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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
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MINUTES

Thursday, October 12, 2017: 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Performed by Chairman Richard Freedman at 7:05 p.m. Present were Mr. Freedman, and all members of the Board, with the exception of Mr. Gabriele, who was absent. *(Video 00:00:05)*

Pledge of Allegiance: Given by Chairman Freedman

Approval of Minutes: September 19, 2017 Regular Monthly Meeting <i>(Video: 00:00:37)</i>	Approved 5-0-0 Motion by: D. Kooris Second by: M. L. Rinaldi
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Public Participation: None

Reports to the Board: None

OFFICE OF THE MAYOR

Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.	THERE WAS NO DISCUSSION.
Action Requested:	Possible Discussion	
<i>Video: 01:22</i>		

GRANTS

Additional Appropriation – Grant Funded – Homeland Security

<i>Item 2</i>	Approval of FY 2017 Homeland Security Grant funds to be allocated for equipment, training and maintenance of assets to enhance the preparedness and response capabilities of first responders throughout lower Fairfield County. The City of Stamford will receive \$50,000 to act as the fiduciary agent for the 14 participating municipalities.	Approved 5-0-0 Motion by: D. Kooris Second by: D. Williams
Action Requested:	Approval of Additional Appropriation	
Amount:	\$408,659	
Fund/Budget:	244 0187 3202 Conferences and Training - \$36,500 244 0187 6730 Non-capital Equipment - \$322,159 244 0200 6610 Grants Management/Software Maintenance - \$50,000	
Submitted by:	Karen Cammarota – Grants Officer	
<i>Video: 01:32</i>	Ms. Cammarota explained how the monies are distributed throughout the lower Fairfield Counter district and added that equipment that is purchased may be housed in one location but available to all locations.	

Additional Appropriation – Grant Funded – Waste Reduction Initiative

<i>Item 3</i>	Approval of additional grant funds from the CT Department of Energy and Environmental Protection to be used to increase recycling rates through additional signage and availability of compost containers. A seasonal recycling coordinator will be hired to oversee activities and enforce local recycling policies. No additional City funds will be required.	Approved 5-0-0 Motion by: D. Kooris Second by: D. Williams
Action Requested:	Approval of Additional Appropriation	
Amount:	\$19,212 – 100% grant funded	
Fund/Budget:	Supplies - \$9,212 Seasonal - \$10,000	
Submitted by:	Ms. Cammarota	
<i>Video: 05:08</i>	These monies are used by the Solid Waste Commission. Ms. Michelson raised her concern with the abundance of signage in the City.	

OPERATIONS

Contract Recommendation – Century Protective Services – RFP #716

<p><i>Item 4</i></p>	<p>Request for approval of an Agreement between the City of Stamford and Century Protective Services, Inc., for security services for the Stamford Government Center complex at 888 Washington Boulevard, Stamford, Connecticut. The term of this Agreement shall commence, retroactively, on July 1, 2017, and terminate on June 30, 2018. The City and Contractor may mutually agree to extend the term of this Agreement for two (2) additional one-year extensions per the pricing for Option Year 2 and Option Year 3 as set forth in the Contractor’s Proposal.</p>	<p>Approved: 5-0-0 Motion by: D. Williams Second by: D. Kooris</p>
	<p>Action Requested: Approval of Contract</p>	
	<p>Amount: \$410,458.88 – Year 2017-2018 \$410,458.88 Option Year 2 , 2018-2019 \$428,858.56 – Option Year 3, 2019-2020</p>	
	<p>Fund/Budget:</p>	
	<p>Submitted by: Mayor David Martin</p>	
<p><i>Video: 07:27</i></p>	<p>Mr. Kevin Murray, Facilities and Parks Maintenance Manager, outlined the selection process and the vendor’s own IT security was discussed.</p>	

