The City of Stamford operates a state-of-the-art traffic control system that communicates with nearly two hundred (200) intersections. Fiber-optics has become the preferred method of achieving communications given its higher bandwidths and reliability. Pursuant to this Agreement, M & J Engineering will perform construction inspection services for the replacement of the existing communication system with an upgraded fiber-optic network.</p>	<p>Approved 4-0 Motion by: D. Kooris Second by: D. Williams</p>
Action Requested:	Approval of Agreement	
Amount:	\$403,963.16	
Fund/Budget:		
Submitted by:	Mayor David Martin	
Video: 00:42:15	<p>Mr. Poola said the appropriation in Item 4 is for fiber Optic Cable Installation and this agreement provides for the inspection services for the installation.</p> <p>As the Board of Finance was advised of this item shortly before the meeting, Ms. Rinaldi questioned the reasons for the delay. She indicated that it is hard to get a significant contract of this size and complexity the night of the meeting and be expected to vote on it the same night. Mr. Poola responded to her question. He was questioned on the number of responses to the RFQ and advised that there were three (3). Following a short discussion, Ms. Rinaldi called for a vote.</p>	

OFFICE OF HUMAN RESOURCES

Advisory Opinion – Stamford Public Health Dental Hygienists’ Union

<i>Item 5</i>	<p>Pursuant to Section C6-20-7 (b) of the City Charter request for Advisory Opinion to the Mayor on the Tentative Agreement between the City of Stamford and the Stamford Public Health Dental Hygienists’ Union Local 1303-273, AFSCME Council 4, AFL-CIO for the period July 1, 2014 until June 30, 2019.</p>	<p>Positive Advisory Opinion to be Provided</p>
Action Requested:	Advisory Opinion	
Amount:		
Fund/Budget:		
Submitted by:	Clemon Williams, Director of Human Resources	
Video: 00:50:16	Messrs. Clemon Williams and Robert Murray, Labor Relations Specialist, were present to provide background on this Tentative	

Video: 01:42:56	<p>Agreement. Mr. Murray began by saying that there are four (4) dental hygienists working in the City and then went on to explain topics covered in the Executive Summary, such as: General Wage Increase; Health Insurance Premium Share; Retiree Insurance; Sick Leave; Mandatory Electronic Deposit; Pension; and Life Insurance.</p> <p>Mr. Williams spoke on the topic of General Wage Increases and Pension. He added that surveys of surrounding municipalities, and the private sector, indicated that this salary schedule will be in line with others.</p> <p>Ms. Rinaldi added her concern that, beginning January 1, 2018, the City shall offer a High Deductible Health Plan with Health Savings Account (HDHP-HAS) as an option only and, effective January 1, 2020, the HDHP-HAS will replace the current POS plan. The Board would like to have seen it become mandatory before 2020.</p> <p>It was decided that the Board would discuss this item further at the end of the meeting before making a determination.</p> <p>On a motion by Mr. Williams, which was seconded by Mr. Kooris, the Board agreed by a vote of 4-0 to issue a positive advisory opinion to the Board of Representatives for this Agreement.</p>
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Additional Appropriation – Nurses’ Union Agreement Retro Payment

Item 6	This is a request to appropriate \$380,343 from Fund Balance to fund the Nurses’ retro wage increase obligations from FY2014/15 to FY 2016/17 per a recent contract settlement.		<p>Approved 4-0</p> <p>Motion by: S. Gabriele</p> <p>Second by: D. Kooris</p>
Action Requested:	Approval of additional appropriation		
Amount:	\$380,343		
Fund/Budget:	Fund Balance		
Submitted by:	Clemon Williams, Director, Human Resources		
Video: 01:04:18	Mr. Williams was present to answer any questions. There were no questions posed.		

Additional Appropriation – Nurses’ Union Wage Increase Obligation for FY2017/18

Item 7	This is a request to appropriate \$265,811 from Contingency to fund the Nurses’ Union wage increase obligation for FY2017/18 per a recent contract settlement.		<p>Approved 4-0</p> <p>Motion by: S. Gabriele</p> <p>Second by: D. Williams</p>
Action Requested:	Approval of additional appropriation		
Amount:	\$265,811		
Fund/Budget:	Contingency		
Submitted by:	Clemon Williams, Director, Human Resources		
Video: 01:05:02	Mr. Williams was present to answer any questions. Mr. Fountain noted that the budget for the current year was already set before this contract was settled and these funds are to provide for this year’s obligation. There were no questions posed.		

