

MAYOR  
DAVID R. MARTIN



RICHARD FREEDMAN  
CHAIR  
MARY LOU T. RINALDI  
VICE CHAIR  
GEOFF ALSWANGER  
FRANK CERASOLI  
DAVID MANNIS  
KIERAN M. RYAN

TEL: (203) 977-4699  
FAX: (203) 977-5030

## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

### BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, October 8, 2020 – 7:00 p.m.

Please join the Board of Finance from your computer, tablet or smartphone:  
<https://us02web.zoom.us/j/81608496656> or at [www.zoom.com](http://www.zoom.com) Webinar ID: 816 0849 6656  
or by telephone at 1-646-558-8656 Webinar ID: 816 0849 6656

### AGENDA

CALL TO ORDER: Chair Richard Freedman

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

REPORTS TO THE BOARD:

- A. Contingency Update – FY 20-21
- B. Board of Finance and Administration Transfer Report – FY 20-21

1. MINUTES: Request for approval of minutes of the following August 2020 meetings:

Regular Monthly Meeting – September 10, 2020

**Submitted by:** Clerk, Board of Finance

2. DISCUSSION ON BUDGET MATTERS WITH MAYOR DAVID MARTIN

Mayor Martin may be present to discuss budget matters.

3. UPDATE – FIRST QUARTER 2020/2021 FY BUDGET STATUS

The Board of Finance has requested an update on where the City and Board of Education currently stand and how their budgets have performed during the first quarter of the 2020/2021 fiscal year.

**Action Requested:** Update – First Quarter 2020/21 budget status  
**Submitted by:** Board of Finance  
**Attending:** Dr. Tamu Lucero, Ryan Fealey, Director of Finance, BOE; Sandy Dennies, Director of Administration; and Jay Fountain, Director of OPM

Superintendent of Schools, Dr. Tamu Lucero may also give an update on the Board of Education overall budget.

4. CONTRACT AMENDMENT - CERIDIAN

Request for approval of a contract amendment between the City of Stamford and Ceridian for the City's Human Resources Information System (HRIS) and Payroll Solution Software. This amendment extends the time to complete this project to April 2021 and increases the fees for these services by \$200,250. The additional fees exceed 15% of the original contract amount.

**Action Requested:** Approval of contract amendment  
**Amount:** \$200,250  
**Fund/Budget:**  
**Submitted by:** David Yanik, Controller  
**Attending:** Mr. Yanik

5. ADDITIONAL APPROPRIATION – DISTRACTED DRIVING GRANT

Request for additional appropriation to be used to decrease fatalities and injuries as a result of crashes caused by driver distraction, especially those caused by hand-held mobile phone users. Enforcement will be increased on an overtime basis and no additional City funds are being requested.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$55,392  
**Fund/Budget:** 100% grant funded  
**Submitted by:** Timothy Shaw, Chief of Police  
**Attending:** Chief Shaw; Karen Cammarota, Grants Officer

6. ADDITIONAL APPROPRIATION – JUSTICE ASSISTANCE GRANT

Request for an additional appropriation to be used to contract with a vendor to provide Crisis Intervention training for dozens of police officers. Funds will also be used to cover partial overtime costs associated with this training. No City funds required.

**Action Requested:** Approval of additional appropriation  
**Amount:** \$36,395  
**Fund/Budget:** 100% grant funded  
**Submitted by:** Timothy Shaw  
**Attending:** Mr. Shaw; Ms. Cammarota

7. CAPITAL PROJECT C8702 APPROPRIATION – SUMMER STREET CORRIDOR ACCIDENT REDUCTION PROGRAM

Request for Capital Project appropriation for FY 20/21 for an increase in the state-funded portion of the above program. The Department applied for, and was approved for, a grant to reduce crashes on a high density crash corridor. As the design work progressed, CTDOT was impressed with the quality of work and agreed to fund improvements that increased the grant from \$700,000 to \$1,400,000. All City appropriations to secure the grant have already been authorized. No additional City funds are needed. This request is solely to increase the state-funded portion.

