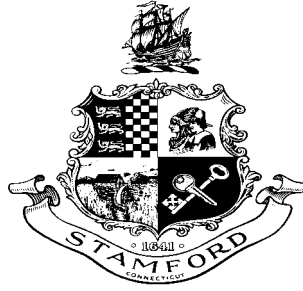


MAYOR  
DAVID R. MARTIN



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CHAIR  
MARY LOU T. RINALDI  
VICE CHAIR  
GEOFF ALSWANGER  
FRANK CERASOLI  
KIERAN M. RYAN  
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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

### BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, February 13, 2020 – 7:00 p.m.

Board of Finance Meeting Room, 4<sup>th</sup> Floor

### AGENDA

CALL TO ORDER: Chair Richard Freedman

PLEDGE OF ALLEGIANCE: Chair Richard Freedman

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

- a. Audit Committee Report – Final CAFR Y/E June 30, 2019  
(Representatives of the Blum Shapiro firm will be present.)
- b. Contingency Update – FY 19-20
- c. Board of Finance and Administration Transfer Report – FY 19-20

1. MINUTES: Request for approval of minutes of the following January 2020 meetings:

- a. Regular Monthly Meeting – January 9, 2020
- b. Special Meeting – January 14, 2020 (6:45 p.m.)
- c. Joint BOF/BOR/PB Special Meeting – January 14, 2020 (7:30 p.m.)
- d. Special Meeting – January 27, 2020

**Submitted by:** Clerk, Board of Finance

2. UPDATE – CITY OF STAMFORD GENERAL LEDGER FINANCIAL SYSTEM

The Mayor will give an update on the City's general ledger financial system.

**Submitted by:** Mayor David Martin

**Attending:** Mayor Martin and Special Assistant Julie Giglio

3. UPDATE – FORENSIC AUDIT OF THE STAMFORD POLICE DEPARTMENT CENTRAL HIRING OFFICE

Director of Legal Affairs Kathryn Emmett will be present to update the Board on the forensic audit of the Stamford Police Department Central Hiring Office with a possible discussion in executive session.

4. FISCAL UPDATE – SPED BUDGET

Superintendent of Schools Tamu Lucero will be present to give an update on the Special Education budget.

5. MOLD UPDATE – STAMFORD ASSET MANAGEMENT GROUP

Director of Administration Michael Handler may give an update on activity relating to the mold project.

6. DISCUSSION – LAND USE BUREAU – CITYWIDE AFFORDABLE HOUSING STUDY *WITHDRAWN*

Land Use Bureau Operations Chief Ralph Blessing will be present to discuss the funding required in order to conduct a Citywide Affordable Housing Study. Principal Planner David Woods will also be present.

7. BID WAIVER – AVALON IT SYSTEMS (PINACOM INC.) – POLICE EXTRA DUTY PAYROLL

Request for approval of a bid waiver allowing the City to extend the Agreement with Avalon IT Systems until an audit of extra duty is completed. (See related Item 8 below.)

**Action Requested:** Approval of bid waiver

**Amount:** \$124,000

**Fund/Budget:**

**Submitted by:** Ted Jankowski, Director of Public Safety, Health and Welfare

**Attending:** Mr. Jankowski and Police Chief Tom Wuennemann

8. AMENDMENT TO AGREEMENT – AVALON IT, INC. - ADMINISTRATIVE SERVICES FOR POLICE DEPARTMENT EXTRA DUTY EMPLOYMENT

Request for approval of an amendment to an Agreement with PINACOM INC, (d/b/a Avalon IT Systems) for administrative services for police department extra duty employment to extend the Agreement from March 10, 2020 through August 9, 2020, on a monthly basis, but not beyond August 9, 2020. (See related Item 7 above.)

