

Minutes: July 10, 2014

DAVID R. MARTIN
MAYOR

JOHN J. LOUIZOS
CHAIRMAN
MARY LOU T. RINALDI
VICE CHAIR
GERALD BOSAK, JR.
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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
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MINUTES

Regular Meeting

Thursday, July 10, 2014: 6:30 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Performed by Chairman Louizos at 6:33 PM (00:00); noting that all Members were present except Mr. Williams, who excused himself due to a work conflict.

Pledge of Allegiance: Led by Chairman Louizos

Approval of Minutes: (Video: 00:01) June 12, 2014 : 6:30 PM: Regular Meeting June 24, 2014: 6:00 PM: Special Meeting	Approved
	5-0-0
	Motion by
	S. Gabriele
	Seconded
	R. Freedman

Public Participation: (Video: 00:02) Chairman Louizos called for any public participation on agenda items after advising that Items numbered 14-16 were withdrawn from the agenda tonight. Mr. Gabriele then asked if the positions for which funds were being sought in these items were still filled after the funds were cut. Director of Administration Handler confirmed that the positions were being filled with

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existing funds in other areas until such time they could receive an additional appropriation. Attorney Jane Freeman then spoke (Video: 00:08) on behalf of Neighborhood Preservation, advocating approval of Item # 18, a lease addendum for Willard Manor.

Reports to the Board: None

Note: Items are Shown in order of Consideration

ITEM HEARD UNDER SUSPENSION OF RULES

Bond Resolution

Item 21	Request for Approval of Resolution with Respect to the Issuance & Sale of Not to Exceed \$50M City of Stamford General Obligation Bonds per attached project specific listing.	Approved
	<i>Action Requested:</i> Bond Resolution	3-2-0
	<i>Amount:</i> NTE \$50 M	Motion by
	<i>Fund/Budget:</i> Capital: Bonds	R. Freedman
	<i>Submitted by:</i> Michael Handler, Director of Administration	Seconded
	Video: 00:10 On a motion by Mr. Freedman, which was seconded by Ms. Rinaldi, the Board agreed by unanimous vote to hear this item under suspension of the rules. Director of Administration Handler advised the Board that these projects and associated bond resolutions were already approved per each request, noting that approximately \$27M was approved as part of the current year capital budget, and \$10M was just approved in June, representing the 200 Strawberry Hill Road land purchase. City Financial Advisor Barry Bernabe advised that interest rates were still favorable for a bond sale at this time, and while he assumed a conservative interest rate of 3%, recent sales came in at 2.88%. He advised that debt service would be not be increased by this issuance, as old debt service would be coming off. Mr. Gabriele asked about the term of the bond issuance (20 years) &, the debt service cost for this issuance (\$2.5M per year for principal payment). On a motion by Mr. Freedman, which was seconded by Ms. Rinaldi, the Board agreed by a vote of 3-2-0; with Messrs. Bosak & Gabriele dissenting, to approve this bond resolution.	M. Rinaldi

OFFICE OF THE MAYOR

Update/Discussion

Item 1	Update and Review of Legal Strategy regarding Bull v. City of Stamford and WPCA.	Discussion: No Action Taken
	<i>Action Requested:</i> Update	
	<i>Amount:</i> \$	
	<i>Fund/Budget:</i>	
	<i>Submitted by:</i> Mayor David R. Martin	
Video: 00:18	<p>Mr. Handler advised that as this item involved a claim against the City and that it was his recommendation that it be discussed in executive session. Mr. Gabriele asked who brought the suit (Ms. Emmett stated it was Rhudean Bull), and who was being sued to which Ms. Emmet advised both the City and the WPCA. Mr. Gabriele then provided information about a previous suit against the City and the WPCA, and Mr. Handler explained that the WPCA Board had its own representation & Ms. Emmett represented the City. After other questions from Mr. Gabriele about the notice of the item, and the invitees – to which Ms. Emmett said it was not a personnel matter, but a legal claim, Chairman Louizos called for a motion to hear the item in executive session as it involved a legal claim and strategy. On a motion by Mr. Freedman which was seconded by Mr. Bosak, the Board agreed by a vote of 4-1-0, with Mr. Gabriele dissenting, to hear this item in executive session due to discussion of a legal claim including strategy (Video:00:23). The participants who took part in executive session included Board of Finance Members John J. Louizos, Mary Lou Rinaldi, Richard Freedman, & Gerald Bosak, Jr. Also included were Mayor David Martin, Chief of Staff Michael Pollard; Director of Administration Michael Handler & Director of Legal Affairs Kathryn Emmett. After approximately 15 minutes, the Board exited executive session, with Chairman Louizos stating that no action was taken. Mayor Martin then requested that the Board hear an update on the URC Matter – previously shared with the Board-due to recent information that came about, and stated that he thought this request was conveyed to the Board prior to the meeting. On a motion by Mr. Freedman, which was seconded by Ms. Rinaldi to take this item up now under suspension of the rules, the Board acted by a vote of 3-2-0, with Messrs. Bosak & Gabriele dissenting, to deny this request. (Suspension of the Rules items must be approved by a 2/3 majority, which was acknowledged by the Mayor).</p>	

