

OPEB BOARD OF TRUSTEES MEETING
Minutes
February 27, 2014
8:00 AM
Republican Caucus Room, 4th FLOOR
GOVERNMENT CENTER
888 Washington Boulevard
Stamford, CT

OPEB Board of Trustees Members in Attendance:

David R. Martin	Mayor
Randall M. Skigen – Chairman	Board of Representatives Appointee
Michael E. Handler – Vice Chair	Director of Administration
James Hricay - Secretary	Fire Pension Appointee
Clemon Williams	Acting Director of Human Resources
David Yanik	Controller
Geoff Alswanger	President, Board of Education
Hugh Murphy	Superintendent's Appointee for COO, SPS
Mary Lou Rinaldi	Board of Finance Appointee
Sal Gabriele	Board of Finance Appointee
Mary Fedeli	Board of Representatives Appointee

The meeting of the OPEB Board of Trustees was called to order at 8:00 a.m. by Mr. Skigen. A quorum was present. The following materials were distributed in advance: meeting agenda, November 14, 2013 meeting minutes, Fourth Quarter 2013 Report of OPEB Trust, information regarding agenda Items 6 & 7, and proposed 2014 meeting dates.

Approval of Minutes – After discussion, a motion was made and seconded to approve the November 14, 2013 minutes with a correction of the Chairman's title. **The motion passed 6-0-2. Mayor Martin and Mr. Gabriele abstained.**

Mark Wetzel of Fiduciary Investment Advisors, LLC (FIA) announced that FIA's Annual Client Conference would take place Thursday, June 5, 2014, in Newport, Rhode Island.

Report on Investments of the OPEB Trust – Mr. Wetzel reported on OPEB Trust investments. Fourth quarter economic review: the S&P 500 was up 10.5% for the quarter and up 32.4% year-to-date; it was a good year for U.S. equity markets. International markets lagged domestic equities and emerging markets continued to trail developed markets.

The OPEB plan asset allocation is close to target with 65% invested in equities and 35% in bonds. The plan is up 4.4% for the quarter and up 12.3% for one year versus the benchmark of 10.8% for the year. The Board discussed changes to future reports and performance of individual investments.

Investment Consultant Contract Extension – James Hricay

To achieve cost savings, the OPEB Board is collaborating with the CERF and Custodians' Pension Boards to develop an RFP for Investment Consultant. The contracts for the present consultant, FIA, expire on March 9, 2014 for the OPEB Board and on June 30, 2014 for the CERF and Custodians' Pension Funds. In order to coordinate the expiration dates of the contracts, Mr. Hricay proposed to extend the OPEB Trust contract with FIA for six months. After

discussion, a motion was made and seconded to extend FIA's contract, month-by-month, up to six months, or until a new contract is reached. **The motion passed 10-0-1. Ms. Rinaldi abstained.**

RFP for Financial Manager

Clemon Williams, Acting Director of Human Resources, reported on the status of the RFP for Investment Consultant for the CERF and Custodians' Pension Funds and the OPEB Trust. A selection committee consisting of representatives from the CERF and Custodians' Pensions and the OPEB Board will review a draft RFP next week. After discussion, it was decided that a union representative would join the previously selected committee member, Mary Fedeli, on the committee.

Maximum Authorized Amount: OPEB Trust Agreement – David Yanik

Mr. Yanik submitted a draft amendment to Article III, Section 3.3 of the OPEB Trust Agreement to allow approval of expenditures by two authorized individuals followed by presentation of the expenses at the next scheduled meeting. The Board discussed this matter and suggested changes to the draft. A revised draft of the proposal will be considered at the next meeting.

Comparative Financials – David Yanik

Mr. Yanik distributed a draft of the FY2013 OPEB Fund financial statements and a memo regarding changes to the format of the financials.

Report on Bills Paid and Approval of Bills Exceeding Authorized Amount

Mr. Yanik provided a schedule of expenses paid for the quarter and requested approval from the Board to pay two invoices exceeding the authorized amount. After discussion, a motion was made and seconded to approve the expenditure. **The motion passed 11-0-0.**

2014 Meeting Dates

The Board discussed 2014 meeting dates. In addition to the May 15, 2014 date set at the last meeting, a motion was made and seconded to set the remaining meeting dates for the year for July 24, 2014 and November 13, 2014. **The motion passed 11-0-0.**

Other Business

Officer Elections, and discussion regarding the date of annual elections, will take place at the next meeting.

The meeting adjourned at 8:56 a.m.

**The next meeting is scheduled for May 15, 2014 at 8:00 a.m.
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