**Action Requested:** Approval of Capital Project C8702 appropriation  
**Amount:** \$667,536  
**Fund/Budget:** 100% grant funded  
**Submitted by:** James Travers, Transportation Bureau Chief  
**Attending:** Mr. Travers; Ms. Cammarota

8. CAPITAL PROJECT CLOSEOUT

Pursuant to Stamford City Code Section 8-2, closeout of the following Capital Project is recommended: (See related Items 9 and 20)

**Action Requested:** Closeout of Capital Project 65201  
**Amount:** \$2,000,000  
**Fund/Budget:** Citywide Technology Replacement and Upgrade \$1,200,000  
C65201 – City Bonds  
Citywide Technology Replacement and Upgrade \$800,000  
C65201 – CNR  
**Submitted by:** Anthony Romano, Management Analyst, OPM  
**Attending:** Messrs. Fountain and Romano

9. CAPITAL PROJECT CP1462 APPROPRIATION – ERP IMPLEMENTATION

Request for Capital Project appropriation for FY 20/21 to provide enterprise solutions to streamline and optimize both general operations (e.g., financials, reporting and system integration) and those specific to agencies (e.g., procurement, regulatory compliance, grants, etc.) (See related Items 8 and 10)

**Action Requested:** Approval of Capital Project CP1462 appropriation  
**Amount:** \$2,000,000  
**Fund/Budget:** Bond (City) - \$1,200,000  
Capital Non-Recurring - \$800,000  
**Submitted by:** Sandy Dennies  
**Attending:** Ms. Dennies

10. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 BY ADDING AN APPROPRIATION OF \$2,000,000 FOR ERP IMPLEMENTATION AND AUTHORIZING \$1,200,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020 increasing the amount of the appropriation by \$2,000,000 for ERP implementation Project No. CP1462 and amending the prior resolution to increase the amount of general obligation bonds by \$1,200,000. (See related Items 8 and 9)

**Action Requested:** Approval of a bond resolution  
**Amount:** Not exceeding \$1,200,000  
**Fund/Budget:** General Obligation Bonds  
**Submitted by:** Sandy Dennies, Interim Director of Administration  
**Attending:** Ms. Dennies

11. RECOMMENDATION FOR SELLING UNUSED PROPERTIES  
Pursuant to Section 9-4 of the City ordinances, the Director of Administration is providing the Board with the triennial list and recommendations for three properties to be sold pursuant to 9-6, Special Sales. It is requested that the BOF review the proposed terms and conditions of sale for three properties prior to the City initiating activities to sell the properties. If the plan to sell these properties with the proposed conditions is agreeable to the BOF, the Mayor will pursue a sale to the highest qualified bidder with the specified terms and conditions of sale.

**Action Requested:** Board recommendation  
**Submitted by:** Mayor David Martin  
**Attending:** Sandy Dennies, Director of Administration, Mayor's Office Staff

12. DISCUSSION – TERRY CONNORS RINK  
Discussion of actual operations at the Terry Connors Rink vs the budget that was presented to the Board of Finance; an update on rate increases approved by the Board of Representatives and the impact they will have on ongoing operations; and future challenges for the Rink.