GRANTS

Police & Youth Program

Item 2	Request for Approval of Additional Appropriation in the amount of \$10,000 due to the award of a second year of funding for the Girls Leadership Program. Expenses include sending youths through the ROPES course, developing a STWM curriculum for youth participants, police overtime, training workshops, and supplies.	Approved
Action Requested:	Additional Appropriation	4-0-0
Amount:	\$10,000: 100% Grant Funded	Motion by
Fund/Budget:	CT Office of Policy & Management: Grant Funded	G. Bosak
Submitted by:	Jonathan Fontneau, Chief of Police	Seconded
Video: 00:28	Chief Fontneau explained that this program is to provide leadership skills to girls who were 6 th to 8 th graders, run by 5 female police officers. The Board acted to approve this item by a vote of 4-0-0 (Ms. Rinaldi was out of the room when this vote was taken).	S. Gabriele

Tobacco Inspections Program

Item 4	Request for Approval of Additional Appropriation in the amount of \$33,840 which will help enforce restrictions on tobacco sales to underage individuals. Police will generate monthly media releases on results of inspections. These funds will be used for overtime, supplies, gift cards for recruits, and the cost of media press releases	Approved
Action Requested:	Additional Appropriation	4-0-0
Amount:	\$33,840	Motion by
Fund/Budget:	100% Grant Funded	G. Bosak
Submitted by:	Jonathan Fontneau, Chief of Police	Seconded
Video: 00:29	Chief Fontneau explained that this is a new grant designed to help enforce restrictions on the sale of tobacco in Stamford. He explained that it uses the services of 16 & 17 year olds who work with Police, & they enter a convenience stores 4 times & try to purchase tobacco. (Ms. Rinaldi was out of the room when this vote was taken).	R. Freedman

Restorative Justice Grant

Item 3	Request for Approval of Additional Appropriation in the amount of \$17,000 for a grant which allows the Stamford Youth Service Bureau to serve as the Local Interagency Service Team (LIST) for the Stamford Superior Court for Juvenile Matters catchment area, the central purpose of which is to raise community awareness about the needs of children & youth serviced by the juvenile justice system in order to generate support for them & improve system collaboration and service for all stakeholders.	Approved
Action Requested:	Additional Appropriation	5-0-0
Amount:	\$17,000	Motion by
Fund/Budget:	100% Grant Funded	M. Rinaldi
Submitted by:	Terry Drew, Youth Services Bureau	Seconded
Video: 00:32	Youth Services Bureau Director Terry Drew explained that the State is now providing funds for a program, the purpose of which is to raise awareness of troubled juveniles to preclude their involvement in the criminal justice system.	R. Freedman

Port Security Grant

Item 5	Request for Approval of Transfer in the amount of \$3,031 from the Contracted Services Account to the Seasonal & Overtime Accounts to pay for a carpenter, plumber, electrician & a laborer due to the installation of electrical power being performed in-house for the Port Security vessel at the Stamford.		Approved
	Action Requested:	Transfer	5-0-0
	Amount:	\$3,031	Motion by
	Fund/Budget:	100% Grant Funded- FEMA	G. Bosak
	Submitted by:	Ted Jankowski, Director of Public Safety	Seconded
	Video: 00:33	Mr. Jankowski explained that the City requested that FEMA allow them to use grant funds to pay for these repairs & they were given approval.	S. Gabriele

Access Health CT

Item 6	Request for Approval of Additional Appropriation in the amount of \$6,000 due to an increase in the grant to pay for seasonal assistants to the bi-lingual outreach worker to counsel residents on the Affordable Care Act.		Approved
	Action Requested:	Additional Appropriation	4-1-0
	Amount:	\$6,000	Motion by
	Fund/Budget:	100% Grant Funded	M. Rinaldi
	Submitted by:	Anne Fountain, Director of Health & Social Services	Seconded
	Video: 00: 33	Director Fountain advised that this is an on-going grant which uses an Assistant to counsel residents on Obama-care, as part of the State's Healthcare exchange program. Ms. Rinaldi wanted assurances that this would not be converted into a permanent position, which was supplied by Director Fountain. Mr. Bosak cast the dissenting vote.	R. Freedman

Access Health CT

Item 7	Request for Approval of Transfer in the amount of \$754 from the Gasoline & Office Supplies Accounts to the Overtime & Social Security Accounts to pay for the bilingual outreach worker, inclusive of social security, who counsels residents on the Affordable Care Act.		Withdrawn
	Action Requested:	Transfer	
	Amount:	\$754	
	Fund/Budget:	100% Grant Funded	
	Submitted by:	Anne Fountain, Director of Health & Social Services	
	Video: 00:00	The Health Department withdrew this item.	