Request for Transfer – Hiring of Seasonal to Full-time Custodians

<p><i>Item 5</i></p>	<p>This is a request for a transfer in accordance with a Settlement Agreement dated May 30, 2017 wherein certain seasonal custodian positions were upgraded to full-time.</p>	<p>TABLED until November Meeting</p>
	<p>Action Requested: Approval of Transfer</p>	<p>5-0-0</p>
	<p>Amount: \$200,000</p>	<p>Motion by:</p>
	<p>Fund/Budget: 2129 – Leased Facilities and 2135 - Maintenance</p>	<p>D. Williams</p>
	<p>Submitted by: Ernie Orgera, Director of Operations</p>	<p>Second by:</p>
<p><i>Video: 11:41</i></p>	<p>The discussion of items 5 and 6 was combined. Mr. Murray explained that this issue relates to the City-owned building on Henry Street, which is used by state and outside agencies. The City took over the building three (3) years ago and it houses the Stamford Police Training Division and the Public Health Department. The agenda item relates to the requested transfer of seasonal employees to full-time. The board decided to hold items 5 and 6 until the November board meeting so input from Human Resources and the Legal Department can be heard.</p>	<p>S. Michelson</p>

Additional Appropriation – Hiring of Seasonal to Full-time Custodians

<i>Item 6</i>	This is a request for approval of an additional appropriation in accordance with a Settlement Agreement dated May 30, 2017 wherein certain seasonal custodian positions were upgraded to full-time.		TABLED until November Meeting 5-0-0 Motion by: R. Freedman Second by: D. Williams
	Action Requested:	Approval of Appropriation	
	Amount:	\$86,842	
	Fund/Budget:	2129 – Leased Facilities and 2135 - Maintenance	
	Submitted by:	Ernie Orgera, Director of Operations	
Video: 11:41	See Item 5 above.		

OFFICE OF POLICY AND MANAGEMENT

Bond Resolution - Repurposing

<i>Item 7</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$65,000,000 General Obligation Bonds of the City of Stamford issue of 2015-2016.		Items 7-10 Approved 4-1-0 Motion by: D. Kooris Second by: D. Williams Opposed: S. Michelson
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$65,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
Video: 16:25	Ms. Lee Berta, Assistant Director, OPM and Anthony Romano, Management Analyst, OPM, were present to answer questions posed by members of the Board. Mr. Romano explained repurposing bonds to different projects, including Veterans' Park and the EID program; and a discussion on the Safe Debt Limit. The Board requested that it be provided with a list of AUIs (Authorized Unissueds), also that individual sheets for individual projects be provided for any future repurposing bonds.		

Bond Resolution - Repurposing

<i>Item 8</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$45,000,000 General Obligation Bonds of the City of Stamford, issue of 2016/17.		Items 7-10 Approved 4-1-0 Motion by: D. Kooris Second by: D. Williams Opposed: S. Michelson
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$45,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
Video: 16:25	See Item 7 for a brief outline of the discussion.		

Bond Resolution - Repurposing

<i>Item 9</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$25,000,000 General Obligation Bonds of the City of Stamford, issue of 2017/18.		Items 7-10 Approved 4-1-0 Motion by:
	Action Requested:	Approval of Bond Resolution	D. Kooris
	Amount:	\$25,000,000	Second by:
	Fund/Budget:		D. Williams
	Submitted by:	Mayor David Martin	Opposed:
<i>Video: 16:25</i>	See Item 7 for a brief outline of the discussion.		S. Michelson

Bond Resolution - Repurposing

<i>Item 10</i>	Request for Approval of Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$5,000,000 General Obligation Bonds of the City of Stamford, issue of 2017/18.		Items 7-10 Approved 4-1-0 Motion by:
	Action Requested:	Approval of Bond Resolution	D. Kooris
	Amount:	\$5,000,000	Second by:
	Fund/Budget:		D. Williams
	Submitted by:	Mayor David Martin	Opposed:
<i>Video: 16:25</i>	See Item 7 for a brief outline of the discussion.		S. Michelson

Ms. Berta provided the Board with copies of the Appropriations from Contingency Report for fiscal year 2017/2018 as of October 11, 2017.

Mr. Freedman announced that he had received a request by the Mayor’s Office for the Board to hold a special meeting to occur prior to the November 9 Board meeting. Once all members have checked their calendars the date will be announced.

The next Regular Meeting of the Board: Thursday, November 9, 2017 at 7:00 P.M.

Adjournment: There being no further questions, Chairman Freedman called for a motion to adjourn the meeting. A motion was made by Ms. Michelson and seconded by Ms. Rinaldi. All members were in favor of adjourning the meeting at 7:45 p.m. (*Video: 00:40:04*)

[This Meeting is on Video](#)

Cynthia R. Winterle

**Cynthia R. Winterle
Clerk of the Board**