**Action Requested:** Discussion  
**Submitted by:** Mayor David Martin  
**Attending:** Laura Burwick, Special Assistant to the Mayor

13. CAPITAL PROJECT CP1201 APPROPRIATION – UPGRADE OF ULTRA-VIOLET DISINFECTION SYSTEM  
Request for Capital Project appropriation for FY 20/21 to complete construction of a new ultra-violet disinfection system. *(See related Item 14 below)*

**Action Requested:** Approval of Capital Project C71201 appropriation  
**Amount:** \$300,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink, Executive Director, WPCA  
**Attending:** Mr. Brink

14. RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – UPGRADE OF ULTRA-VIOLET DISINFECTION SYSTEM  
This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020 increasing the appropriation by \$300,000 for the Upgrade of the Ultra-Violet Disinfection System, Project No. C71201. *(See related Item 13 above)*

**Action Requested:** Approval of a bond resolution  
**Amount:** \$300,000  
**Fund/Budget:** Bonds  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

15. CAPITAL PROJECT CP0124 APPROPRIATION – REPLACEMENT OF PLANT WATER AND RAS PUMPS

Request for Capital Project CP0124 appropriation for FY 20/21 to replace pumps, electrical switchgear, piping and valves in the WPCA Operations Building associated with the plant water, return sludge and waste sludge pumping systems. (See related Item 16 below)

**Action Requested:** Approval of Capital Project CP0124 appropriation  
**Amount:** \$5,460,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

16. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – REPLACEMENT OF PLANT WATER AND RAS PUMPS

This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020, increasing the amount of the appropriations by \$5,460,000 for Replacement of Plant Water and RAS Pumps Project No. CP0124. (See related Item 15 above)

**Action Requested:** Approval of bond resolution  
**Amount:** \$5,460,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

17. CAPITAL PROJECT CP4242 APPROPRIATION – SANITARY SEWER REHABILITATION

Request for Capital Project CP4242 appropriation for FY 20/21 to repair/replace sanitary sewers, manhole frames and covers, and rehabilitate sewers determined to have excessive infiltration and inflow. (See related Item 18 below)

**Action Requested:** Approval of Capital Project CP4242 appropriation  
**Amount:** \$600,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

18. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – SANITARY SEWER REHAB.

This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020, increasing the amount of bonds by \$400,000 for Sanitary Sewer Rehabilitation Project No. CP4242. (See related Item 17 above)

**Action Requested:** Approval of bond resolution  
**Amount:** \$400,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

19. CAPITAL PROJECT CP6904 APPROPRIATION – WPCA MAJOR REPLACEMENT  
Request for Capital Project CP6904 appropriation for FY 20/21 for miscellaneous equipment replacements, paint final clarifier, and replace final clarifier No. 3. (See related Item 20 below)

**Action Requested:** Approval of Capital Project CP6904 appropriation  
**Amount:** \$825,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

20. RESOLUTION WITH RESPECT TO AMENDING THE CAPITAL BUDGET FOR FISCAL YEAR 2020-2021 FOR WATER POLLUTION CONTROL (WPCA) PROJECTS – WPCA MAJOR REPLACEMENT  
This request is for a resolution approving an amendment to prior resolution No. 4051 dated June 2, 2020, increasing the amount of the appropriation by \$825,000 for WPCA Major Replacement, Project No. CP6904. (See related Item 19 above)

**Action Requested:** Approval of bond resolution  
**Amount:** \$825,000  
**Fund/Budget:** Bond (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

21. RESOLUTION WITH RESPECT TO THE ISSUANCE AND SALE OF NOT TO EXCEED \$29,409,000 WATER POLLUTION CONTROL SYSTEM AND FACILITY REVENUE BONDS OF THE CITY OF STAMFORD, CONNECTICUT, ISSUE OF 2020  
Request for approval of the issuance of not to exceed \$29,409,000 City of Stamford, Connecticut Water Pollution Control System and Facility Revenue Bonds, Issue of 2020.

**Action Requested:** Approval of issuance of revenue Bonds  
**Amount:** \$29,409,000  
**Fund/Budget:** Revenue Bonds (WPCA)  
**Submitted by:** William Brink  
**Attending:** Mr. Brink

22. ADJOURNMENT

The next Regular Meeting of the Board: Thursday, November 12 at 7:00 p.m.

***This meeting is on video.***

***Cynthia R. Winterle***

***Cynthia R. Winterle  
Clerk of the Board***