

MAYOR
DAVID R. MARTIN



RICHARD FREEDMAN
CHAIR
MARY LOU T. RINALDI
VICE CHAIR
SAL GABRIELE
DAVID KOORIS
KIERAN M. RYAN
DUDLEY N. WILLIAMS

TEL: (203) 977-4699
FAX: (203) 977-5030

BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

AGENDA

Wednesday, August 14, 2019 – 7 p.m. (Changed from August 22, 2019)

Board of Finance Meeting Room, 4th Floor

CALL TO ORDER: Chair Richard Freedman

PLEDGE OF ALLEGIANCE: Chair Richard Freedman

PUBLIC PARTICIPATION

REPORTS TO THE BOARD

1. MINUTES: Request for approval of minutes of the July 11, 2019 regular monthly Meeting.
Submitted by: Clerk, Board of Finance
2. POSSIBLE DISCUSSION – PENDING NEGOTIATIONS
The Mayor may address the Board of Finance in executive session on any pending contract negotiations.
3. MOLD TASK FORCE UPDATE
A representative of the Mold Task Force may provide an update on activity that occurred during the past month.
4. FISCAL UPDATE – TRAILBLAZERS CLOSING
Dr. Tamu Lucero, Superintendent of Schools, will be present to give a fiscal update for the Board of Education.
5. LONG-TERM LEASE – NEW SCHOOL – DISCUSSION (EXECUTIVE SESSION)
Director of Administration Michael Handler and Superintendent of Schools Tamu Lucero will address the Board on a long-term lease for a new school. As the final terms are still under negotiation, this matter will be held in Executive Session.

6. ADVISORY OPINION – SECURITY WORKER AGREEMENT - BOARD OF EDUCATION

The Board of Education (BOE) is requesting an Advisory Opinion be issued by the Board of Finance on the Tentative Agreement between the BOE and the Stamford Security Workers (Local No. 145 of the Food, Beverage and Express Drivers Union – affiliated with the International Brotherhood of Teamsters, Joint Council 10, New England Council of Bakery Drivers).

Action Requested: Issuance of Advisory Opinion
Submitted by: Dr. Tamu Lucero, Superintendent of Schools
Attending: Dr. Lucero

7. ADVISORY OPINION – PARAEDUCATOR AGREEMENT – BOARD OF EDUCATION

The Board of Education (BOE) is requesting an Advisory Opinion be issued by the Board of Finance on the Tentative Agreement between the BOE and the Paraeducators of Stamford Association.

Action Requested: Issuance of Advisory Opinion
Submitted by: Dr. Tamu Lucero, Superintendent of Schools
Attending: Dr. Lucero

8. REQUEST FOR APPROVAL OF BID WAIVER #1044 – MAINTENANCE SERVICES FOR PART-TIME SCHOOL CUSTODIANS -- *WITHDRAWN*

SMG Corporate Services, LLC will continue to provide service as per the terms and conditions of the original RFP until June 30, 2019. Amount requested is based on the current rate plus an estimated amount for callbacks. Bid waiver is required to allow time to complete the RFP process and maintenance services in a more cost-effective manner. The Office of Operations determined it was in the best interest of the City to re-issue an RFP that would include the Police Headquarters. The RFP due date is March 14, 2019. The current agreement with SMG terminated March 1, 2019. RFP schedule calls for vendor selection by April 4th, for consideration by the BOF on May 9th and BOR on June 3rd. The selected vendor will be in place for both buildings for July 1, 2019.

Action Requested: Approval of Bid Waiver
Amount: \$240,000
Fund/Budget: Operations
Submitted by: Erik Larson, Purchasing Manager
Attending: Michael Handler, Director of Administration; Cindy Grafstein, Special Assistant to the Mayor

9. SAFE DEBT LIMIT – REVISED

Section 8-20-3 of the Charter of the City of Stamford requires the Director of Administration to annually report on the amount and nature of expenditures which, in his/her opinion, the City may incur safely for capital projects each of the next six (6) succeeding years, and the effect of such expenditures upon the current budgets for each of those years. Due to the issue of mold remediation in the schools, it has become necessary for the City's Director of Administration to provide a revised Safe Debt Limit.