**Action Requested:** Approval of amendment to agreement

**Amount:** \$20,625 per month

**Fund/Budget:**

**Submitted by:** Ted Jankowski

**Attending:** Mr. Jankowski and Chief Wuennemann

9. ADDITIONAL APPROPRIATION – HEALTH RISK REDUCTION – GRANT FUNDED

Request for an additional appropriation for a grant award that is higher than expected. The additional appropriation is needed to match the award.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$2,144  
**Fund/Budget:** Grant funded (100%)  
**Submitted by:** Jennifer Calder, Director of Health  
**Attending:** Dr. Calder and Ms. Cammarota

10. ADDITIONAL APPROPRIATION – STD CLINIC – GRANT FUNDED

Request for an additional appropriation for a grant award that is higher than expected. The additional appropriation is needed to match the award.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$5,414  
**Fund/Budget:** Grant funded (100%)  
**Submitted by:** Jennifer Calder, Director of Health  
**Attending:** Dr. Calder and Ms. Cammarota

11. TRANSFER REQUEST – HEALTH RISK REDUCTION – HEALTH DEPARTMENT

Request for a transfer for funding health risk reduction.

**Action Requested:** Approval of transfer  
**Amount:** \$28,493  
**Fund/Budget:** From: 24401521201 – Health Risk Reduction/Part-time (\$26,468)  
24401522200 – Health Risk Reduction/FICA (\$2,025)  
To: 24401523601 – Health Risk Reduction/Contracted Services (\$6,000)  
24401525500 – Health Risk Reduction/Copying and Printing (\$3,990)  
24401526120 – Health Risk Reduction/Program Supplies (\$6,833)  
24401526100 – Health Risk Reduction/Office Supplies (\$11,670)  
**Submitted by:** Jennifer Calder, Director of Health  
**Attending:** Dr. Calder

12. TRANSFER REQUEST – COMMUNITY NURSING – HEALTH DEPARTMENT

Request for a transfer of funds for the following Health Department codes:

**Action Requested:** Approval of transfer  
**Amount:** \$118,597  
**Fund/Budget:** From: 01438221100 – Community Nurse/Salaries (\$18,913)  
01438221201 – Community Nurse/Part-time (\$30,564)  
01438221100 – Community Nurse/Salaries (\$20,000)  
01438301100 – Inspection Services/Salaries (\$49,120)  
To: 01438201100 – Public School Health/Salaries (\$18,913)  
01438103001 – Health Director/Professional Consultant (\$30,564)  
01438221203 – Community Nurse/Seasonal (\$20,000)  
01438101100 – Health Director/Salaries (\$49,120)  
**Submitted by:** Jennifer Calder, Director of Health  
**Attending:** Dr. Calder

13. TRANSFER REQUEST – OPERATIONS

Request for a transfer of funds for the following Operations codes:

**Action Requested:** Approval of transfer  
**Amount:** \$64,150  
**Fund/Budget:** From: 01489992309 – City Support BOE/Teachers Retirement System Contribution (\$64,150)  
To: 01421331301 – Government Center/Overtime (\$7,000)  
01421333601 – Government Center/Contracted Services (\$25,000)  
01421336603 – Government Center/Building Maintenance (\$10,000)  
01421333622 – Government Center/Contracted Services – Custodial (\$22,150)  
**Submitted by:** Mark McGrath, Director of Operations  
**Attending:** Mr. McGrath

14. APPROPRIATION – CAPITAL PROJECT (C65200) – CITYWIDE VEHICLE REPLACEMENT AND UPGRADE

Request for Capital Project appropriation for replacing four (4) 1998 Class 6 utility trucks with 2020 International Maxforce vehicles.

**Action Requested:** Approval of Capital Project appropriation  
**Amount:** \$131,856.77  
**Fund/Budget:** Federal Grant  
**Submitted by:** Anthony McCray, Fleet Manager  
**Attending:** Mark McGrath and Mr. McCray

15. SECOND QUARTER FINANCIAL PROJECTIONS: FY 19-20 (UPDATE)

An update on the second quarter financial projections for fiscal year 19-20 will be given by Director of OPM Jay Fountain. *(This item not available at time of posting.)*

The next Regular Meeting of the Board: Thursday, March 12 at 7:00 p.m.

16. ADJOURNMENT

**Cynthia R. Winterle**

**Cynthia R. Winterle**

**Clerk of the Board**