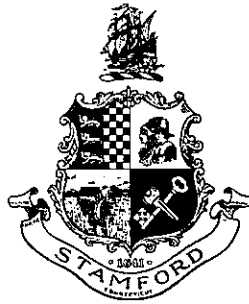


Minutes: September 10, 2015

DAVID R. MARTIN  
MAYOR

JOHN J. LOUIZOS  
CHAIRMAN  
MARY LOU T. RINALDI  
VICE CHAIR  
GERALD BOSAK, JR.  
SAL GABRIELE  
RICHARD FREDMAN  
DUDLEY N. WILLIAMS  
TEL: (203) 977-4699



## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

# MINUTES

### Regular Meeting

**Thursday, September 10, 2015: 6:30 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Performed by Chairman Louizos at 6:35 PM (Video:00:00), who noted that all Members were present except Mr. Bosak, who had a work commitment. After the call to order, Chairman Louizos asked all for a moment of silence to commemorate the 14<sup>th</sup> anniversary of the 9/11 tragedy.

**Pledge of Allegiance:** Led by Chairman Louizos

<b>Approval of Minutes:</b> (Video:00:02): August 13, 2015: 7:00 PM: Regular Meeting  Mr. Freedman & Ms. Rinaldi abstained from voting as they were absent from the August meeting.	<b>Approved</b>
	<b>3-0-2</b>
	<b>Motion by</b>
	<b>S. Gabriele</b>
	<b>Second</b>
	<b>D. Williams</b>

**Public Participation:** None.

**Reports to the Board:** (Video:00:03) Education Committee Chairman Dudley Williams advised the Board that the Board of Education had started negotiations with the Teacher's union and that he would make every attempt to be present at these meetings.

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*Items are Shown in Order of Consideration*

**GRANTS**

*Senior Health Grant*

<b>Item 2</b>	Request for Approval of Transfer in the amount of \$840 from the Senior Health: Car Allowance Line to the Office Supplies Line since funds are not needed for car allowance due to the use of a city vehicle.	<b>Approved</b>
	<b>Action Requested:</b> Transfer	<b>5-0-0</b>
	<b>Amount:</b> \$840	<b>Motion by</b>
	<b>Fund/Budget:</b> Grant	<b>M. Rinaldi</b>
	<b>Submitted by:</b> Karen Cammarota, Grants Administrator	<b>Second</b>
	Video: 00:05 Director Fountain advised that that they are seeking a transfer from car allowance (which is a payroll item) to office supplies as they do not need the funds since the nurse running the Senior Health Grant program has the use of a City vehicle.	<b>S. Gabriele</b>

*Approval of Agreement*

<b>Item 8</b>	Request for Approval of Agreement between the City of Stamford and Dr. Miriam Seelig for Medical Consultant Services for a period of 1-year with the City's sole and exclusive option to extend the agreement for 2 additional 1-year terms.	<b>Approved</b>
	<b>Action Requested:</b> Approval of Agreement	<b>4-1-0</b>
	<b>Amount:</b> \$125K per year	<b>Motion by</b>
	<b>Fund/Budget:</b>	<b>D. Williams</b>
	<b>Submitted by:</b> David Martin, Mayor	<b>Second</b>
	<b>Presented by:</b> Anne Fountain, Dir. of Health	<b>S. Gabriele</b>
	Video: 00:06 Director Fountain reported that they were requesting approval of this agreement which was in response to RFP# 666 after the present agreement expired. She relayed that the Selection Committee, which was comprised of Beverly Aveni, Anne Fountain & Henry Yoon (City Medical Advisor) chose the incumbent- Dr. Seelig over just 1 other candidate. Mr. Freedman asked why a Medical Doctor was needed as opposed to a Nurse Practitioner. Ms. Fountain replied that there were several tasks that they needed a physician to perform, including treating children with antibiotics, making referrals and performing physicals. Mr. Freedman asked for metrics on how many people were treated and for what conditions, and said that he could not see from the contract that the Doctor was required to work a specified minimum number of hours. Ms. Rinaldi asked how the City's Medical Advisor's responsibilities differed from this position. Ms. Fountain advised that as she did not possess a medical background, the City's Medical Advisor did and the Medical Advisor was also involved in policy making decisions that this consultant was not. While Ms. Fountain did provide numbers on how many services were performed at each clinic, Chairman Louizos asked that she provide the data. On a motion by Mr. Williams, which was seconded by Mr. Gabriele, the Board approved this agreement by a vote of 4-1-0, with Mr. Freedman casting the dissenting vote.	