OFFICE OF POLICY AND MANAGEMENT

Operating Transfer – Community Development - CDBG

<i>Item 8</i>	This request is for a transfer of operating funds as follows: From CDBG Admin/Plan/Seasonal to CDBG Admin/Plan/Salaries		Approved 4-0 Items 8 and 9 Motion by: S. Gabriele Second by: D. Kooris
	Action Requested:	Approval of Operating Transfer	
	Amount:	\$6,442.52	
	Fund/Budget:	From 40462031203 To 40462031100	
	Submitted by:	Erik Larson, Community Development Director	
<i>Video: 01:05:48</i>	Mr. Larson explained the connection between Items 8 and 9 and spoke to both requests.		

Operating Transfer – Community Development – HOME/CDBG

<i>Item 9</i>	This request is for a transfer of operating funds as follows: a. From HOME Program/Seasonal to HOME Program/Salaries \$5,600 b. From CDBG Admin/Plan/Seasonal to CDBG Admin/Plan/Salaries \$11,200		Approved 4-0 Items 8 and 9 Motion by: S. Gabriele Second by: D. Kooris
	Action Requested:	Approval of Operating Transfer	
	Amount:	a. \$5,600 b. \$11,200	
	Fund/Budget:	a. From 40463031203 To 40463031100 b. From 40462031203 To 40462031100	
	Submitted by:	Erik Larson, Community Development Director	
<i>Video: 01:05:48</i>	Mr. Larson was present to answer any questions. There were none.		

Operating Transfer – Community Development – Health Department

<i>Item 10</i>	This request is for a transfer of operating funds as follows: From Dental Grant Part-time To Dental Grant Supplies		Approved 4-0 Motion by: S. Gabriele Second by: D. Williams
	Action Requested:	Approval of Operating Transfer	
	Amount:	\$9,260	
	Fund/Budget:	From 2440229120 To 24402296903	
	Submitted by:	Jennifer Calder, Health Department Director	
<i>Video: 01:08:47</i>	Ms. Cammarota explained the need for the transfer.		

Supplemental Capital Appropriation – Generator Replacement, Emergency Communications Center

Item 11	The City of Stamford secured a federal grant for \$303,795; we currently have \$111,795 authorized and need an additional \$192,000 federal grant approval.		Approved 4-0 Motion by: S. Gabriele Second by: D. Kooris
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$192,000 – grant-funded	
	Fund/Budget:	C 63808	
	Submitted by:	Gregory Tomlin, Police Captain	
Video: 01:09:30	Mr. Louis Casolo, City Engineer, was present to answer any questions. He explained that the grant was originally at the Smith House and they pulled it out at the last meeting and are looking to move it to the 911 generator. The grant expires in the Spring of 2018.		

Bond Resolution – General Obligation Refunding Bonds

Item 12	Request for approval of Authorization, Issuance and Sale of not exceeding \$50,000,000 City of Stamford General Obligation Refunding Bonds.		Approved 4-0 Motion by: D. Kooris Second by: D. Williams
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$50,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
Video: 01:11:41	Mr. Handler stated that he had increased the bond from \$45,000,000 to \$50,000,000 as rates stayed lower than were anticipated and more bonds were refundable. Ms. Rinaldi read into the record comments by Board Member Michelson, who was unable to attend the meeting.		

Bond Resolution – General Obligation Bonds

Item 13	Request for approval of the Issuance and Sale of \$25,000,000 General Obligation Bonds of the City of Stamford CT issue of 2017.		Approved 4-0 Motion by: D. Kooris Second by: D. Williams
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$25,000,000 (20 year)	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
Video: 01:14:12	Mr. Handler was present to answer questions on this item. There were none. Ms. Rinaldi read into the record comments by Board Member Michelson, who was unable to attend the meeting.		