Women Infants & Children Grant

Item 8	Request for Approval of Additional Appropriation in the amount of \$69,979 due to an increase in the grant of \$100K in order to provide more services to clients to include a new Nutrition Aide position as well as converting the Permanent Part-Time position for Nutritionist to full time and extending service until 7PM. This will also act to reduce the City's cost by \$30,021.	Approved
<i>Action Requested:</i>	Additional Appropriation	5-0-0
<i>Amount:</i>	\$69,979	Motion by
<i>Fund/Budget:</i>	100% Grant Funded	G. Bosak
<i>Submitted by:</i>	Anne Fountain, Director of Health & Social Services	Seconded
Video: 00: 35	Ms. Fountain explained that this grant provides nutritional guidance to a target group that includes pregnant women, infants & children only. In response to a question from Ms. Rinaldi, Ms. Fountain advised that the position would be lost if not funded after the Grant period.	S. Gabriele

OFFICE OF LEGAL AFFAIRS

Director of Law

Item 13	Request for Approval of Transfer in the amount of \$4,200 from the Salary Account to the Seasonal Account in order to fund the latter due to the departure of a paralegal position.	Approved
<i>Action Requested:</i>	Transfer	5-0-0
<i>Amount:</i>	\$4,200	Motion by
<i>Fund/Budget:</i>	Operating	R. Freedman
<i>Submitted by:</i>	Kathryn Emmett, Director of Legal Affairs	Seconded
Video: 00: 37	Director Emmett explained that these funds were needed now to hire seasonal help due to retirement of a Paralegal.	G. Bosak

Human Resources: Additional Appropriation

Item 14	Request for Approval of Additional Appropriation in the amount of \$131,375 in the Salary (\$122,039) & Social Security Lines (\$9336) to ensure that all positions deemed required by Director are fully funded for the 2014-15 fiscal year.	Withdrawn
<i>Action Requested:</i>	Additional Appropriation	
<i>Amount:</i>	\$131,375	
<i>Fund/Budget:</i>	Contingency	
<i>Submitted by:</i>	Clemon Williams, Director: Human Resources	
Video: 00:00		

Smith House: Additional Appropriation

Item 15	Request for Approval of Additional Appropriation in the amount of \$88,565 in the Salary (\$61,649), Seasonal (\$20,622) & FICA lines (\$6,294) to ensure that all positions deemed required by department are fully funded for the 2014-15 fiscal year.	Withdrawn
	Action Requested: Additional Appropriation	
	Amount: \$88,565	
	Fund/Budget: Contingency	
	Submitted by: Bob Mislaw, Director, Smith House	
	Video: 00:00	

Director of Administration: Additional Appropriation

Item 16	Request for Approval of Additional Appropriation in the amount of \$117,921 in the Salary (\$109,541) & FICA lines (\$8,380) to ensure that Tax Collector has all necessary positions to carry out responsibilities as prescribed by Ct General Statutes.	Withdrawn
	Action Requested: Additional Appropriation	
	Amount: \$117,921	
	Fund/Budget: Contingency	
	Submitted by: Michael Handler, Director of Administration	
	Video: 00:00	

Lease Addendum- Willard Manor

Item 18	Request for Approval of Lease Addendum between the City of Stamford and Neighborhood Preservation Foundation, Inc. for required changes by HUD to agreement due to refinancing of the 2.65 acre parcel.	Approved
	Action Requested: Approval of Lease Agreement	5-0-0
	Amount:	Motion by
	Fund/Budget: Operating	M. Rinaldi
	Submitted by: Mayor Martin	Seconded
	Video: 00:39 Director Emmett advised the Board, as Attorney Freeman advised during the public participation segment, that in order to receive HUD funds to refinance this site, HUD required that the lease be in force for a minimum of 50 years after the refinancing. In response to a question from Vice Chair Rinaldi regarding the lengthy lease term, Ms. Emmet advised that the City would not be 'stuck' if this was no longer elderly housing. It was also advised that they were paying off the existing mortgage in favor of a \$450K mortgage amount.	R. Freedman