**OFFICE OF OPERATIONS**

*Approval of Agreement*

<b>Item 3</b>	Request for Approval of Agreement between the City of Stamford and Stantec Consulting Services, Inc. for Cummings Park and West Beach Master Plan and Design Services.		<b>Approved</b>
	<b>Action Requested:</b>	Approval of Agreement	<b>5-0-0</b>
	<b>Amount:</b>	\$218,300	<b>Motion by</b>
	<b>Fund/Budget:</b>	Capital: C56078 & CP3700	<b>R. Freedman</b>
	<b>Submitted by:</b>	David Martin, Mayor	<b>Second</b>
			<b>M. Rinaldi</b>
	Video: 00:19	City Engineer Casolo advised that they were seeking approval of this agreement for design services including construction documents for a Pavilion, concessions, restroom & Alignment of softball fields all at Cummings Park, demonstrating the location of each on a map. He stated that while there were 12 responses to the RFP, this vendor was chosen because the Selection Committee, which was comprised of Bev Aveni, Erin McKenna (City Planning), Kevin Murray (Maintenance & Parks), Laurie Albano (Parks & Rec) & Engineer Susan Kisken believed that Stantec was the best qualified, and also had provided excellent services in the past. Chairman Louizos asked if there were public hearings held, which was responded to by Mr. Casolo in the affirmative, noting that there were 3 well noticed public information meetings and that the improvements were well received. He added that the overall renovation cost was \$15.5M, so the design component was relatively small in comparison.	

*Approval of Agreement*

<b>Item 5</b>	Request for Approval of Agreement between the City of Stamford and D&B Engineers, LLC in response to RFP #677 for Design of the Transfer Tipping Station Floor.		<b>Approved</b>
	<b>Action Requested:</b>	Approval of Agreement	<b>5-0-0</b>
	<b>Amount:</b>	\$141,110	<b>Motion by</b>
	<b>Fund/Budget:</b>	Capital: CP9241	<b>S. Gabriele</b>
	<b>Submitted by:</b>	David Martin, Mayor	<b>Second</b>
	<b>Presented by:</b>	Lou Casolo, Dir. of Engineering	<b>R. Freedman</b>
	Video: 00:23	City Engineer Casolo advised that they were seeking approval of this agreement as the City's transfer Station tipping floor (Magee Avenue) is badly in need of repair. This floor is made of concrete which is heavily reinforced with rebar, and the rebar is now exposed through the flooring making it ineffective to accept garbage (the floor has holes in it for this purpose) and dangerous for the employee. He advised that the selection committee consisted of himself, a staff engineer, Purchasing Agent Beverly Aveni and Solid Waste Supervisor Dan Colleluori. D&B was chosen over the one other respondent due to the fact that they scored the highest as well as providing the lower fee. The Board acted to approve this item by unanimous vote.	

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***Operations Maintenance Transfer***

<b>Item 4</b>	Request for Approval of Transfer in the amount of \$3,500 from the Maintenance/Laundry Account to the Parks Maintenance/Clothing Allowance & Maintenance/Clothing Allowance Accounts to enable 17 Full Time Maintenance & 11 Full Time Custodians per the UAW contract to purchase clothing for maintenance work.	<b>Approved</b>
	<b>Action Requested:</b> Transfer	<b>5-0-0</b>
	<b>Amount:</b> \$3,500	<b>Motion by</b>
	<b>Fund/Budget:</b> Operating	<b>M. Rinaldi</b>
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	<b>Second</b>
	Video: 00:26 Asst. OPM Director Berta reported that this transfer was being sought to pay for working clothes, required by union contract, for maintenance workers by allowing them to purchase them directly.	<b>S. Gabriele</b>

***Supplemental Capital Appropriation-Citywide Roadway Correction***

<b>Item 6</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$150,000 to perform necessary intersection improvements at Taylor Reed Place/Maple Tree & Courtland Avenues.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$150,000	<b>Motion by</b>
	<b>Fund/Budget:</b> C5 6119: Developer's Donation	<b>R. Freedman</b>
	<b>Submitted by:</b> Mani Poola, Traffic Engineer	<b>Second</b>
	Video: 00:27 City Traffic Engineer Mani Poola advised that \$16K in additional funds (of \$200K total) was received from developer City Carting as a condition for Zoning Board approval, as this developer is seeking to upgrade their recycling facility. Mr. Poola explained that \$150K is the appropriation request to bring the full amount up to the developer's required contribution of \$200K as they already appropriated \$50K. Mr. Freedman asked if this was the total cost of these improvements, which was responded to in the affirmative by Mr. Poola, who explained that City personnel were being used. On another matter, Mr. Gabriele asked about the Bradley Place traffic light which Mr. Poola advised was not yet approved by the Mayor.	<b>D. Williams</b>