Bond Resolution – General Obligation Bonds

<i>Item 14</i>	Request for approval of the Issuance and Sale of \$5,000,000 General Obligation Bonds of the City of Stamford CT issue of 2017.		<p>Approved 4-0</p> <p>Motion by: D. Kooris Second by: S. Gabriele</p>
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$5,000,000 (10 year)	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
<i>Video: 01:15:15</i>	<p>Mr. Handler stated this is to fund the Energy Improvement Project that has already begun. He selected a 10-year bond because it is anticipated that this is the estimated rebate pay-back period. He added that the majority of the work is in the schools.</p> <p>Ms. Rinaldi read into the record comments by Board Member Michelson, who was unable to attend the meeting and who is not in favor of this bond issue.</p> <p>Mr. Handler said it is self-supporting.</p>		

Capital Project Closeouts – Jail Cell Upgrade and Fire Hydrant Replacement

<i>Item 17</i>	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is recommended:		<p>Approved 4-0</p> <p>Items 17 and 22</p> <p>Motion by: S. Gabriele Motion by: D. Kooris</p>
	CP 1197 Jail Cell Upgrade - \$546,914.18		
	CP 9351 Fire Hydrant Replacement - \$78,085.82		
	Action Requested:	Approval of closeout of Capital projects	
	Amount:	\$625,000	
	Fund/Budget:	Bond (City)	
Submitted by:	Trevor Roach, Fire Chief		
<i>Video: 01:18:10</i>	<p>Mr. Casolo reported that Items 17 and 22 go hand-in-hand. The jail cell upgrade is not needed and the Fire Department wishes to close out the hydrants and move the funds to Self-Contained Breathing Apparatus (Item 22). Fire Chief Trevor Roach was present for any questions. There were none.</p>		

Capital Project Closeout – Bartlett – Tie-In to City Water

<i>Item 18</i>	<p>Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended:</p> <p>CP 3239 Bartlett – Tie-In to City Water - \$336,537.76</p> <p>The tie-in to City's water system is no longer needed. As an alternative, a water storage tank and distribution system will be installed. This alternative satisfies CT Department of Public Health's requirements as well as minimizes disruption to the neighbors. A Supplemental Capital Appropriation is being submitted concurrently with this recommendation separately. <i>(See Item #19 below)</i></p>		<p>Approved 4-0 Items 18 and 19 Motion by: S. Gabriele Second by: D. Kooris</p>
	Action Requested:	Approval of closeout of Capital Project	
	Amount:	\$336,537.76	
	Fund/Budget:	Bond (City)	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 01:19:42	<p>Mr. Casolo said the Bartlett Arboretum requested that the City closeout the tie-in to city water capital project – which is costly and disruptive to the neighbors – and, in lieu of this, they proposed putting in water tanks, together with some other Bartlett infrastructure improvements, to save money and minimize the impact of residents.</p> <p>Mr. Kooris spoke in favor of this solution.</p>	

Supplemental Capital Appropriation – Bartlett Infrastructure Improvement

<i>Item 19</i>	<p>Request for supplemental capital appropriation to be applied towards CP3804: Bartlett Infrastructure Improvement. This request includes Safety, Health and Air Quality improvements to the grounds and buildings on infrastructure elements include, but not limited to, electrical, plumbing and building systems. It is also required by CT Department of Public Health that a water storage and distribution system be installed. <i>(See related Item #18 above)</i></p>		<p>Approved 4-0 Items 18 and 19 Motion by: S. Gabriele Second by: D. Kooris</p>
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$336,537.76	
	Fund/Budget:	Bond (City)	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 01:19:42	Please refer to Item 18 above.	

Capital Project Closeout – Skymeadow Drive Drainage

<i>Item 20</i>	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended: CP 1075 Skymeadow Drive Drainage - \$300,000 The Skymeadow Drive Drainage Project has been completed and came in under budget. The closeout will be applied to C16012 – Citywide Storm Drains Project. A Supplemental Capital Appropriation is being submitted concurrently with this recommendation separately. <i>(See Item #21 below)</i>		Approved 4-0 Items 20 and 21 Motion by: D. Williams Second by: S. Gabriele
	Action Requested:	Approval of closeout of Capital Project	
	Amount:	\$300,000	
	Fund/Budget:	Bond (City)	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 01:22:53	There were no questions.	

Supplemental Capital Appropriation – City-Wide Storm Drains

<i>Item 21</i>	This request will be used for city-wide drainage improvements and applied towards C16012 – City-wide Storm Drains. <i>(See Item 20 above)</i>		Approved 4-0 Items 20 and 21 Motion by: D. Williams Second by: S. Gabriele
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$300,000	
	Fund/Budget:	C16012	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 01:22:55	There were no questions.	