Submitted by: Michael Handler, Director of Administration
Attending: Michael Handler

10. RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE AND SALE OF NOT EXCEEDING \$30,000,000 CITY OF STAMFORD GENERAL OBLIGATION REFUNDING BONDS

This is a request for refunding of \$30,000,000 Series B bonds.

Action Requested: Approval of Refunding, Series B Bonds
Amount: \$30,000,000 (not to exceed)
Fund/Budget: Bond
Submitted by: Michael Handler, Director of Administration
Attending: Michael Handler

11. EXTERNAL AUDITOR AGREEMENT – BLUM SHAPIRO – HELD

Request for approval of an Agreement between the City of Stamford & Blum, Shapiro & Company, P.C. to provide Professional Auditing Services for audits for Fiscal Years 2019, 2020 and 2021, which may be extended at the sole option of the City for audits of the Fiscal Years ended 2022 and 2023. *(This item held due to change of the meeting date and will be presented at the September meeting of the Board.)*

Submitted by: David Yanik, Comptroller
Attending: David Yanik

12. 2019 AUDIT PLANNING COMMUNICATION MEMO – BLUM SHAPIRO

Controller David Yanik will be in attendance to present Internal Auditor Blum Shapiro's 2019 Audit Communication Memorandum. Board members have been provided a copy of the memo.

Submitted by: David Yanik, Comptroller
Attending: David Yanik

13. LEASE AGREEMENT – GOVERNMENT CENTER OFFICE SPACE – OPTIMUS HEALTH CARE, INC.

Request for approval of a lease agreement between the City of Stamford and Optimus Health Care, Inc. beginning, retroactively, on December 29, 2018.

Action Requested: Approval of Lease Agreement
Amount: \$28,800 per year for first five (5) years
Fund/Budget:
Submitted by: Mayor David Martin
Attending: Christopher Dellaselva, Assistant Corporation Counselor

14. AGREEMENT (REVISED VERSION) – PASSPORT LABS

Request for approval of the revised agreement between the City of Stamford and Passport Labs as requested by the Board of Finance at its July 11, 2019 meeting

Action Requested: Approval of Revised Agreement
Amount: \$220,000 Approximate Annual Cost
Fund/Budget: Operating
Submitted by: Erik Larson, Purchasing Manager
Attending: James Travers, Transportation Bureau Chief

15. CAPITAL PROJECT APPROPRIATION – TRANSPORTATION – TRAFFIC CALMING IMPLEMENTATION

The Transportation Department is requesting additional funds to install rectangular rapid flashing beacon on Atlantic and Bell Streets, as part of the Zoning Board conditions for the approval of 885 Washington Boulevard. A check in the amount of \$13,480 has been received by the City from LMV II 885 Washington Holdings–LP.

Action Requested: Approval of Capital Project Appropriation
Amount: \$13,480 (FY 2018/19)
Fund/Budget: Private Contributions
Submitted by: James Travers, Transportation Bureau Chief
Attending: James Travers

16. CAPITAL PROJECT APPROPRIATION – CITYWIDE SIGNALS

This is a request for a Capital Project appropriation for the installation of a pedestrian signal on High Ridge Road.

Action Requested: Approval of Capital Project Appropriation
Amount: \$40,000 (FY 2019/20)
Fund/Budget: Private Contributions
Submitted by: James Travers, Transportation Bureau Chief
Attending: James Travers

17. YEAR-END BUDGET TRANSFERS

In accordance with the City Charter Section C8-30-11, Control of Appropriations, recommendation of approval for transfers to cover projected year-end budget shortfalls identified in OPM’s Q4 Review.

Action Requested: Approval of Transfers
Amount:
Fund/Budget: Various
Submitted by: Jay Fountain, Director of OPM
Attending: Jay Fountain

The next Regular Meeting of the Board: Thursday, September 12 at 7:00 p.m.

18. ADJOURNMENT

Cynthia R. Winterle

Cynthia R. Winterle

Clerk of the Board