OFFICE OF ADMINISTRATION

Auditing Agreement

Item 9	Request for Approval of Agreement between the City of Stamford & Blum, Shapiro & Company, P.C. to provide Professional Auditing Services for audits for Fiscal Years July, 1, 2013-June 30, 2014; July 1, 2014 to June 30, 2015; & July 1, 2015 to June 30, 2016; which may be extended at the sole option of the City for audits of the Fiscal years ended June 30, 2017 & June 30, 2018.	Approved
<i>Action Requested:</i>	Approval of Agreement	5-0-0
<i>Amount:</i>	Yr.1 \$190K; Yr.2 \$195,100; Yr. 3:\$201K	Motion by
<i>Fund/Budget:</i>	Operating	R. Freedman
<i>Submitted by:</i>	Mayor Martin	Seconded
Video: 00:43	Controller Yanik explained that the Audit Committee met in May where the Committee agreed to unanimously recommend Blum Shapiro as the Auditor of choice of the 4 respondents to the RFP. Audit Committee Chairman Richard Freedman affirmed this selection, and the Board acted to approve this item by unanimous vote.	G. Bosak

OFFICE OF OPERATIONS

Additional Appropriation: Special Events- Fireworks

Item 10	Request for Approval of Additional Appropriation in the amount of \$95,000 for the purchase of Fireworks (\$48,000) associated Police overtime (\$36,500) & Operations overtime (\$10,500) for Independence Day fireworks.	Approved at Higher Amount of \$96K
<i>Action Requested:</i>	Additional Appropriation	5-0-0
<i>Amount:</i>	\$96,000: Amended from \$95,000	Motion by
<i>Fund/Budget:</i>	Donations	M. Rinaldi
<i>Submitted by:</i>	Ernie Orgera, Director of Operations	Seconded
Video: 00: 44	Director Orgera explained that after the agenda deadline, they received another donation for Fireworks in the amount of \$1,000, so asked the Board to amend this appropriation to \$96,000. Mr. Hricay advised that this would be used for Operations overtime. While the Board praised the generosity of the business community and others who donated funds for this item, Mr. Bosak asked if they could secure a sponsor on an on-going basis. Chief of Staff Michael Pollard said that the Administration was already looking into this. Mr. Gabriele asked what the total cost was of the fireworks, which was estimated by Mr. Orgera at \$101K.	G. Bosak

Animal Control- Transfer

Item 22	Request for Approval of Transfer in the amount of \$14,288 from the Salary Account to the Seasonal Account in order to fund the latter for 4 months due to a full time vacancy.	Approved
	Action Requested: Transfer	5-0-0
	Amount: \$14,288	Motion by
	Fund/Budget: Operating	G. Bosak
	Submitted by: Ted Jankowski, Director of Public Safety	Seconded
	Video: 00: 50 On a motion by Mr. Bosak, which was seconded by Mr. Louizos, the Board agreed by unanimous vote to hear this item under suspension of the rules. Mayor Martin shared with the Board his desire to increase the volunteer base for this facility with the intent of caring for the animals so that they could bond with people and get out of the pens. He advised that this item was requested under suspension as they just met this morning with the Chairperson of the taskforce that he created, which recommended that the volunteers were essential to this cause. Mr. Bosak wanted to know about the capacity of the shelter which was addressed by Director of Public Safety Jankowski, who also advised that 3 animal control officers were assisting and that the dogs were being walked. On a motion by Mr. Bosak, which was seconded by Mr. Gabriele, the Board agreed by unanimous vote to approve this transfer.	S. Gabriele

Additional Appropriation: Leased Facilities

Item 11	Request for Approval of Additional Appropriation in the amount of \$197,665 to pay for expenses related to the day to day operations of the CTE/Lathan Wider Center.	Approved
	Action Requested: Additional Appropriation	5-0-0
	Amount: \$197,665	Motion by
	Fund/Budget: Contingency	R. Freedman
	Submitted by: Ernie Orgera, Director of Operations	Seconded
	Video: 00:57 Mr. Orgera advised the Board that the City took this building over and needed these funds to pay for maintenance of the facility. In response to a question from Mr. Bosak, Director of Administration Handler confirmed that these funds were put in in contingency during the budget process after the City took the building over, necessitated by NEON's finances. The Board acted to approve this item by unanimous vote.	G. Bosak