Supplemental Capital Appropriation – Self-Contained Breathing Apparatus – Stamford Fire Department

<i>Item 22</i>	This is for the purchase of new Self-Contained Breathing Apparatus (SCBA) to conform to the 2013 National Fire Protection Association (NFPA) standard 1852 for firefighter safety. The project would replace all current SCBA used by both career and volunteer services.		Approved 4-0 Items 17 and 22 Motion by: S. Gabriele Motion by: D. Kooris
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$625,000	
	Fund/Budget:	Bond	
	Submitted by:	Trevor Roach, Fire Chief	
	Video: 01:18:10	There were no questions.	

SUSPENSION OF THE RULES I

At this point in the meeting, Vice Chair Rinaldi called for a motion to Suspend the Rules for the following item. A motion was made by Mr. Williams to which Mr. Kooris seconded. The Board voted 4-0 to Suspend the Rules.

(Video: 01:24:10)

OPERATIONS

Bid Waiver W#994 – Replacement of Riverbank Road Bridge No. 135011

<i>Item 24</i>	<p>The Engineering Bureau wishes to award the replacement of Riverbank Road Bridge No. 135011 following the solicitation of a minimum of three (3) price quotations from bridge contractors. The bridge was closed on 4/3/2017 following a State Department of Transportation inspection, which found it to be structurally unsound. Time is a critical factor because (1) the bridge should be opened to traffic prior to next winter; (2) the closure of the bridge causes a delay in response time of the Long Ridge Fire response; and (3) the State will be closing the Long Ridge Road Bridge over the Mianus River in the summer of 2018, so that the repairs to the Riverbank Road bridge should be completed prior to that time to avoid multiple detour routes in this area. Based upon these considerations, it is submitted that a bid waiver is warranted pursuant to Section 23-18-3.B(1)(c) as time is a critical factor in the repair of the bridge. The engineer’s estimate is approximately \$1.5 million.</p>	<p><i>Approved 4-0 Motion by: S. Gabriele Second by: D. Kooris</i></p>
<i>Action Requested:</i>		Approval of Bid Waiver
<i>Amount:</i>		\$1,500,000 (approximately)
<i>Fund/Budget:</i>		
<i>Submitted by:</i>		Louis Casolo, City Engineer
<i>Video: 01:24:22</i>		<p>Mayor Martin spoke of the need to secure a bid waiver (actually two (2) bid waivers). He said the State is planning to replace a bridge on Long Ridge Road next year so we are trying to get the Riverbank Bridge replaced this year, as we cannot have the two bridges out at the same time and cannot wait two years to complete the Riverbank Road bridge. If we are unable to do the bridge now we may have to put in a temporary bridge spanning the river at an approximate additional cost of \$100,000.</p> <p>By doing this bid waiver there are a number of benefits, both with negotiating the price vs the timeline and also the opportunity to talk with contractors as to the timeline. Mr. Martin said he would like to select three or four qualified contractors. There would be two bid waivers, one for the construction company and one for a company that would monitor the construction company. The Board of Finance will be asked to approve the contracts.</p> <p>Ms. Rinaldi commented on the fact that the Board of Finance just received the Suspension of the Rules and the lack of time members were given to prepare to vote on this item. She recognized this is a public safety issue but noted this issue came up months ago. In response, Mr. Casolo outlined the process to date and the plans for moving ahead. Mr. Martin reminded that he had mentioned at the last meeting that he may be back for a bid waiver.</p> <p>With regard to the request for a bid waiver, she asked for a letter from Corporate Counsel indemnifying the Board of Finance from any liability and saying that the bid waiver is proper and legal.</p>

[This meeting is on video.](#)

Next Regular Meeting of the Board: Thursday, July 13, 2017 at 7:00 P.M.

Adjournment: (Video: 01:46:04) Mr. Gabriele made a motion to adjourn the meeting, which was seconded by Mr. Kooris. The meeting was adjourned at 8:45 p.m.

Cynthia R. Winterle

Cynthia R. Winterle

Clerk of the Board

Mr. Casolo outlined the process to date and the plans for moving ahead.