**OFFICE OF HEALTH & SOCIAL SERVICES**

***Stanford Fire Department: Additional Appropriation***

<b>Item 7</b>	Request for Approval of Additional Appropriation in the amount of \$83,000 to cover the cost of Medical Supplies (\$50K), Telephone expenses (\$30K) & Communication Utilities (\$3K) omitted from the FY2015-16 budget request.	<b>Approved</b>
	<b>Action Requested:</b> Additional Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$83,000	<b>Motion by</b>
	<b>Fund/Budget:</b> Operating	<b>M. Rinaldi</b>
	<b>Submitted by:</b> Trevor Roach, Asst. Fire Chief	<b>Second</b>
	Video: 00:28 Assistant Chief Trevor Roach advised that these funds were originally planned as part of the Fire Department's FY15-16 budget	<b>D. Williams</b>

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	request, but were omitted in error. Mr. Roach also told the Board that he relayed this information to them when the Fire Department presented their budget request to the Board of Finance in March, which Vice Chair Rinaldi stated that she recalled. Ms. Rinaldi then made a motion to approve this appropriation which was agreed to by unanimous vote.	
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**DEPARTMENT OF ADMINISTRATION**

*Additional Appropriation-Stamford Historical Society*

<b>Item 9</b>	Request for Approval of Additional Appropriation in the amount of \$35,000 to provide the City contribution to the Stamford Historical Society after receipt of their prior year financial statements.	<b>Approved</b>
	<i>Action Requested:</i> Additional Appropriation	<b>5-0-0</b>
	<i>Amount:</i> \$35,000	<b>Motion by</b>
	<i>Fund/Budget:</i> Contingency	<b>R. Freedman</b>
	<i>Submitted by:</i> Michael Handler, Director of Administration	<b>Second</b>
	Video: 00:30  Director of Administration Handler reported that the City is seeking to reinstate funding for SHS since control procedures have been put into place, a new Treasurer has been named (Guy Baily) and they brought in an outside Accountant to determine the extent of fraud committed by the former Treasurer. Mr. Handler added that full restitution was also made and that the City was now ready to provide the funding which they cancelled after discovering the impropriety. In response to a question from Mr. Freedman, Mr. Handler said that while he was comfortable that the controls put in place would enable detection of such fraud sooner, he did not believe that it could be fully prevented. Director Handler also updated the Board on an agreement that the Board of Finance will be asked to approve for Design Services to move Hoyt Barnum House- which is owned by the Stamford Historical Society- to 1508 High Ridge Road. He advised the Board that he had to divide the services within this agreement into two contracts (with the chosen vendor) instead of one due to the necessity of receiving the Historical Buildings Report service now to enable the Stamford Historical Society to maintain its listing on the National Register of Historic Places, which he advised was not probable. Ms. Rinaldi asked Mr. Handler to review the cost payment structure of the City's purchase of the 713 Bedford Street land, which provided the Stamford Historical Society with \$200K and the possibility of additional funds, asking why they needed the \$35K sought here. Mr. Handler advised that it is the City's intent to help the Stamford Historical Society remain operational, which can happen with the funds provided through the sale of 713 Bedford Street to the City as well as the City's annual contribution. On a motion by Mr. Freedman, which was seconded by Ms. Rinaldi, the Board acted to approve this appropriation by unanimous vote.	<b>M. Rinaldi</b>

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**OFFICE OF THE MAYOR**

*Executive Session*

<b>Item 1</b>	Mayor's Update: Contract negotiations/ Personnel Matter Review		<b>No Action Taken</b>
	<i>Action Requested:</i>	Discussion	
	<i>Amount:</i>	\$	
	<i>Fund/Budget:</i>		
	<i>Submitted by:</i>	Mayor David Martin	
	Video: 00:43	The Mayor advised the Board that he would like to update the Members on current on-going union negotiations, involving strategy as well as a personnel matter. After HR Director Clemon Williams joined the meeting, Chairman Louizos suggested that they enter executive session for this purpose. On a motion by Board Member Williams which was seconded by Ms. Rinaldi, the Board then agreed by unanimous vote to hear these items in executive session due to discussion of negotiations and strategy. In addition to Board of Finance Chairman John J. Louizos, Vice Chair Mary Lou Rinaldi, Members Richard Freedman, Dudley Williams, & Sal Gabriele, the following individuals took part in executive session: Mayor David Martin & Director of Human Resources Clemon Williams. After approximately 70 minutes, the Board exited executive session, with Chairman Louizos stating that no action was taken.	

**Next Regular Meeting of the Board: Thursday, September 10, 2015 @ 7:00 P.M**

**Adjournment:** (Video: 00:47) On a motion by Ms. Rinaldi which was seconded by Mr. Williams, the Board unanimously agreed to adjourn this meeting at 8:42 PM.

  
Lorraine C. Gilden

Lorraine C. Gilden  
Clerk of the Board