Board of Representatives: Additional Appropriation

Item 12	Request for Approval of Additional Appropriation in the amount of \$17,148 in the Salary (\$10,800), Deferred Compensation (\$5473) & Social Security Lines (\$830) due to organizational changes within the department.	Failed
	Action Requested: Additional Appropriation	3-2-0
	Amount: \$17,148	Motion by
	Fund/Budget: Contingency	R. Freedman
	Submitted by: Randall Skigen, President: Board of Representatives	Seconded
	Video: 00:59 Board of Representatives President Skigen explained that additional funds were needed due to a reorganization of the office after the departure of the former Administrative Assistant. Mr. Gabriele asked why these funds were not part of the current fiscal year budget, to which Mr. Skigen responded that they did not know about the loss of the employee at that time. Mr. Skigen went on to state that two job positions were just posted today from this reorganization effort, and if he couldn't fill the positions, they would be paying more in overtime. While Mr. Freedman reminded the members that these were volunteers making this request, the Board failed this item by a vote of 3-2-0, with Messrs. Bosak & Gabriele dissenting. (Additional Appropriations require 4 affirmative votes to pass.)	M. Rinaldi

OPM Transfer

Item 17	Request for Approval of Transfer in the amount of \$8,400 from the Salary Account to the Seasonal Account in order to fund the latter due to an employee on long term medical leave as well as a vacant position.	Approved
	Action Requested: Transfer	5-0-0
	Amount: \$8,400	Motion by
	Fund/Budget: Operating	R. Freedman
	Submitted by: Jim Hricay, Director of OPM	Seconded
	Video: 01:06 Director Hricay explained that this transfer was being sought to allow them to pay for seasonal help due the loss of 2 positions- one presently vacant & one for which the employee was on medical leave.	S. Gabriele

Approval of Year End Transfers

Item 19	Request for Approval of various Transfers among accounts totaling \$927,901 in order to balance year end budget lines for Fiscal Year 2013-14.	Approved
	Action Requested: Transfer	3-2-0
	Amount: \$927,901	Motion by
	Fund/Budget:	R. Freedman
	Submitted by: Michael Handler, Director of Administration	Seconded
	Video: 01:09 OPM Director Hricay explained that funds were found within the existing budget to transfer monies from accounts which had overages to those which had deficits to allow all accounts to be in	J. Louizos

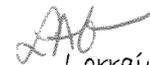
	<p>balance for the Fiscal Year ended June 30, 2014. Mr. Gabriele stated that since the backup was just provided today, he could not support it. Ms. Rinaldi said that if they could receive a monthly report which showed the spending versus the budget, items such as this would not be surprising. Mr. Bosak said that provision of backup and additional requests at the last minute was disturbing and made it extremely difficult to make an informed decision. Chairman Louizos while acknowledging this factor, said that he understood why this document required last minute edits, which may contribute to its late submission. Mr. Freedman asked to review the detail, questioning the surpluses as well as the larger shortages. The Board acted to approve this transfer by a vote of 3-2-0, with Messrs. Bosak & Gabriele dissenting.</p>	
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Agreement

Item 20	Request for Approval of Agreement between the City of Stamford & Municipal Citation Solutions, LLC for Parking Ticket Management Services for a three year term commencing upon date of execution; which may be extended by the sole option of the City for two successive periods of 1 year.	Approved
	Action Requested: Approval of Agreement	4-1-0
	Amount: .85 per citation issued	Motion by
	Fund/Budget: Operating	G. Bosak
	Submitted by: Ernie Orgera, Director of Operations	Seconded
	Presented by: Tom Turk, Traffic & Road Maintenance Supervisor	M. Rinaldi
	Video: 01:21 Supervisor Turk explained that this is an agreement for Parking ticket processing for which a new vendor- Municipal Citation Solutions- was awarded the agreement. He explained that while the company was a 3 year old company, it was backed by an established company in the parking business. Ms. Rinaldi asked when the previous contract expired (cited as August, 2013 by Mr. Orgera) and asked then why the new agreement was being presented at this time. Director Orgera advised that the responsible employee (which was not Mr. Turk) failed to issue the RFP; but the former vendor (NetTech) agreed to keep working although they were not being paid due to this occurrence. Mr. Freedman asked when they learned about the new vendor's favorable price, and Mr. Gabriele asked if they secured references for the new vendor. Mr. Orgera advised that after the selection committee acted, they expected that Purchasing & the Law Department took appropriate action to take care of this. The Board acted to approve this agreement by a vote of 4-1-0, with Mr. Gabriele dissenting.	

Next Regular Meeting of the Board: Thursday, August 14, 2014 @ 7:00 P.M.

Adjournment: (Video: 01: 28) On a motion by Mr. Bosak which was seconded by Mr. Freedman, the Board unanimously agreed to adjourn this meeting at 8:22 PM.


Lorraine C. Gilden

Lorraine C. Gilden
Clerk of the Board